



CITY OF ELLENBURG

Meeting Date of Meeting

Start Time of Meeting

Place of Meeting

Arts Commission Meeting Minutes

March 13, 2025

4:00 PM

Council Conference Room, City Hall

1. Call to Order and Roll Call of Members

1.A Chair Eyre, Commissioner Marchand, Commissioner Dougherty, Commissioner Oostra, Commissioner Snedeker, Commissioner Kooser, Commissioner Scheffer, and City Council Member Miller

Absent:

Welcome any guests. Rice Majors

2. Approval of Agenda

Motion to approve March 13, 2025, Arts Commission meeting agenda as presented.

By: Commissioner Snedeker

Seconded: Commissioner Marchand

In Favor: All in favor

Opposed: None

Abstain: None

Motion Carries

3. Approval of Minutes

Motion to approve February 13, 2025, Arts Commission meeting minutes as presented.

By: Commissioner Snedeker

Seconded: Commissioner Dougherty

In Favor: All

Opposed: None

Abstain: None

Motion Carries

4. Budget/Financial Report

4.A 2025 Arts Commission Budget Update

Staff gave brief overview of 2025 Arts Commission budget in agenda packet.

5. New Business

5.A Shakespeare in the Park

Guest Rice Majors gave an overview of the intended programming for Shakespeare in the Park (Unity Park). Arts Commission role discussed.

Motion to approve Arts Commission sponsorship of Shakespeare in the Park for 2025, pending review by City Attorney that there are no liability issues that affect the Arts Commission pertaining to the sponsorship of this request. This is a non-funding request.

By: Commissioner Eyre

Seconded: Commissioner Scheffer

Discussion: Commissioner Scheffer has concern regarding the word 'sponsor'.

Commission discussed the usage of other language in lieu of 'sponsor'. There was additional discussion regarding the project and the role of the Arts Commission for 2025. Staff will reach out to City Attorney regarding liability for the Arts Commission as a sponsor.

In Favor: All

Opposed: None

Abstain: None

Motion Carries

6. Unfinished Business

6.A Subcommittee Information:

- Chairs selected: Commissioner Snedeker questioned the usage and language surrounding "chair" for lead the subcommittee. Commissioner Snedeker will draft proposed language to serve the future for the Art Commission for use in the Subcommittee Work Plans.
- Written description of the subcommittee, outlining the intended subcommittee focus.
- Establish a preliminary outline of the subcommittee scope of work for 2025.

6.B City Arts Policy Review & Update Planning: Commission would like to keep this under Unfinished Business. This item will be updated once Subcommittee Scope of Work Plan is completed.

6.C Admission Tax Discussion Update: No update given at this time. Staff check with Commissioner Eyre on whether to add to April's agenda.

7. Subcommittee Business:

7.A 1. Funding & Advocacy: Jerry/Jill/Marie: Drafted subcommittee workplan. Subcommittee will review and send final to staff.

2. First Friday Art Walk: Jill/Erin/Brian: New posters and brochures have been distributed. Erin raised the question of updating the sandwich boards. Is there funding for this for 2025. Discussion on past efforts and Erin shared her vision for updating the sandwich boards.

There is not funding for this in the budget for 2025.

Subcommittee will put together a proposal and budget to present to

commissioners for review.

3. City Art/Public Art: Jerry/Jeffy/Alex: Chair: Alex Had meeting to discuss public art collection and updating data of the collection.

4. Awards & Distinctions: Marie/Jeff/Alex Draft ready to go for subcommittee information. Next PL meeting is on March 31st, Haiku event at Valo. Staff created event on SM and continue to push out.

5. Ellensburg Creative District: Jeff/Brian/Alex/Staff: Update given on Phase I Wayfinding progress.

8. Citizen Comment

No citizen comments

9. Staff Update/Discussion Items:

- ArtsWA updates: met with Aaron Semer, new Program Manager for the Creative Districts who will be in Ellensburg all-day on April 28th, attended Rural Creative Districts Cohorts meeting, Soap Lake is the newest Creative Districts. Staff will be traveling to meet & tour other creative districts beginning in April.
- April 9, 2025, EACA will host free Grant Writing Workshop.
- Terms Ending & Recruitment

10. Commission Representative Update-Update on Flags and Banners regarding the usage of sidewalk or A-frame signs.

11. Adjournment Time 5:10 pm