

AGENDA TRANSPORTATION ADVISORY COMMITTEE

August 26, 2025

Hybrid Meeting In-person and via Zoom



ELLENSBURG
Central.
TRANSIT

The City of Ellensburg strives to make our services, programs, and activities readily accessible and usable by individuals with disabilities. Reasonable accommodations will be made upon request. Please furnish the ADA Coordinator with your request in sufficient time for the City to provide a reasonable accommodation by calling the City of Ellensburg ADA Coordinator at (509) 962-7222 or email ADAcordinator@ellensburgwa.gov.

**CITY OF ELLENSBURG
TRANSPORTATION ADVISORY COMMITTEE AGENDA
Council Conference Room
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom
Tuesday, August 26, 2025
3:30 PM - Regular Meeting**

- 1. Call to Order and Roll Call of Members**
 - 1.A Call the August 26, 2025, TAC Meeting to order.
 - 1.B Roll Call of TAC Members.
- 2. Approval of Agenda (No Public Comment)**
 - 2.A Motion to Approve the August 26, 2025, TAC Agenda.
- 3. Approval of Minutes**
 - 3.A Motion to Approve the July 15, 2025, Meeting Minutes.
- 4. Guest Speakers**
- 5. Follow Up Items**
- 6. Ridership Stats**
 - 6.A Review the July 2025 Ridership Stats.
- 7. Agenda Items**
- 8. Transit Marketing Updates**
 - 8.A Labor Day Parade
- 9. Transit Updates**
 - 9.A Strategic Plan Outline and Community Survey
 - 9.B Ellensburg Transportation Comp Plan
- 10. Member Updates**

10.A
Member Updates as time permits.

11. Next TAC Meeting

11.A
September 16, 2025

12. Adjournment



For more information on the Ellensburg Public Transit Advisory Committee, contact Transit Manager, Betsy Dunbar, at 509-925-8680.

The Contents of this agenda have been photocopied on recycled paper.



CITY OF ELLENSBURG

Minutes of Public Transit Advisory Committee, Regular

Date of Meeting	Meeting
Time of Meeting	July 15, 2025
Place of Meeting	3:30 PM
	Council Conference Room
	501 North Anderson Street
	Ellensburg, WA 98926
	And remotely via Zoom

1. Call to Order and Roll Call of Members

1.A

Call the July 15, 2025, PTAC Meeting to Order.

Vice Chair Spitznas called the July 15, 2025, PTAC Meeting to order at 3:35 PM.

1.B

Roll Call of PTAC Members.

The following PTAC members were in attendance: Vice Chair Spitznas, Joey Bryant, Jim Hurson, Ann Miner, Deja Blanchard.
Chair Miller was absent.

Also in attendance: Betsy Dunbar - COE, Keiko Walsh - HopeSource, Spencer Klewin - HopeSource

Several Staff members and 1 member of the community were in attendance.

2. Approval of Agenda

2.A

Motion to Approve the July 15, 2025, PTAC Agenda.

A motion to approve the July 15, 2025, PTAC Meeting Agenda was made by committee member Bryant.

The motion carried 5-0.

3. Approval of Minutes

3.A

Motion to Approve the June 24, 2025, PTAC Meeting Minutes.

A motion to approve the June 24, 2025, PTAC Meeting Minutes was made by committee member Hurson with the following edits to section 7.A
"Motion made by committee member Hurson to approve, with the following suggested changes, the section of the proposed ordinance as it relates to PTAC:

- Rename the combined committee to be the Transportation Advisory Committee (TAC); and
- Amend section 5 to provide for an alternate committee member as follows: F. One alternate member from the community. In the absence of one or more committee members at any meeting, the alternate shall serve as a member for that meeting, including quorum requirements and voting. G. Members of the....."

The motion carried 5-0.

4. Guest Speakers

5. Follow Up Items

6. Ridership Stats

6.A

Review June 2025 Ridership Stats.

The June 2025 Ridership Stats were reviewed.

7. Agenda Items

7.A

2025 - 2030 Transit Development Plan and 2024 Annual Report Draft

A motion to approve and recommend the 2025-2030 Transit Development Plan and 2024 Annual Report to the City Council was made by committee member Hurson on the condition of updating Table 3 Capital Expenditure section regarding the costs of expanding route times.

The motion carried 5-0.

7.B

Amendment 3 to the Dial A Ride Agreement

A motion to approve and recommend the Amendment to the Dial A Ride Agreement to the City Council subject to legal review was made by committee member Hurson.

The motion carried 5-0.

7.C

Amendment 3 to the Upper County KCC Agreement

A motion to approve and recommend the Amendment to the KCC Agreement was made by committee member Hurson.

The motion carried 5-0.

8. Transit Marketing Updates

8.A

Rodeo Program Ad

The 2025 Rodeo Program Ad was shared.

9. Transit Updates

9.A 2025 ADA Transition Plan's Capital Project Update.

An update of the ongoing capital projects was shared with the committee.

10. Member Updates

Member updates if time permits.

10.A

Member Updates if Time Permits.

Several updates and discussion subjects occurred within the committee, which included: reviewing the status of the operating grants, updating transit services within the city limits, Rural Transit Day, adding colored squares to the front, back and side of the buses, creating a subcommittee to focus on route updates.

