



CITY OF ELLENSBURG

Minutes of Landmarks & Design Commission, Regular Meeting

Date of Meeting

July 15, 2025

Time of Meeting

5:45 PM

Place of Meeting

**Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

Commissioner Redmon called the meeting to order at 5:45 p.m.

Present: Fred Redmon, Jeff Watson, Vicki Sannuto, Julia Stringfellow, Scott Carlson, Marty Blackson

Absent: Teresa Chanes (excused)

Others Present: Stacey Henderson-Planning Manager; Chace Pedersen-Associate Planner; Sadie Thayer, Michelle Prynne, a member of the public

Commissioner Blackson motioned to approve the absence of Teresa Chanes. Motion passed 6-0.

2. Approval of Agenda

Commissioner Watson motioned to approve the agenda. Motion passed 6-0.

3. Approval of Minutes

No minutes ready for review.

4. New Business

- 4.A Public hearing for consideration of a Certificate of Appropriateness (COA), for the installation of new sign graphics at 118 W 5th Ave, Parcel ID #616933. The public hearing was opened. The appearance of fairness was reviewed. Jeff Watson disclosed that he banks at this location. Chace Pedersen read a staff report. Staff recommended approval with one condition; that the sign shall only be illuminated from dusk to 10:00 p.m. Michelle Prynne was present on zoom as an agent for the applicant. Ms. Prynne stated the staff report was accurate, and she believes the sign is currently illuminated but will make sure the sign is only illuminated at appropriate times by using a timer. No public comment. Ms. Prynne did not have anything to add. Public comment closed. Commissioner Watson motioned to approve the Certificate of Appropriateness with the findings of fact in the agenda packet (page six) for the installation of new sign graphics at 118 W 5th Ave, parcel ID #616933 with one condition: that the sign only be illuminated from dusk to 10:00 p.m. Motion passed 6-0.

5. Unfinished Business

None.

6. Public Comment

None.

7. Staff Update/Discussion Items

7.A 2025 PLACES Conference

Chace Pedersen let the Commission members know about the 2025 PLACES conference on October 8-10, 2025. The City of Ellensburg is able to pay for the Commissioner's registration but not lodging.

7.B 2026 Periodic Update - Historic Preservation Chapter

Chace Pedersen showed the Commissioner's Chapter 8 of the Comprehensive Plan. Chapter 8 is the Historic Preservation chapter. This chapter will be updated if needed during the 2026 periodic update. Pedersen would like the Commission to review the goals, policies, and programs of the Comprehensive Plan and bring suggestions to next month's meeting. After ideas/suggestions are voted for by the Commission, they will be brought to the consultant for assistance with a draft. Commissioner Sannuto had read Chapter 8 and wanted to know the status of Policy B-Program B regarding educational materials. Since the last Comprehensive Plan update, brochures and pamphlets have been created. Sannuto looked at Spokane, Washington's Comprehensive Plan and suggested adding reuse of historic building materials, gateway identification, and urban tree and landscape guidelines, and design elements for neighborhoods. Stacey Henderson agreed that the guidelines need to be clearer. Watson would like primary corridors identified and have a more strict design requirement. Topics should be brought to the next meeting and will be voted on by the end of the year. Topics selected will be given to the consultants to create a draft for the Commission to review. A public participation plan was recently approved by the City Council. September 17, 2025, there will be a Comprehensive Plan open house.

8. Commission Representative Update

The next meeting will be August 5, 2025, or August 19, 2025.

9. Adjournment

The meeting was adjourned at 6:30 p.m.