

LIBRARY BOARD MEETING
4:30pm, Tuesday, July 8, 2025
Council Conference Room/ZOOM

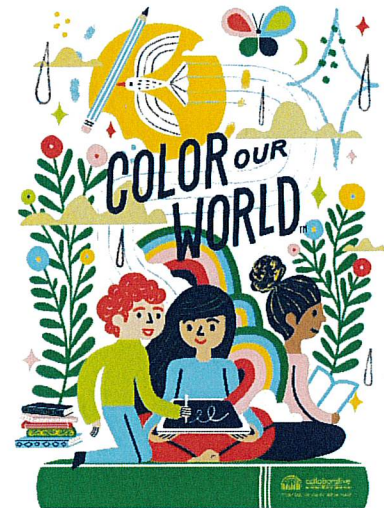
[Zoom Link](#)

Meeting ID: 824 7363 7182

Passcode: 703741

AGENDA

- I. Call to order, welcome guest(s)**
- II. Approval of the Agenda**
- III. Approval of June 10, 2025, minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
 - A. Director Report
 - B. Budget Report
 - C. Friends of the Library Report
 - D. Library Birthday Event
- VI. Unfinished Business**
 - A. Library user survey- potential questions
- VII. New Business**
 - A. New Library Card design contest
- VIII. Unscheduled Business**
- IX. Upcoming Programs/Events**



Adult Programs

- 7/9 Tie Dye
- 7/16 Poetry Workshop
- 7/23 Indian Classical Dance
- 7/30 Collage Workshop
- 8/1 Mini Art Show
- 8/12 How Beer Saved Democracy

Youth Programs

- 7/2 Louie Foxx, Magician
- 7/3 Teen Art Hunt
- 7/9 Penny's Puppets
- 7/10 Teen After hours Scavenger Adventure
- 7/16 Art Party
- 7/17 Teen Caly at Gallery One
- 7/23 Library LEGO day
- 7/24 Teen Gaming Galore
- 7/24 Family Pizza Party
- 7/30 Book Give Away
- 7/31 Teen Comics Making

Next regular meeting September 9, 2025 (No August Meeting)

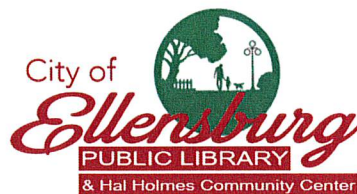
Location: City Council Conference Room/ZOOM

CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

June 10, 2025

4:30 p.m.

Council Conference Room

Richard Moreno, Chair term expires December 31, 2026

Vikki Carpenter, Co-Chair, term expires December 31, 2028

Mary James, term expires December 31, 2027

Marty Blackson, term expires December 31, 2027

Josh Aubol, term expires December 31, 2027

Andreina Delgado, term expires December 31, 2028

Emily Brown-Pratz, term expires December 31, 2030

I. CALL TO ORDER

Moreno called the meeting to order at 4:35 p.m.

II. ATTENDANCE

PRESENT: Josh Aubol, Emily Brown-Pratz, Vikki Carpenter, Andreina Delgado, Mary James, Rich Moreno

ABSENT: Marty Blackson

GUEST(S): None

OTHERS PRESENT: Josephine Camarillo (Staff), Pyper Stever (staff)

III. APPROVAL OF AGENDA

Motion made by Carpenter to approve the agenda; motion seconded by Aubol.

Motion approved. Motion passed 6-0.

IV. APPROVAL OF MINUTES

Motion made by Aubol to approve the May 2025 minutes; motion seconded by James.

Motion approved. Motion passed 6-0.

V. CORRESPONDENCE AND CITIZEN COMMENTS/SUGGESTIONS

None

VI. REPORTS

- A. Director Report: Director participated in KCHD focus group aimed at shaping county's 5-year Homeless and Affordable Housing plan and EHS Career Fair. Science program Exploring Nature: Merian and Humboldt talk and sketch was well attended. Summer reading program is being finalized. Kick-off party will be June 25th at the library from 4:30pm-6pm.
- B. Budget Report: May budget final numbers not yet ready. April budget was reviewed, and all is on track.
- C. Friends of the Library Report: Spring big book sale did not take place. Fall big book sale tentatively scheduled for October 2025.
- D. Library Birthday Event: No report.

VII. UNFINISHED BUSINESS

- A. Library user survey- Director sent board sample questions for user satisfaction survey. City will be doing a City wide survey and the library will be included. Board will narrow down questions to 3-5 total.