11. Next PTAC Meeting

11.A

August 19, 2025

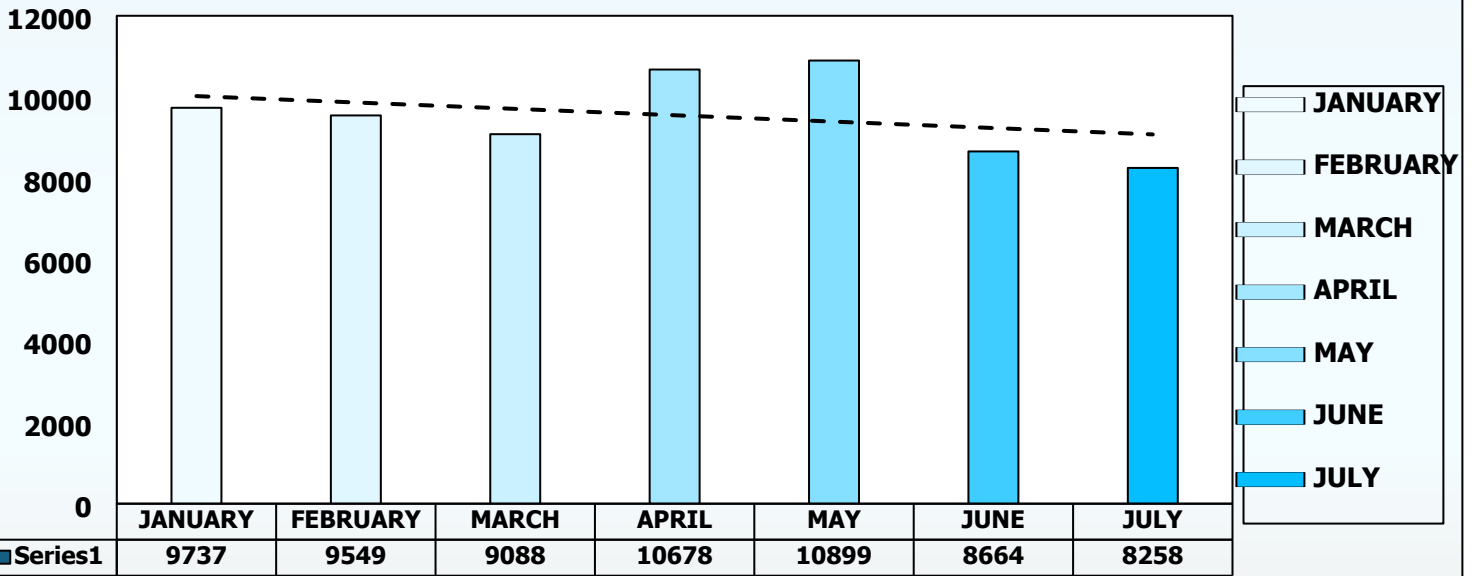
12. Adjournment

The meeting adjourned at 4:47 PM

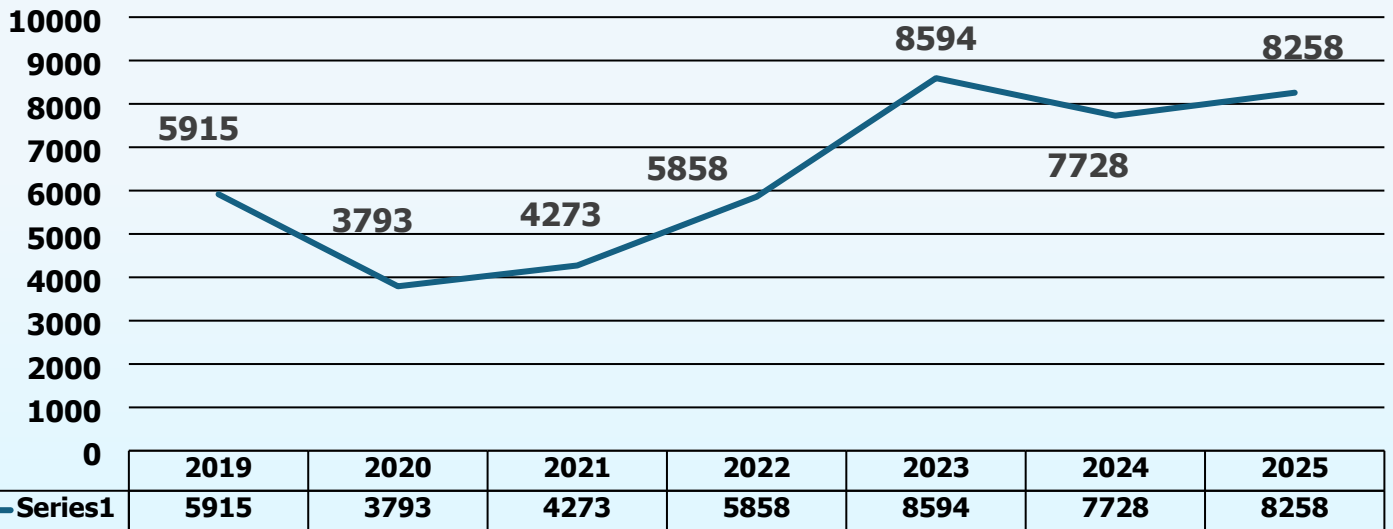
JULY 2025 RIDERSHIP STATS

FIXED ROUTE

2025 FIXED ROUTE RIDERSHIP

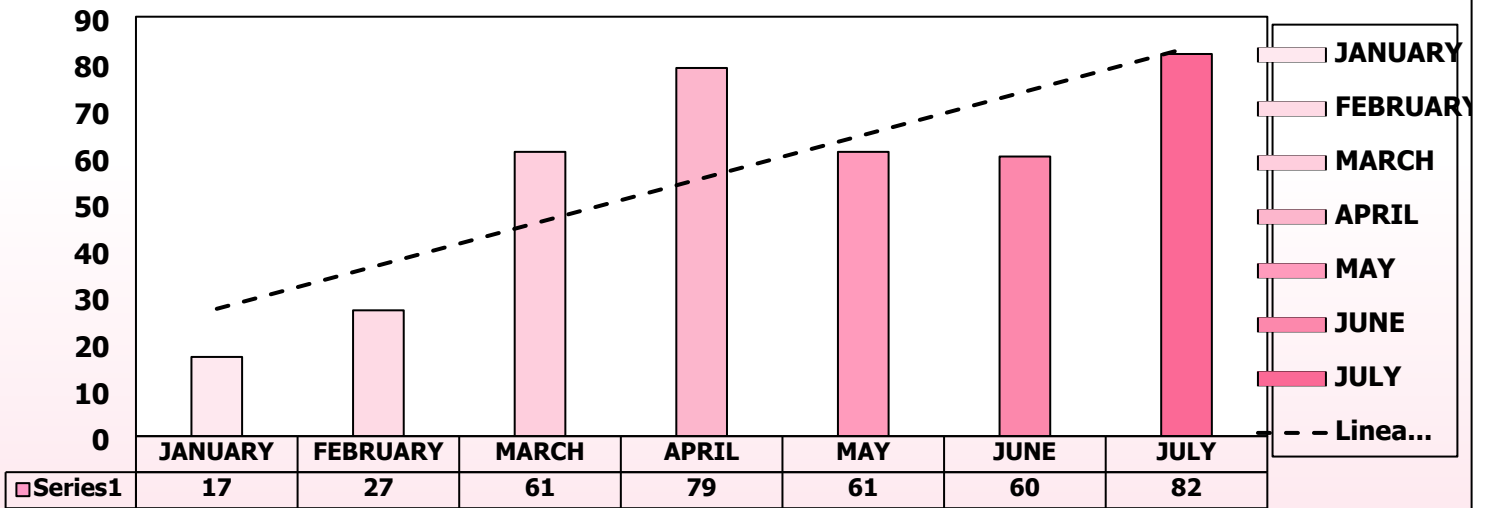


YEARLY FIXED ROUTE RIDERSHIP

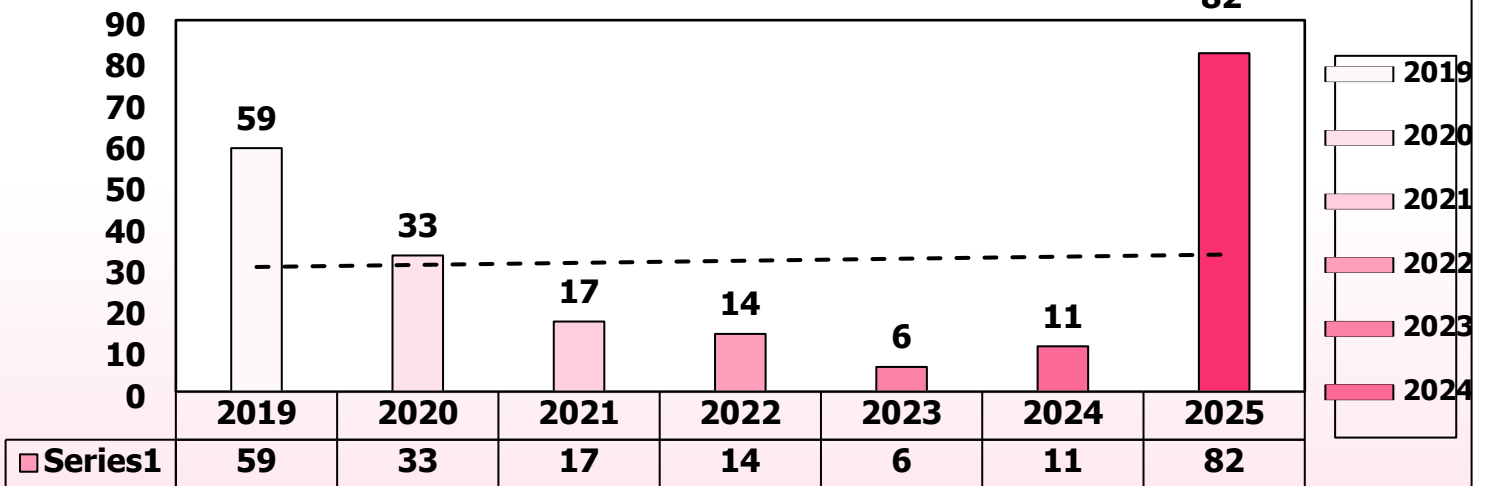


PARATRANSIT

2025 PARATRANSIT RIDERSHIP

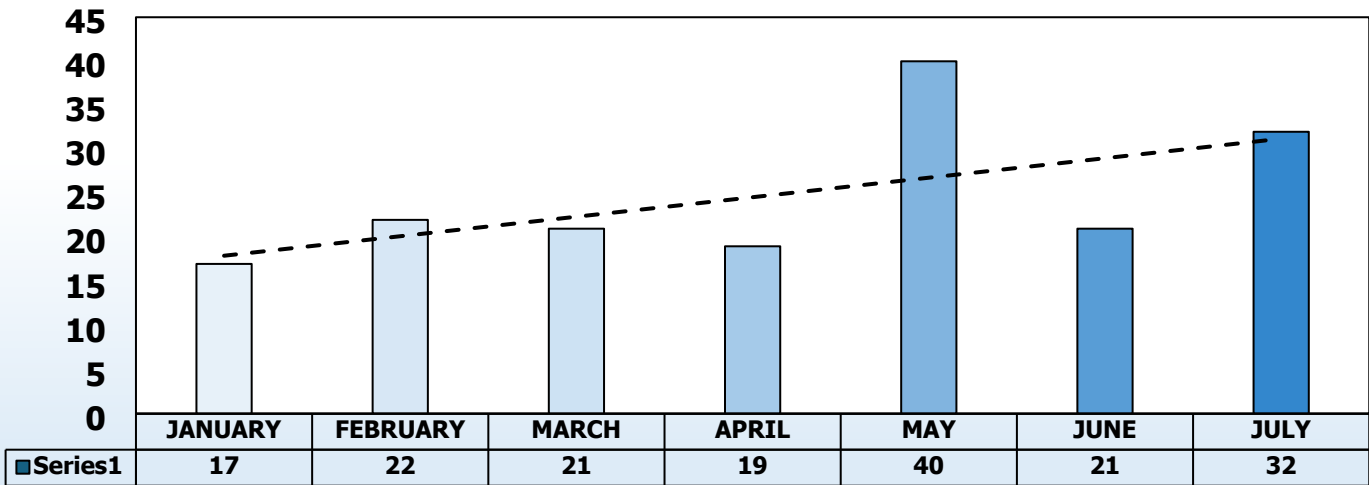


YEARLY PARATRANSIT RIDERSHIP

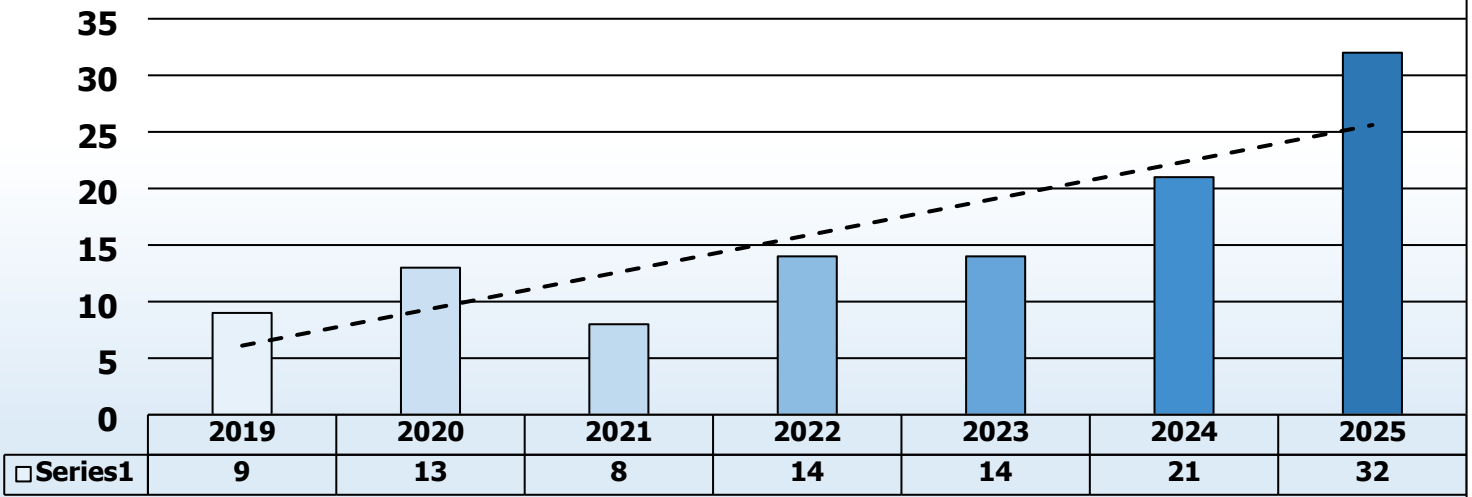


CABULANCE

2025 CABULANCE RIDERSHIP



YEARLY CABULANCE RIDERSHIP



DIAL A RIDE

KCC

2025 RIDERSHIP	
JANUARY	1263
FEBRUARY	1201
MARCH	1460
APRIL	1684
MAY	1440
JUNE	1436
JULY	1624

2025	
JANUARY	585
FEBRUARY	626
MARCH	633
APRIL	660
MAY	646
JUNE	628
JULY	653

Community Feedback Survey: Ellensburg Central Transit Strategic Plan

Introduction: The City of Ellensburg Public Transit (Transportation) Advisory Committee is working on a strategic plan for Ellensburg Central Transit. Your input is a valuable part of the process and we would like to know what you think! Thank you for being willing to fill out this survey. It should take no more than 5-10 minutes of your time. All responses are confidential.

At the end of the survey, you will have the option to enter into a drawing to win a \$15 gift card. Participation in the drawing is optional. Five gift cards will be awarded. The drawing will take place and winners will be notified by October 15, 2025.

Screening questions:

1. What is your preferred language to fill out this survey?
 - English (go to English version survey)
 - Spanish (go to Spanish version of survey)

2. Do you live in Ellensburg or use Ellensburg Central Transit services?
 - Yes (continue to next question)
