



CITY OF ELLENSBURG
Meeting Date of Meeting
Start Time of Meeting
Place of Meeting

Arts Commission Meeting Minutes
May 8, 2025
4:01 PM
Council Conference Room, City Hall

1. Call to Order and Roll Call of Members

1.A Chair Eyre, Commissioner Dougherty, Commissioner Kooser, Commissioner Marchand, Commissioner Oostra, , Commissioner Snedeker, Commissioner Scheffer, and City Council Member Miller
Absent: Commissioner Scheffer
Welcome guest: Cathy Houck

2. Approval of Agenda

Motion to approve May 8, 2025, Arts Commission meeting agenda as presented.
By: Commissioner Snedeker
Seconded: Commissioner Oostra
In Favor: All in favor
Opposed: None
Abstain: None
Motion Carries

3. Approval of Minutes

Motion to approve April 10, 2025, Arts Commission meeting minutes as presented.
By: Commissioner Oostra
Seconded: Commissioner Kooser
In Favor: All
Opposed: None
Abstain: None
Motion Carries

4. Budget/Financial Report

4.A 2025 Arts Commission Budget Update
Staff gave brief overview of 2025 Arts Commission budget.

5. New Business

5.A Call for Artist: Bus Shelters
Staff update commission on the proposed locations of the new shelters.
One call: three artists: 3 bus shelters
Discussion on opening up to previously selected artist.
Can existing commissioners submit art, if they recuse themselves.

Update on 5th and Water: PR and Article in DR, etc. staff plan. Staff to get

number of bus shelters with art from Betsy.

5.B 2026 Project Grant Application Process

Commissioners discussed what if any missing information there was in the application?

Staff asked commissioners to get edits back to staff by: May 26, 2025 so edits could be made and be put into the June 12th agenda packet. (tight timeline)

6. Unfinished Business

6.A Arts Treasure & Arts Advocate Nomination Forms and Timeline

Staff will send out Jot Form to commissioners to test drive by Monday, May 12th and returned by May 20th in time for June 1st nomination opening.

Motion to approve the revised language noted in the subcommittee report for both the Arts Treasure Award Nomination and Arts Advocate Award Nomination as presented by the Awards and Distinction subcommittee.

By: Commissioner Eyre

Seconded: Commissioner Snedeker

In Favor: All

Opposed: None

Abstain: None

Motion Carries

6.B Reappointment and Appointment Process and Timeline

Staff reviewed reappointment requirements and timeline.

6.C City Art Policy Review: Assignments:

Edits will be as follows:

Review/update policy by corresponding subcommittee:

Focus Area 1: Public Art: Will be reviewed by: Jerry Dougherty, Jeff Snedeker, and Alex Eyre.

Focus Area 2: Community Engagement: This section is a combination of Art Walk, Advocacy, and Awards & Distinction. Will be reviewed by: Marie Marchand, Jill Scheffer, Jerry Dougherty, Jeff Snedeker, and Erin Oostra.

Focus Area 3: Arts Enrichment: Grants Funding: Will be reviewed by: Marie Marchand, Jerry Dougherty, and Jill Scheffer.

Focus Area 4: Ellensburg Creative District: Staff will add Focus Area 4. Once written by Staff, it will be reviewed by Brian Kooser, Jeff Snedeker, and Alex Eyre.

Action Items:

- Chairs of subcommittees set up meetings to review documents/edits.
- Staff will review entire document and create master editing (redline) version. Subcommittee will send edits over to staff to compile into the Master document.

- 6.D Poet Laureate Program Outline: Revised April 2025
Reviewed the subcommittee report on the revisions of the Poet Laureate Program. Commission Marchand and Commission Snedeker reviewed changes. Changes reflect encouragement rather than requirement.

Commission received a subcommittee report for the Poet Laureate Nomination Process. Commission agreed to the changes presented by the subcommittee in report. No vote required

- 6.E *Harmonize*, by Crista Ann Ames Progress Report

7. Subcommittee Business:

- 7.A 1. Funding & Advocacy: Jerry/Jill/Marie: Reviewed Subcommittee work
2. First Friday Art Walk: Jill/Erin/Brian: Commissioner Oostra will get quotes on sidewalk signs for 2026 budgeting purposes.
- Motion: Alex Jeff (2) waive fee for 2025 for EDE
3. City Art/Public Art: Jerry/Jeffy/Alex: Not had a meeting. Will set up meeting and review inventory list.
- Committee reviewed unplaced art in the archives in the library.
4. Awards & Distinctions: Marie/Jeff/Alex: Arts Treasure see above
5. Ellensburg Creative District: Jeff/Brian/Alex/Staff: See staff updates below.

8. Citizen Comment

Cathy Houck:

Spoke in favor the wrapping of the traffic cabinets in art. Had seen other communities doing this, noted Yakima and others. She would like the Arts Commission to explore this idea for Ellensburg.

9. Staff Update/Discussion Items:

- Open Show-Public Art Selection/Purchase

May 15th at 4:00 pm at Gallery One—Need citizen and council member

- Wayfinding Presentation and Next Steps
- Upcoming Sister District Summit: May 22nd
- Pending Creative District Planning Meeting (setting date—in process)
- Creative District Convening: June 6 & 7th
- IGNITE the ARTS: July 4th Update

10. Commission Representative Update:

11. Adjournment Time 5:20 pm

