

LIBRARY BOARD MEETING
4:30pm, Tuesday, April 8, 2025
Council Conference Room/ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/81230565621?pwd=oDAw3oCfrBCyH5185oikAEcatzb6l9.1>

Meeting ID: 812 3056 5621

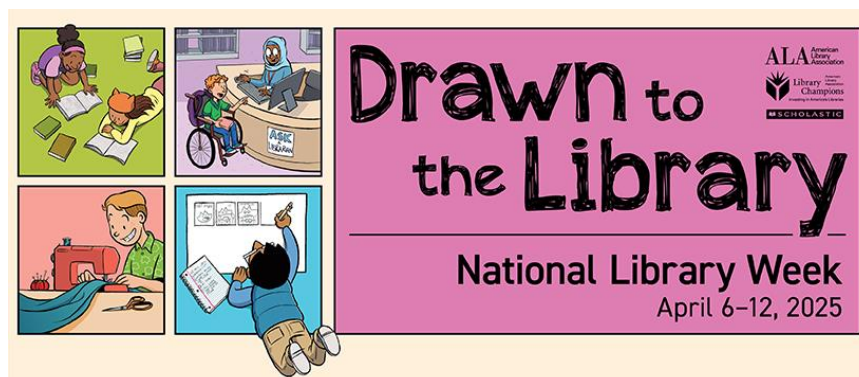
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AGENDA

- I. Call to order, welcome guest(s)**
- II. Approval of the Agenda**
- III. Approval of March 11, 2025, minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
 - A. Director Report
 - B. Budget Report
 - C. Friends of the Library Report
 - D. Library Birthday Event
- VI. Unfinished Business**
 - A. Library Policy- Finalize Fines and Fees
- VII. New Business**
 - A. IMLS and State Library update
- VIII. Unscheduled Business**
- IX. Upcoming Programs/Events**
 - April 10 Family Poetry Night, 7pm HH
 - April 19 FOL Book Barn Used Books Sale, 10:30am-1:30pm
 - April 21 Friends of the Library Book Club Tea/Ice Cream, 7pm HH
 - April 29 Author Natalie Hammerquist, 7pm HH

Next regular meeting May 13, 2025

Location: City Council Conference Room/ZOOM

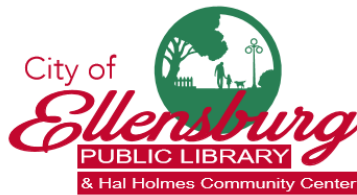


CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

March 11, 2025

4:30 p.m.

Council Conference Room

Richard Moreno, Chair term expires December 31, 2026

Vikki Carpenter, Co-Chair, term expires December 31, 2028

Mary James, term expires December 31, 2027

Marty Blackson, term expires December 31, 2027

Josh Aubol, term expires December 31, 2027

Andreina Delgado, term expires December 31, 2028

Emily Brown-Pratz, term expires December 31, 2030

I. CALL TO ORDER

Carpenter called the meeting to order at 4:32 p.m.

II. ATTENDANCE

PRESENT: Josh Aubol, Marty Blackson, Emily Brown-Pratz, Vikki Carpenter, Andreina Delgado, Mary James, Rich Moreno

ABSENT: None

OTHERS PRESENT: Sarah Beauchamp (Council Liaison), Josephine Camarillo (Staff)

III. APPROVAL OF AGENDA

Motion made by James to approve the agenda, motion seconded by Blackson.

Motion approved. Motion passed 7-0.

IV. APPROVAL OF MINUTES

Motion made by Brown-Pratz to approve the February 2025 minutes; motion seconded by Delgado.

Motion approved. Motion passed 7-0.

V. CORRESPONDENCE AND CITIZEN COMMENTS/SUGGESTIONS

None

VI. REPORTS

- A. Director Report: Library/HH retreat was successful, and staff was appreciative. Library/HH applying for CBDG grant with support from Public Works and Finance department for new HVAC system. Council presentation and public hearing will take place on March 17, 2025. Three staff members will be attending Washington Library Association conference April 10-12, 2025. Physical circulation of materials is down from last month, due to less days in February but overall is up.
- B. Budget Report: Last month budget final numbers not yet ready but budget generally continues to be on track.
- C. Friends of the Library Report: Next Book Barn sale will be March 15th. Bloom with Friends event has been rescheduled to September 20, 2025.

- D. Library Birthday Event: Board consensus to maintain free community celebration with cake and music but would like to create an additional ticketed event to raise money for the Library Foundation. Director will investigate current Foundation status.

VII. UNFINISHED BUSINESS

A. None

VIII. NEW BUSINESS

- A. Library Policy- Fines and Fees: Board reviewed draft of current policy and offered edits and feedback. Director will update draft and will present final draft at next meeting. Next policy to review will be Displays and Bulletin Boards.