 - No (Thank you for your participation. This survey is for people who live in Ellensburg or who have access to Ellensburg Central Transit.)

3. Are you 18 years of age or older?
 - Yes (continue to next question)
 - No (Thank you for your participation. This survey is for people who are at least 18 years of age or older.)

Survey Questions:

4. How often do you use Ellensburg Central Transit?
 - Daily (go to question 6) Weekly (go to question 6) Occasionally – one time per year or more (on average) (go to question 6)
 - Rarely – less than once per year (on average) (go to question 5)
 - Never (go to question 5)

5. If you rarely or never use Ellensburg Central Transit, what are the main reasons? (check all that apply)
 - No nearby service Inconvenient schedule Accessibility issues
 - Safety concerns Prefer other transport Other: _____

6. Which of these Ellensburg Central Transit services have you used? (Check all that apply.)
 Fixed Route Bus (Routes 12-16) Cabulance Paratransit None
7. What are your primary reasons for using Ellensburg Central Transit? (check all that apply)
 Work School Medical Shopping Social/Leisure Recreation Vehicle Repair Not applicable, don't use transit Other: _____
8. How satisfied are you with the current Ellensburg Central Transit service in your area?
 Very satisfied Somewhat satisfied Neutral Unsatisfied Very unsatisfied
9. Are there barriers that make it hard for you to use Ellensburg Central Transit services? (Check all that apply)
 Physical accessibility Sensory-friendly options Language barriers
 Scheduling Safety Route locations Extreme or inclement weather No barriers Other: _____
10. What changes would improve your experience with Ellensburg Central Transit services? (Check all that apply)
 More frequent service Expanded routes Improved accessibility