VIII. NEW BUSINESS

- A. Staff Pyper Stever presented the adult summer reading program.

IX. UNSCHEDULED BUSINESS

Library will be having a new library card design contest open July 1-31, 2025. Open to all.

X. UPCOMING PROGRAMS/EVENTS

Upcoming events presented.

XI. NEXT MEETING

Tuesday, July 8, 2025, at Council Conference Room, City Hall/ ZOOM.

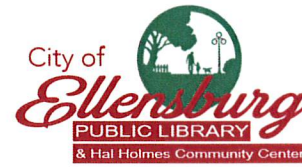
XII. ADJOURNMENT

With no further discussion, the meeting was adjourned by Moreno at 5:32 p.m.

Respectfully submitted,
Josephine Camarillo, staff

LIBRARY DIRECTOR REPORT

TO: Library Board, City Manager
 FROM: Josephine Camarillo, Library Director
 DATE: June 2025



Meetings: Staff, Supervisors, City Attorney, Morning Rotary, Dept. Directors, FOL

Director: Attended City GovAI meeting on how to access and use the program. Program still in development phase. CDBG block grant from Dept. of Commerce contract officially signed by City Manager. Planning and procurement process will take place in 2025 and construction starting in 2026. Library voted 2025 Best Place to take Kids from the Best of Kittitas survey.

Adult Services: June was a busy month with Summer Reading Program preparations and Kick-Off Party. 120 paperback books, 100 mini canvases, and 250 reading logs were distributed to patrons and community members. The database has been discontinued. Pyper worked with Tech Services on heavy weeding throughout Adult Nonfiction (ANF). Alyssa completed her student teaching and graduated from Central Washington University but intends to continue working at the library.

There were 2506 eAudio books checkouts; 2252 eBooks checkouts; 477 Computer Lab Users; 1535 wireless printing; 17 Hotspot checkouts.



Technical Services: 361 physical items added to the collection, 924 physical items deleted from the collection during the last month.

Youth Services: Something new this year! The school superintendent office has prohibited fliers outside of school business for student backpacks to take home. We have relied on this means for spreading the word about SRP. Fortunately, the school sent info electronically about the Kick-Off party to all district families. We will see if it affects general sign-ups or participation. ALSO, FISH food bank is distributing children’s lunches 3X a week connected with Library programming at both the library lawn and at N. Alder Park (Tues & Wed at noon & Thurs.at 11). Touch a Truck was well-attended with about half of the participants who stopped at our booth having already registered at the library. Also, Kick-Off Party was fun and lively with what seemed fewer people registering. A HUGE Thank you to the Friends of the Library and Library Board who assisted at these events.



Circulation:

Circulation Statistics	25-Jun	25-May	% chg	24-Jun	% chg	2025 YTD	2024 YTD	% chg
Physical Items	9672	9096	6%	10516	-9%	59607	62731	-5%
Electronic Items	4758	5128	-8%	4699	1%	29799	29667	0%
TOTAL	14430	14,224	1%	15215	-5%	89406	92398	-3%

Library Visits: 9521

New Card Holders: 141

Total Card Holders: 15,005

NEW LIBRARY CARD DESIGN CONTEST

The Ellensburg Public Library is looking to update our library card with a NEW design. Winning design will be printed and used as our new library card. No age limit. Everyone invited to enter!

Submissions will be accepted
July 1-31, 2025

Winner will be notified by August and
announced by September.