IX. UNSCHEDULED BUSINESS

None

X. UPCOMING PROGRAMS/EVENTS

Upcoming events presented.

XI. NEXT MEETING

Tuesday, April 8, 2025, at Council Conference Room, City Hall/ ZOOM

XII. ADJOURNMENT

With no further discussion, the meeting was adjourned by Moreno at 5:17 p.m.

Respectfully submitted,
Josephine Camarillo, staff

LIBRARY DIRECTOR REPORT

TO: Library Board, City Manager

FROM: Josephine Camarillo, Library Director

DATE: March 2025



Meetings: Staff, Supervisors, City Attorney, Morning Rotary, Dept. Directors

Director: Hal Holmes assistant position interviews were conducted, and an offer was made. New staff member will start April 16th. City Attorney interviews were also conducted, and Terry's replacement will start April 16th. Library HVAC block grant application was by council and the granting agency.

Adult Services: There were 37 Winter Bingo finishers. Writing Historical Fiction was a two-day event with a total of 21 attendees. Pyper Attended the City of Ellensburg social media: Alt Text training and Grant Writing training. Alyssa created a Spanish language version of wireless printing instructions. RJ created an incident report form to be used for general applicant testing and assisted with Hal Holmes applicant testing. Staff selected computer lab chairs and submitted for Director approval.

There were 2606 eAudio books checkouts; 2472 eBooks checkouts; 508 Computer Lab Users; 1224 wireless printing; 14 Hotspot checkouts.

Technical Services: 562 physical items added to the collection, 735 physical items deleted from the collection during the last month.

Youth Services: We are busy here in the department with many programs and program prepping once a week for several hours with CWU intern, Brittany Bathurst. The library was quite lively during conferences and spring break weeks, including some shenanigans from some middle-school students that required a call-out to EPD. Regina processed our newest collection item with a nice case – the Valley Play Museum family pass! Most of the JNF area is now weeded.



Circulation:

Circulation Statistics	Mar-25	Feb-24	% chg	Mar-24	% chg	2025 YTD	2024 YTD	% chg
Physical Items	10876	9564	13%	10354	5%	31211	32042	-3%
Electronic Items	5078	4830	5%	5063	0%	15164	15136	0%
TOTAL	15954	14,394	10%	15417	3%	46375	47178	-2%

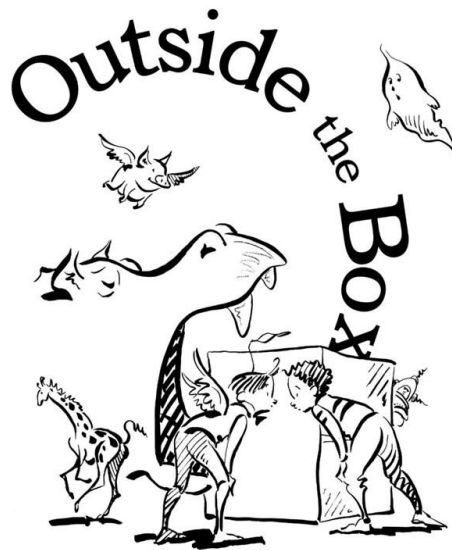
Library Visits: 10,254

New Card Holders: 99

Total Card Holders: 14,706

Family Poetry Night

featuring works by
Karma Wilson



A Book of Poems

by bestselling author Karma Wilson
with drawings by Caldecott Honor recipient Diane Goode

Friday, April 11th at 7:00pm * Hal Holmes Center

In celebration of National Poetry Month,
Ellensburg Public Library is hosting a special poetry reading
featuring works by Karma Wilson, American poet and
bestselling author of children's picture books.
Readers will include both children and adults.

Light refreshments will be served.

For more information, please call (509) 962-7218



2025 Annual



Book Club Tea

and

Ice Cream Social



GUEST SPEAKER:
Richard F. Moreno
*PROFESSOR, HISTORIAN,
AND WRITER*



APRIL 21

7:00–8:30 PM

**HAL HOLMES
COMMUNITY CENTER**

FREE!



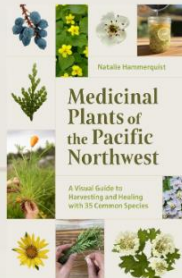


Author Presentation

NATALIE HAMMERQUIST

Tuesday,
April 29, 2025
7:00pm 
at Hal Holmes

*books will be available for purchase



FREE & OPEN TO THE PUBLIC

ONE BOOK ONE COUNTY

Sponsored by Ellensburg Public Library & Kittitas County Regional Library Board

For more information, contact camarilloj@ci.ellensburg.wa.us