 Better communication/outreach Safer stops and vehicles
 Cleaner vehicles Cleaner bus stops and shelters Better on time performance
 Other: _____
11. What should be the top priorities for improving Ellensburg Central Transit?
(open-ended)
12. Is there anything else you'd like us to know about your experience or ideas regarding Ellensburg Central Transit? (open ended)

Optional: About You (This information helps us understand diverse community perspectives)

13. What is your current age?

- 18-24 years old
- 25-34 years old
- 35-44 years old
- 45-54 years old
- 55-64 years old
- 65 years or higher

14. What gender best describes you?

- Female
- Male
- Non-binary or third gender
- Prefer not to say
- Other

15. What is your race? Select all that apply.

- White
- Black or African American
- Asian
- Native American or Alaska native
- Native Hawaiian or Pacific Islander
- Other (please specify)

16. What is your ethnicity?

- Hispanic or Latino
- Not Hispanic or Latino

17. Are you currently a Central Washington University student, faculty, or staff member?

- Yes
- No

18. Are you interested in entering a drawing to win a \$15 gift card?

- Yes

No

19. First and last name

20. Email address

Ellensburg Central Transit Strategic Plan

(PTAC and HopeSource involvement/participation)

I. Acknowledgements and Approvals

- Committee members and description
- Adoption of plan

II. Executive Summary

- Purpose and scope of the strategic plan
- Summary of vision, mission, guiding principles, priorities and goals

III. Mission, Vision, and Values

IV. Data informing the plan

- SWOT analysis (Strengths, Weaknesses, Opportunities, Threats)
- Summary of community feedback and engagement findings
- Pre-existing data (rider surveys, ridership data etc.)

