

# AGENDA LANDMARKS & DESIGN COMMISSION April 1, 2025

Hybrid Meeting In-person and via Zoom



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## **AMERICANS WITH DISABILITIES ACT**

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**CITY OF ELLENSBURG  
LANDMARKS & DESIGN COMMISSION AGENDA  
Council Chambers  
501 North Anderson Street  
Ellensburg, WA 98926  
And remotely via Zoom  
Tuesday, April 1, 2025  
5:45 PM - Regular Meeting**

- 1. Call to Order and Roll Call of Members**
- 2. Approval of Agenda (No Public Comment)**
- 3. Approval of Minutes**
- 4. New Business**
- 5. Unfinished Business**
  - 5.A Preservation Awards Nominations
  - 5.B 2026 CLG Grant Application - Voting
- 6. Citizen Comment**
- 7. Staff Update/Discussion Items**
  - 7.A Future Items- Next Meeting
- 8. Commission Representative Update**
- 9. Adjournment**



For more information on the Landmarks & Design Commission, contact Senior Planner Stacey Henderson at 509-925-8608.



Meeting Date: April 1, 2025

**City of Ellensburg**

**Landmarks & Design Commission Agenda Report**

**Agenda Subject:** Preservation Awards Nominations  
**Submitted by:**  
**Department:** Community Development

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**Suggested Motion/Action:**

Discuss and nominate projects, buildings, people, for the Preservation Awards.

**Background/Summary:**

\*\* Be advised- hopefully voting can happen at this meeting, but if there is overlap with buildings the commission would like to nominate, and buildings the public has nominated, then voting may need to wait until the second meeting in April. At this time (Friday March 28), we do not know the buildings that have been nominated by the public.

**Public Nominated Award-** This award is nominated by the public. Nominations for the public awards are due March 31- Staff will review nominations thus far with commission, before sending out for public voting on April 2. Public Voting will end on April 18, with final award announced at awards.

**Commission Award-** This award is nominated by the commission, and can be a person who has contributed to local historic preservation, a recent project, or amazing historic building. Please come ready to nominate and discuss possible options.

- Possible suggestions thus far include David Cross, and Dorothy Stanley. Both individuals have dedicated years and many hours to historic preservation, research, and advocacy in our community.

**Commercial Award-** This award is nominated by the commission, and needs to be a commercial building that is on the local landmarks register, or would qualify to be listed. The intention of this award is to recognize recent work and projects that have been completed on a historic commercial building within the last year.

- Possible suggestions by staff include the Reed Building, and Lindeman Building. Both of which underwent extensive window restoration over the past year. The Reed Building owners voluntarily restored the wood windows on their building instead of replacing, due to the special character of the windows.
- Another possible suggestion is the Fitterer Building. Although largely interior work, they did an extensive restoration and rehab to the building, reactivating an important historic space in downtown.

**Residential Award-** This award is nominated by the commission, and needs to be a residential building that is on the local landmarks register, or would qualify to be listed. The intention of this award is to recognize recent work and projects that have been completed on a historic residential building within the last year.

- A possible suggestion includes Kathy Staloch, who lives in the historic district, and took great care to replace her windows this year with windows that are complimentary and honor the historic character of the house.

**Previous Council Action:**

**Analysis:**

**Financial Impact:**

Budget Adjustment: No

**Attachments:**

None



Meeting Date: April 1, 2025

**City of Ellensburg**

**Landmarks & Design Commission Agenda Report**

**Agenda Subject:** 2026 CLG Grant Application - Voting  
**Submitted by:**  
**Department:** Community Development

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**Suggested Motion/Action:**

Commission to decide on 2026 CLG Grant Application Topic.

**Background/Summary:**

Discussion continuing from March 18 LDC meeting. Discussion is open to any possible 2026 CLG Grant application topic, and voting needs to take place. 2026 CLG Grant Applications are due April 28.

**Staff Suggestion: Update Downtown Historic District Design Guidelines**

- Why- Code needs to be updated and more user friendly for the public.
- Why- It would be a good opportunity for community outreach and input
- Who/Funding- In looking at past projects, it seems we will need to request \$12,000-\$15,000. Grant Funding would go towards hiring a consultant to update the code, additional needs to host community meetings (snacks? Collaboration with EDA?), and producing deliverables.
- Deliverables - Updated City Code for the downtown design guidelines.
  - Multiple (at least 2) public meetings with general public, building owners, business owners, and contractors, to gain input, and educate on the process.
  - Handouts and resources- including: extensive update to the city website to include more information on COA process and design guidelines, and a pamphlet, magnet, and mailings to help with community outreach and education.

Discussion is open to other ideas or suggestions.

**Previous Council Action:**

**Analysis:**

**Financial Impact:**

Budget Adjustment: No

**Attachments:**

None



Meeting Date: April 1, 2025

**City of Ellensburg**

**Landmarks & Design Commission Agenda Report**

**Agenda Subject:** Future Items- Next Meeting  
**Submitted by:**  
**Department:** Community Development

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**Suggested Motion/Action:**

**Background/Summary:**

- Historic Preservation Awards Event- Saturday May 3, 2025 - 4-6PM at the Kittitas County Historical Museum
- Awards Voting will end April 18.
- Scavenger hunt will go live May 1-May 31. (Will be advertised sooner than this)
- CLG Grant Application Due April 28.
- CAMP Training April 4.
- Next Meeting- April 15

**Previous Council Action:**

**Analysis:**

**Financial Impact:**

Budget Adjustment: No

**Attachments:**

None