



CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of Planning Commission, Regular Meeting

March 13, 2025

5:45 PM

Council Chambers

501 North Anderson Street

Ellensburg, WA 98926

And remotely via Zoom

1. Call to Order and Roll Call of Members

Commissioner Harrell called the meeting to order at 5:45 p.m.

Present: Michael Buehn, Ed Harrell, Sigrid Davison, Geraldine O'Mahony, Sathy Rajendran, George Bottcher

Absent: David Miller-City Council Liaison

Other Present: Stacey Henderson-Planning Manager

2. Approval of Agenda

Commissioner Davison motioned to approve the agenda. Motion passed 6-0.

3. Approval of Minutes

3.A Review of February 13 Meeting Minutes

Commissioner Harrell noticed that the February 13, 2025, minutes needed to be amended to reflect Commissioner Davison's presence at the November 14, 2024, meeting. Harrell stated the "regarding Title 15 Land Development code" needs to be removed, and the motion passed 5-0.

Commissioner O'Mahony motioned to approve the February 13, 2025, minutes with an amendment to include Commissioner Davison's presence at the November 14, 2024, meeting, removal of "regarding Title 15 Land Development code", and approval of minutes for the November 14, 2024, minutes to be changed to 5-0. Motion passed 6-0.

4. New Business

4.A Review 2025 Long Range Planning Work Plan

Henderson presented the Community Development 2025 Long Range Planning Work Plan to the commission and answered commissioner questions.

Henderson offered discussion to the Planning Commission, to add possible activities, lectures, or trainings they would like to cover this year on an agenda. Commissioners provided feedback, requesting clarity on their commission's roles and responsibilities, and clarity on periodic code updates comprehensive plan amendment proposal processes, as provided from staff and public. These

are all things that will be a big part of what the commission reviews and recommends to City Council. A climate chapter will be developed for the Comprehensive Plan and commissioner Harrell would like to know how it will be implemented. Lily Frey will speak to the commission at a future meeting about past and present house bill updates that impact housing code. An RFQ has been created for a consultant to help with the 2026 Comprehensive Plan Periodic Update, and will close on March 25, 2025. Comprehensive Plan amendments are due by March 31, 2025. The zoning map, conditional use criteria, bike routes, general code clean-up, historic district update, narrow street standards update, and planned unit development are among a few items found on the Long Range Work Plan.

4.B May Planning Commission Meeting

Henderson discussed that there is a room conflict with the May 8 Planning Commission meeting, and suggested holding the May meeting on May 22 instead.

5. Unfinished Business

5.A Changing Agenda from Citizen Comment to Public Comment

Based on previous feedback, Henderson would like a formal motion if the Commission concurs to change the agenda wording from "citizen" to "public comment". Commissioner O'Mahony motioned to change the wording on the agendas from "citizen comment" to "public comment". There was discussion. Motion passed 6-0.

6. Citizen Comment

No public comment.

7. Staff Update/Discussion Items

Commissioners inquired if the agenda needed a specific section for Commissioners' inquiries. Henderson stated that she has always considered the Commission Representative update to include Commissioner's an opportunity to request updates or have discussions.

8. Commission Representative Update

Commissioners would like an update on the field house project.

The commissioners asked if the City had met the projection of housing needed. The consultant will be doing an ordinance regarding updates to the flood code, accessory dwelling units, etc

9. Adjournment

The meeting was adjourned at 6:41 p.m.