V. Priorities & Goals

VI. Implementation Plan

- Strategies
- Activities
- Timeline
- Responsibility

VII. Appendices

- Survey results and community input summaries

Fehr & Peers

Ellensburg Transportation Element Update

Goals & MMLOS Workshop

August 12, 2025

- # Agenda
- 01 Introduction to Transportation Goals
 - 02 Transportation Goals Discussion
 - 03 Existing MMLOS Policies
 - Auto, Pedestrian, Bicyclist, Transit
 - 04 MMLOS Discussion
 - 05 Data Request, Wrap up, & Next Steps

Introduction to Transportation Goals



Existing Goals

T-1

Create a transportation networks that provides safe and comfortable connections for all users to key destinations.

T-2

Prioritize connections with state highway routes and removal of bottlenecks that delay the movement of people and goods.

T-3

Fill gaps in the system to accommodate safe, enjoyable, and energy efficient travel by those of all abilities choosing to walk, bike, or use transit.

T-4

The City will take an active role to ensure that transit is a community asset, offering convenient routes, serving key destinations, and coordinating with other regional transit operators.

T-5

Plan for a system that is financially viable, including consideration of full lifecycle costs in infrastructure investments and leveraging funds to maximize community benefits.

T-6

Actively coordinate with a broad range of groups to develop and operate the transportation system.

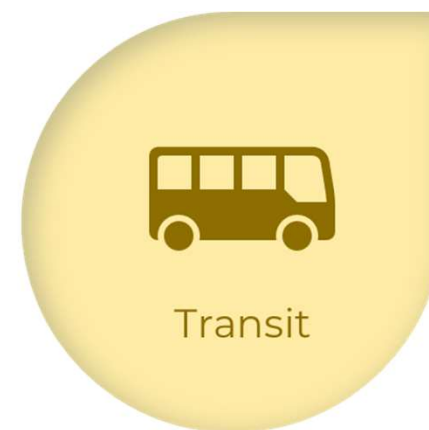
Fehr & Peers

Discussion

- **What goals will best address the community/ Council's priorities?**
- **Are any goals missing?**
- **Any changes to the old goals?**
- **(If time) What measurable prioritization metrics should be paired with each goal?**

MMLOS

(Multi-Modal Level of Service)



The Menu is Large!

AUTO



- V/C ratio
- Intersection delay
- Corridor travel time

PEDESTRIAN



- Sidewalks
- Connectivity
- Block length

BICYCLE



- Network completeness
- Connectivity
- Perceptions of safety/stress

TRANSIT



- Service present
- Service quality
- Corridor amenities

GLOBAL

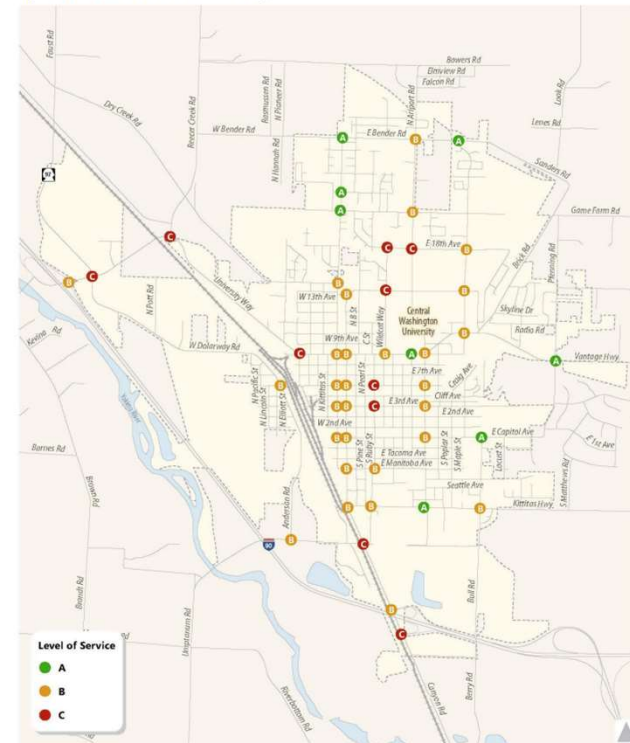


- Mode split
- VMT
- Person trips
- Person delay
- Mobility units




City's Policy Today – Roadway

2017 Ellensburg TE	
Time Period	PM Peak
LOS Metric	Intersection/Corridor LOS
Local Streets	LOS B
Arterials & Collectors	LOS C
Arterials at the interchange with I-90	LOS D

