

LIBRARY BOARD MEETING
4:30pm, Tuesday, June 10, 2025
Council Conference Room/ZOOM

[ZOOM LINK](#)

Meeting ID: 824 7363 7182

Passcode: 703741

AGENDA

- I. Call to order, welcome guest(s)**
- II. Approval of the Agenda**
- III. Approval of May 13, 2025, minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
 - A. Director Report
 - B. Budget Report
 - C. Friends of the Library Report
 - D. Library Birthday Event
- VI. Unfinished Business**
 - A. Library user survey- potential questions
- VII. New Business**
 - A. Summer Reading Program- Youth
- VIII. Unscheduled Business**
- IX. Upcoming Programs/Events**

June 7/21	FOL Book Sale, 10:30am-1:30pm, HH
June 16	FOL monthly meeting, 3:30pm, HH
June 19	Juneteenth- Library/HH Closed
June 25	Summer Reading Program Kick-Off Party

Next regular meeting July 8, 2025
Location: City Council Conference Room/ZOOM

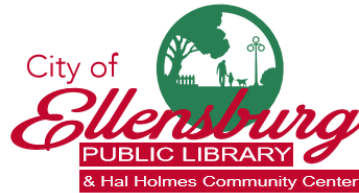


CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

May 13, 2025

4:30 p.m.

Council Conference Room

Richard Moreno, Chair term expires December 31, 2026

Vikki Carpenter, Co-Chair, term expires December 31, 2028

Mary James, term expires December 31, 2027

Marty Blackson, term expires December 31, 2027

Josh Aubol, term expires December 31, 2027

Andreina Delgado, term expires December 31, 2028

Emily Brown-Pratz, term expires December 31, 2030

I. CALL TO ORDER

Moreno called the meeting to order at 4:33 p.m.

II. ATTENDANCE

PRESENT: Josh Aubol, Marty Blackson, Emily Brown-Pratz, Vikki Carpenter, Andreina Delgado, Mary James, Rich Moreno

ABSENT: None

GUEST(S): Ilmi Moen-Hamm (staff)

OTHERS PRESENT: Josephine Camarillo (Staff)

III. APPROVAL OF AGENDA

Motion made by James to approve the agenda; motion seconded by Aubol.

Motion approved. Motion passed 7-0.

IV. APPROVAL OF MINUTES

Motion made by Aubol to approve the March 2025 minutes; motion seconded by Blackson.

Motion approved. Motion passed 7-0.

V. CORRESPONDENCE AND CITIZEN COMMENTS/SUGGESTIONS

Letter to Editor in Daily Record commending Library published on April 19, 2025.

VI. REPORTS

A. Director Report:

B. Budget Report: April budget final numbers not yet ready but March budget continues to be on track.

C. Friends of the Library Report: Richard Moreno was the guest speaker at the FOL Book Club Tea. Event went well with many book club groups in attendance.

D. Library Birthday Event: Next celebration will take place on January 20, 2026, with cake and live music. Special dinner/dance option tabled. Board will explore community input via survey or post program evaluations.

VII. UNFINISHED BUSINESS

A. Director gave latest update on IMLS funding and WA State Library funding.

VIII. NEW BUSINESS

A. Staff Ilmi Moen-Hamm presented highlights from the Washington Library Association conference that was held in Tacoma, April 10-12, 2025. A total of three staff members were able to attend the conference.

IX. UNSCHEDULED BUSINESS

None

X. UPCOMING PROGRAMS/EVENTS

Upcoming events presented.

XI. NEXT MEETING

Tuesday, June 10, 2025, at Council Conference Room, City Hall/ ZOOM.

XII. ADJOURNMENT

With no further discussion, the meeting was adjourned by Moreno at 5:20 p.m.

Respectfully submitted,
Josephine Camarillo, staff

LIBRARY DIRECTOR REPORT

TO: Library Board, City Manager
 FROM: Josephine Camarillo, Library Director
 DATE: May 2025



Meetings: Staff, Supervisors, City Attorney, Morning Rotary, Dept. Directors, State Library (LibTech), KCHD

Director: I participated in a focus group on 5/1 hosted by KCHD aimed at shaping our county’s 5-Year Homeless and Affordable Housing Plan. I also participated in the EHS Career Fair on 5/21 promoting Librarian profession.

Adult Services: Exploring Nature: Merian and Humboldt, a science talk and sketch in collaboration with CWU’s Tamara Caulkins and Linnea Stavney had 18 in attendance. RJ attended two separate LibTech meetings to discuss completion of grant project to install Wi-Fi throughout the library. Laptop #2 went out for warranted repairs and was returned. This represents two total laptops in circulation. RJ attended CPR and first Aid Training and assisted in research for an article in Pacific Northwest Quarterly on the Ellensburg Tree Saddle. The entire department is wrapping up prep for our Summer Reading Program.



There were 2680 eAudio books checkouts; 2448 eBooks checkouts; 399 Computer Lab Users; 536 wireless printing; 15 Hotspot checkouts.

Technical Services: May was a weeding-heavy month. In the adult collections alone Tech Services finished weeding FIC and weeded a little bit in ANF. Tech Services staff completely weeded the following collections: Mysteries, Science Fiction/Fantasy, Westerns, Oversized Adult non-fiction, Adult Spanish music CDs, Adult Spanish DVDs, Adult Spanish Fiction and Nonfiction collections, and Biographies. The total deletions for May were 1096.

Youth Services: Storytimes and special after-school programs concluded the 2nd week of May. We are gearing up for some colorful fun starting in June with the “Color Our World” Summer Reading Program. Children’s Day Downtown was the first official “advertising” for the summer with 10 local organizations offering activities and summer info. For the first time children market vendors sold their own creations. It was a fun and very full event at the new Unity Park.

Hal Holmes: 6 Private/Govt event, 5 Non-Profit events, 64 sponsored: 71 total events
 In May, we hosted multiple sponsored events with KC Public Health Dept, CWU, Ellensburg Police Dept and EPL Adult Programming with the reference department. The Kiwanis Family dance was a hit with theme of Prom Night. The annual multiple-days of WA state student testing through the WA Virtual Academy rounded out month.

Circulation:

Circulation Statistics	25-May	25-Apr	% chg	24-May	% chg	2025 YTD	2024 YTD	% chg
Physical Items	9096	9628	-6%	10126	-11%	49935	52215	-5%
Electronic Items	5128	4749	7%	5003	2%	25041	24968	0%
TOTAL	14224	14,377	-1%	15129	-6%	74976	77183	-3%

Library Visits: 9422

New Card Holders: 95

Total Card Holders: 14,865