FOR CARD DESIGN SPECIFICATONS AND
CONTEST RULES, PICK UP DESIGN PACKET
AT REFERENCE DESK OR GO TO

www.ellensburglibrary.org

FOR MORE INFORMATION, PLEASE CONTACT
JOSEPHINE AT (509) 962-7252

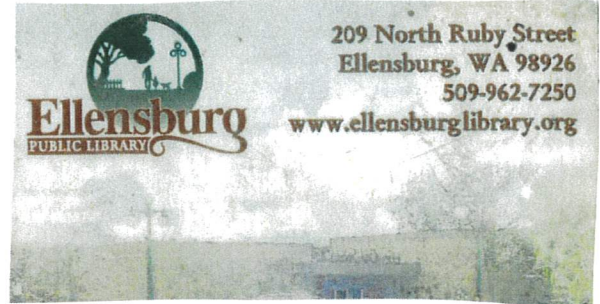
Classic Design

ELLENSBURG PUBLIC LIBRARY

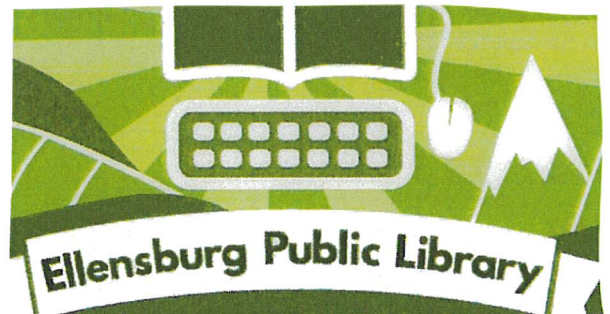
209 N. RUBY STREET
ELLENSBURG, WASHINGTON 98926
PHONE 509-962-7250

You are responsible for all materials
borrowed on this card.

Previous Design

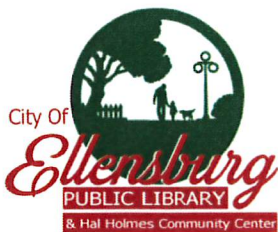


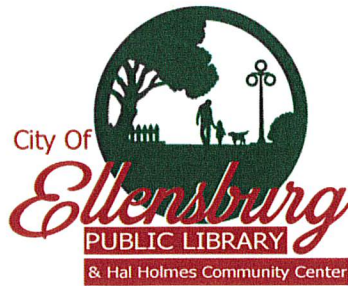
Current Design



*New
Design*

This could be yours!





2025 Library Card Design Contest

Help create a **NEW** design for our library card!

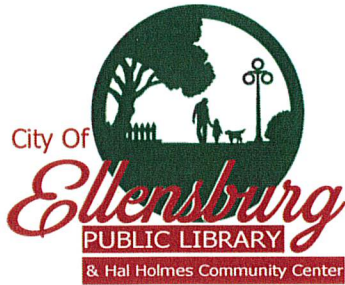
The Ellensburg Public Library is hosting an art contest for a new library card design. Submissions will be open **July 1-31, 2025**, with the winner announced by September 2025. Artwork will be judged on creativity and design.

Contest Rules and Guidelines

- **Deadline to submit your entry is July 31, 2025. Two ways to submit:**
 - **In person at the library by 6pm**
 - **Email camarilloj@ellensburgwa.gov by midnight**
- One entry per person. No age limit.
- Entry open to anyone living in Kittitas County. No library card required.
- All artworks must be original work of the artist and may be created digitally or by hand on the entry sheet. Artwork should be two dimensional for printing purposes.
- No use of trademarked characters or logos.
- All designs must be completed using template size. Actual size of the card is 2 1/8" by 3 3/8" and Key Tag measures 1 1/8" by 2 5/8". Keep in mind that small design elements will be even smaller when adjusted to fit actual size.
- Winning design will be used as the official library card for a minimum of 5 years and may be used on library promotional materials.

For digital creations:

1. Artwork to be at least 300 PPI (300 X 300 Resolution) and prefer a native file in vector format with all the fonts converted. If possible, an editable PDF.
2. For best-colored printing results, please use either Pantone Colors or CMYK. Please also note that the digital printing press is unable to print metallic or fluorescent colors.
3. If your artwork bleeds, please add at least 1/8" inch bleed to the card and key tag border, including the key tag hole.
4. Please keep all the artwork at least 1/8" inch away from the border, including the key tag hole, unless you're bleeding the artwork.



Ellensburg Public Library Design Release Form

I, _____, certify that the attached submission for the library
Print Name Here

card design contest is my own original creative work and does not infringe the intellectual property rights of any third party. I agree to the following terms and conditions:

- € I understand that my participation is to help promote the library and build community engagement and there will be no compensation paid for the use of this artwork.
- € I give permission for the Ellensburg Public Library to reproduce my original work for the new library card.
- € I understand the winning design becomes property of the Ellensburg Public Library and may be reproduced for library promotional purposes, such as posters, bookmarks, forms, flyers, and electronic postings (website, social media).

Artist's Name: _____

Signature: _____ Date: _____

(if under 18 years old, to be signed by parent/legal guardian)

Contact Information

Mailing Address: _____

Email Address: _____

Phone Number: _____

Template: (Larger Scale)

Actual card measures 2 1/8" by 3 3/8"

Key Tag measures 1 1/8" by 2 5/8"