Figure 19. Intersections and 2017 Level of Service

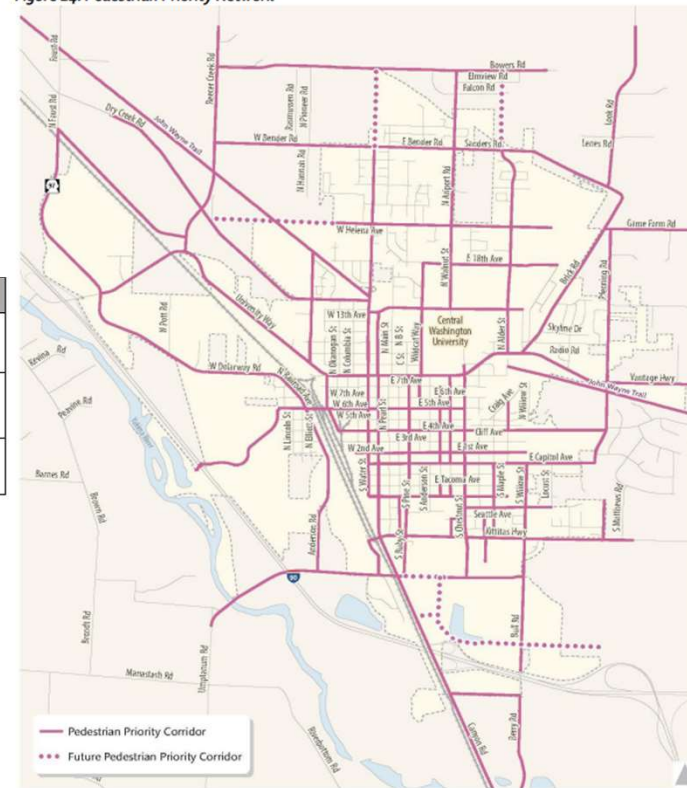


City's Policy Today – Pedestrian

Within Pedestrian Priority Network	
	Pedestrian facility* where indicated in Pedestrian Priority Network
	Pedestrian facility* provided on one side of the street
	No pedestrian facility

*Pedestrian facility includes sidewalks and shoulders protected by a raised curb

Figure 24. Pedestrian Priority Network



City's Policy Today – Bicycle




Within Bicycle Priority Network	
	Provides bike lanes, trails, or pathways, as shown within Bicycle Priority Network
	Provides a marked shared use facility
	No bicycle facility

Figure 25. Bicycle Priority Network



City's Policy Today – Transit

Table 17. Transit Accommodations - Stop Amenities, Pedestrian Access, and Frequency of Service

LOS	Transit Stop Amenities	Pedestrian Access	Frequency of Service
●	High level	Sidewalks and marked crosswalks serving stops	Plan for future service and accommodate any transit service expansion.
●	Some amenities	Sidewalks and marked crosswalks serving some stops	Maintain existing transit service.
●	Little or no amenities	General lack of sidewalks and marked crosswalks	Removal of transit service or failure to serve dependent transit riders.



Fehr & Peers

Discussion

- **What's working well with the City's current approach to transportation performance measurement (level of service)?**
- **What does your current level of service system not measure that you wish it did?**
- **How comfortable are you with multimodal approaches that may require different analysis approaches and data?**

Examples from Bellevue & Olympia



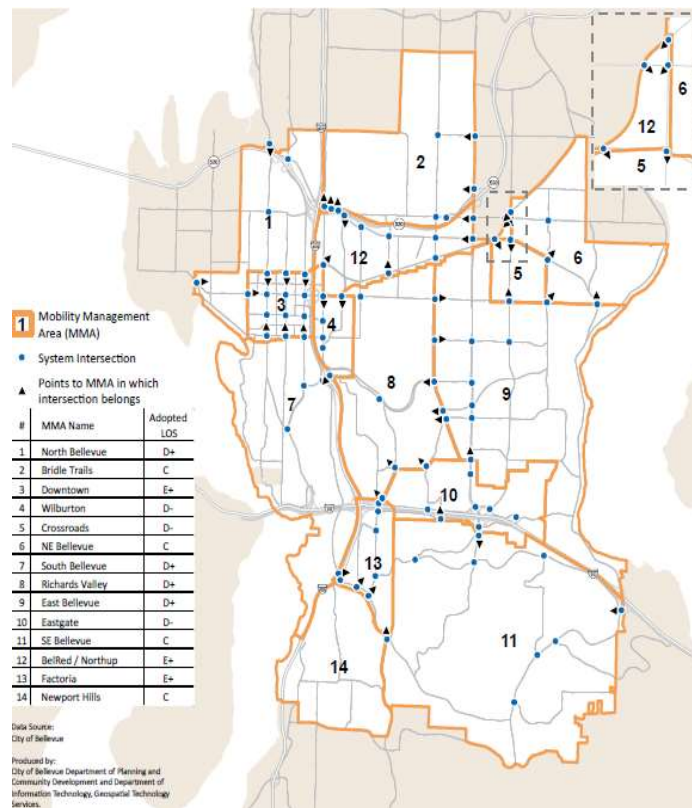
Overview of Bellevue's System

Mode	LOS Metric	LOS Standard	LOS Guideline
Vehicle	Volume/capacity at intersections	LOS C-E+. Varies by land use context	N/A
	Typical urban travel speed on arterials	N/A	Percent of posted speed limit, LOS varies by neighborhood context
Pedestrian	Sidewalk plus landscape buffer	12-20 feet for sidewalk + landscape, varies by land use context	N/A
	Pedestrian comfort, access, and safety at intersections	N/A	Crosswalk and back-of-curb design varies by land use context
Bicycle	Level of Traffic Stress (LTS) on corridors	N/A	Design to achieve LTS/ LOS varies by roadway traffic speed and volume
	Level of Traffic Stress at intersections	N/A	Maintain corridor LTS/LOS at intersections. Design components vary by context
Transit	Passenger comfort, access, and safety	N/A	Varies by transit stop/station typology
	Transit travel speed on corridors	N/A	14 mph on Frequent Transit Network corridors between activity centers

Standard = "must do", subject to concurrency

Bellevue: Vehicles

LOS	Average Speed Along a Defined Corridor Segment 5 Minutes per mile PM Peak is "Typical" urban travel time*
●	Less than 90% of typical urban travel time
●	90-110% of typical urban travel time
●	110-155% of typical urban travel time
●	155-200% of typical urban travel time
●	More than 200% of typical urban travel time
LOS	Recommended LOS Standard
●	North Bellevue, South Bellevue, Richards Valley, East Bellevue, NE Bellevue, Bridle Trails, Newport Hills
●	Wilburton, Crossroads
●	Downtown, BelRed, Factoria



