



CITY OF ELLENSBURG

Meeting Date of Meeting

Start Time of Meeting

Place of Meeting

Arts Commission Meeting Minutes

April 10, 2025

4:00 PM

Council Conference Room, City Hall

1. Call to Order and Roll Call of Members

1.A Chair Eyre, Commissioner Oostra, Commissioner Snedeker, Commissioner Kooser, Commissioner Scheffer, and City Council Member Miller

Absent: Commissioner Marchand-excused, Commissioner Dougherty, excused

Welcome guest: Matt Wenz

2. Approval of Agenda

Motion to approve April 10, 2025, Arts Commission meeting agenda as presented.

By: Commissioner Scheffer

Seconded: Commissioner Snedeker

In Favor: All in favor

Opposed: None

Abstain: None

Motion Carries

3. Approval of Minutes

Motion to approve March 13, 2025, Arts Commission meeting minutes as presented.

By: Commissioner Oostra

Seconded: Commissioner Scheffer

In Favor: All

Opposed: None

Abstain: None

Motion Carries

4. Budget/Financial Report

4.A 2025 Arts Commission Budget Update

Staff gave brief overview of 2025 Arts Commission budget in agenda packet including status of Art Walk Venue payments for 2025.

5. New Business

5.A Arts Treasure Discussion: Awards & Distinction Subcommittee will meet prior to the next EAC meeting (May) to review nomination form/process and timeline and present at the May meeting. Proposed timeline:

- Press release on May 15, 2025
- Application/nomination opens June 1st
- Application/nomination closes on Aug. 31.
- Review submission(s) and recommendations at September meeting
- Award/Announce Sept. 15th
- Ceremony/celebration date TBD

There was further discussion regarding making the distinction honorary vs. a stipend and the additional work required to fulfill the stipend utilizing public funds. Additionally, Commissioner Eyre discussed commissioning a local artist to create the award, which led to further discussion of allocating additional funds from stipend to the commissioning of the award.

6. Unfinished Business

6.A Shakespeare in the Park Update: Staff related status of project through special permitting process with Parks & Recreation. Project is moving forward but not as part of the Arts Commission program.

6.B City Arts Policy Review & Update Timeline:

Action Item: Staff to send out assignments to the commission

7. Subcommittee Business:

- 7.A
1. Funding & Advocacy: Jerry/Jill/Marie: Reviewing Subcommittee work
 2. First Friday Art Walk: Jill/Erin/Brian: Commissioner Oostra will get quotes on sidewalk signs for 2026 budgeting purposes.
 3. City Art/Public Art: Jerry/Jeffy/Alex: Not had a meeting. Will set up meeting and review inventory list.
 4. Awards & Distinctions: Marie/Jeff/Alex: Arts Treasure see above
 5. Ellensburg Creative District: Jeff/Brian/Alex/Staff: See staff updates below.

8. Citizen Comment

No citizen comments

9. Staff Update/Discussion Items:

- ArtsWA Pending Visit to Ellensburg on April 28, 2025
- EACA will hosted free Grant Writing Workshop on April 9, 2025.
- Terms Ending & Recruitment: Appointment application received from Matt Wenz, Reappointment application received from Erin Oostra and Jerry Dougherty.
- Serenity Haiku Poetry Contest Update and launch on Monday, April 21, 2025.

10. Commission Representative Update: Coordinate arts efforts with sister city Sundi, Japan and raise awareness and share activities etc.

11. Adjournment Time 5:15 pm

DRAFT