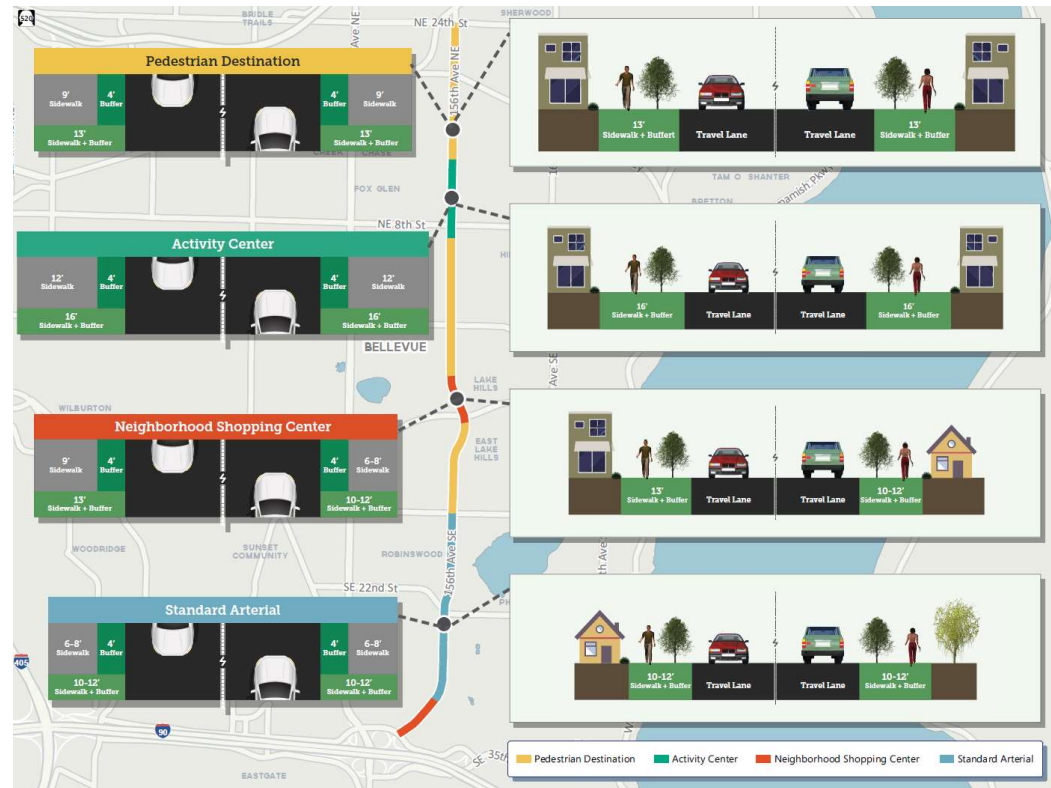
Bellevue: Pedestrian LOS

Context:	Downtown	Activity Centers	Neighborhood Shopping Center	Pedestrian Destinations	Elsewhere
Component					
Sidewalk Width and Landscape Buffer Width	Meet standards in the Downtown Land Use Code	Meet Land Use Code* or 16 feet for designated arterials in activity center.	13 feet adjacent to shopping center	13 feet total adjacent to pedestrian destination or within 100 feet of FTN stop	Meet standards in the Design Manual (6-8 foot sidewalk and 4 foot landscape buffer = 10-12 feet total width)
Arterial Crossing Frequency**	Consistent with Downtown Transportation Plan (≤ 300 feet)	≤ 800 feet: Factoria ≤ 600 feet: Elsewhere	One crossing every 600 feet or less within shopping center area	Within 600 feet of destination's primary entrance. Within 300 feet of bus stop pair on FTN.	Not Applicable
Signalized Intersection Treatment	Meets Downtown Transportation Plan Designation	Meets Land Use Code* or Downtown Transportation Plan Enhanced	Per Design Manual	Per Design Manual	Per Design Manual

* Meets BelRed Land Use Code in BelRed Subarea
 ** Must be an appropriately marked and potentially signalized crossing at locations determined by the Transportation Department

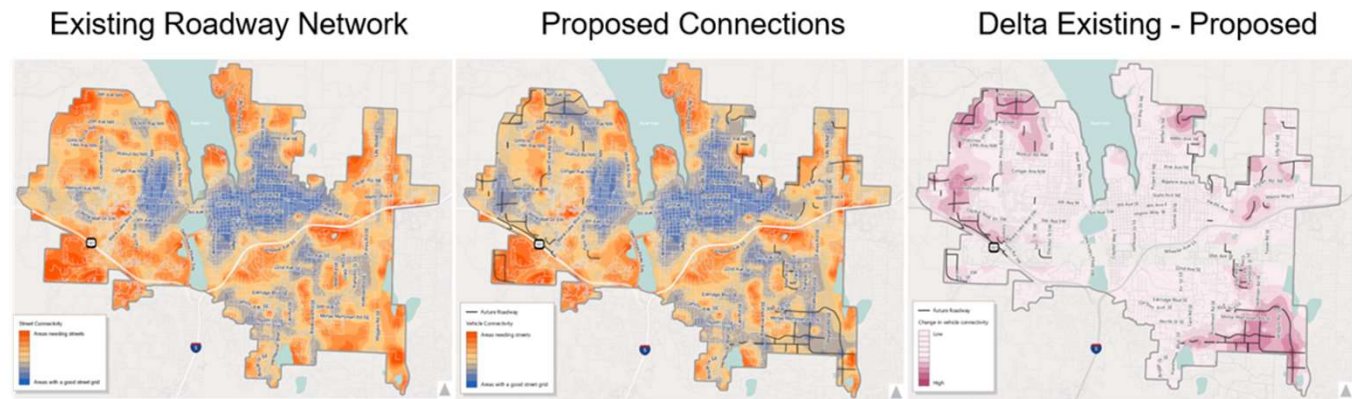
Bellevue: Pedestrian LOS

Cross Section Examples



Olympia: RDI

Route Directness Analysis (RDI)

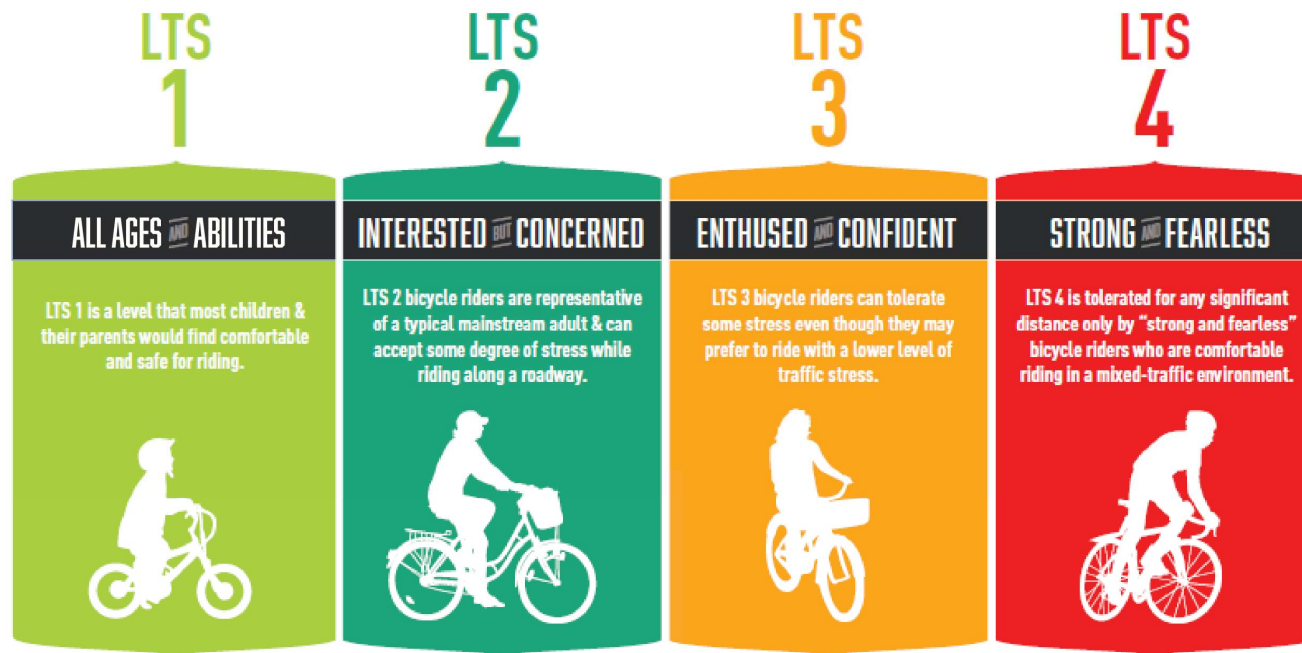


Created a Route Directness Index (RDI)

RDI score for each intersection visualized as a raster

Helped Olympia prioritize projects for pathways, crosswalks, sidewalks, and bicycle facilities

Bellevue: Bicycles



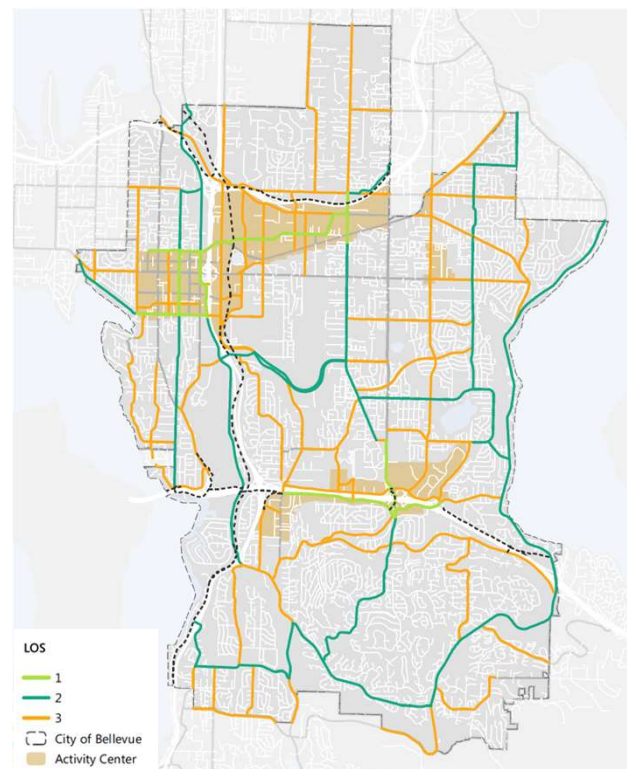
Bellevue: Bicycles

Speed Limit (mph)	Arterial Traffic Volume*	No Marking	Sharrow Lane Marking	Striped Bike Lane	Buffered Bike Lane	Protected Bike Lane	Physically Separated Bikeway
≤25	<3k	1	1	1	1	1	1
	3-7k	3	2	2	2	1	1
	≥7k	3	3	2	2	1	1
30	<15k	4	3	2	2	1	1
	15-25k	4	4	3	3	3	1
	≥25k	4	4	3	3	3	1
35	<25k	4	4	3	3	3	1
	≥25k	4	4	4	3	3	1
40	Any volume	4	4	4	4	3	1

* Approximate volume thresholds
 Number in each cell represents Bicycle LOS

Bellevue: Bicycles

Bicycle LOS/LTS	Bike Signal	Street Crossing	Approach to Intersection	Approach to Intersection with Right Turn Lane
LOS 1	Bike Signal	Green solid or skip-stripe	Green bike box	Curb ramp to wide sidewalk, Dutch Intersection
LOS 2	Bike Signal	Skip stripe	Bike box	Green bike lane to left of turn lane
LOS 3	Green Cycle Length	Sharrow lane markings	Automatic signal actuation	Bike lane to left
LOS 4	No specific design guideline for LTS/LOS 4			
Trail or Mid-Block Crossing	Full signal or HAWK or RRFB	Green solid or skip-stripe	N/A	N/A



Action Items & Next Steps

