

**LIBRARY BOARD MEETING**  
**4:30pm, Tuesday, September 9, 2025**  
**Council Conference Room/ZOOM**

<https://us02web.zoom.us/j/84141826918?pwd=tAqFjzXth7VNBDwCAIEhrx3K653xjl.1>

Meeting ID: 841 4182 6918

Passcode: 193972

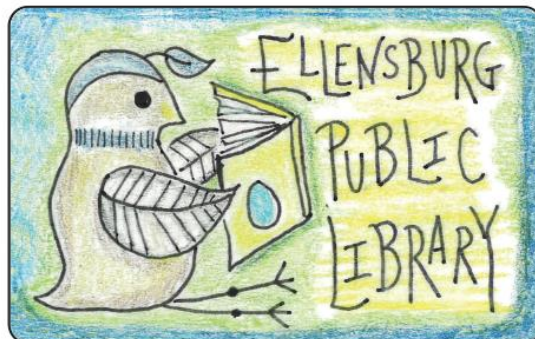
**AGENDA**

- I. Call to order, welcome guest(s)**
- II. Approval of the Agenda**
- III. Approval of July 8, 2025, minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
  - A. Director Report
  - B. Budget Report
  - C. Friends of the Library Report
  - D. Library Birthday Event
- VI. Unfinished Business**
  - A. New Library Card Design- Results
  - B. User survey 2<sup>nd</sup> review
- VII. New Business**
  - A. Technical Services Dept. overview
- VIII. Unscheduled Business**
- IX. Upcoming Programs/Events**

Sept. 6/20	FOL Book Barn Sale, 10:30pm-1:30pm
Sept. 15	FOL Meeting, 3:30pm
Sept. 24	Ekphrastic Poetry, Unity Park, 6pm

**Next regular meeting October 14, 2025**

**Location: City Council Conference Room/ZOOM**

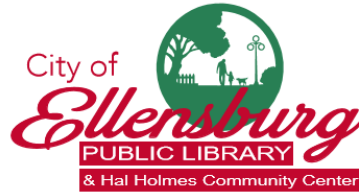


CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

July 8, 2025

4:30 p.m.

Council Conference Room

Richard Moreno, Chair term expires December 31, 2026

Vikki Carpenter, Co-Chair, term expires December 31, 2028

Mary James, term expires December 31, 2027

Marty Blackson, term expires December 31, 2027

Josh Aubol, term expires December 31, 2027

Andreina Delgado, term expires December 31, 2028

Emily Brown-Pratz, term expires December 31, 2030

I. CALL TO ORDER

Carpenter called the meeting to order at 4:33 p.m.

II. ATTENDANCE

PRESENT: Emily Brown-Pratz, Vikki Carpenter, Andreina Delgado, Mary James

ABSENT (excused): Josh Aubol, Marty Blackson, Rich Moreno

COUNCIL LIAISON: Sarah Beauchamp

GUEST(S): None

OTHERS PRESENT: Josephine Camarillo (Staff)

III. APPROVAL OF AGENDA

Motion made by Brown-Pratz to approve the agenda; motion seconded by Delgado.

**Motion approved. Motion passed 4-0.**

IV. APPROVAL OF MINUTES

Motion made by James to approve the May 2025 minutes; motion seconded by Brown-Pratz.

**Motion approved. Motion passed 4-0.**

V. CORRESPONDENCE AND CITIZEN COMMENTS/SUGGESTIONS

Council member Beauchamp reported on Coffee with Council that was held in the library on June 24<sup>th</sup>.

VI. REPORTS

- A. Director Report: CDBG Block grant contract was officially signed. Bids will go out in 2025, with construction tentatively starting in 2026. Summer reading program for youth and adults off to a great start. FISH food bank on site giving free lunches for kids 17yrs and younger every Tuesday and Wednesday, 12pm-12:45pm. Kick-off party on June 25<sup>th</sup> was well attended with at least 250 people coming through. Big thank you to all volunteers that included Friends of the Library and Library Board. June circulation stats slightly lower from the previous year.
- B. Budget Report: June budget final numbers not yet ready. May budget was sent after regular May meeting, and all is on track.
- C. Friends of the Library Report: FOL decided to not host big book sale in October 2025. They will be trying popup sales throughout the year in the lobby. Dates TBA.
- D. Library Birthday Event: Date set for January 20, 2026.

**VII. UNFINISHED BUSINESS**

- A. Library user survey- Board narrowed down questions to 8 total. Board will continue to add more questions where needed. Options included: How do you use the library? (in-person or virtual or both). Do you live in the city or outside city limits? Also adding a comment box for further input. Second draft will be reviewed at the next meeting.

**VIII. NEW BUSINESS**

- A. New library card design contest is now open for submissions. Contest will close July 31, 2025 at midnight. Contest is open to all ages, no library card required but must live in Kittitas County.

**IX. UNSCHEDULED BUSINESS**

Technical Services department will be invited to future Board meeting to share what they do for the library. Board interested in the process of how a book is added to the collection.

**X. UPCOMING PROGRAMS/EVENTS**

Upcoming events presented.

**XI. NEXT MEETING**

Tuesday, September 9, 2025, at Council Conference Room, City Hall/ ZOOM.

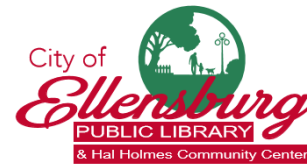
**XII. ADJOURNMENT**

With no further discussion, the meeting was adjourned by Carpenter at 5:35 p.m.

Respectfully submitted,  
Josephine Camarillo, staff and Vikki Carpenter

# LIBRARY DIRECTOR REPORT

TO: Library Board, City Manager  
FROM: Josephine Camarillo, Library Director  
DATE: August 2025



**Meetings:** Staff, Supervisors, City Manager, Morning Rotary, Dept. Directors, FOL

**Director:** Presented for the Philanthropic Educational Organization group Aug. 2 on the Library history. Library will be participating in Collaborative Access for Rural Empowerment (CARE) project, based out of Montana to help people with disabilities in rural communities. New library card design has been ordered. Patrons may receive a new card at no cost through the end of October. Staff visited the Chimpanzee Sanctuary on Aug. 3 and kittens visited the staff on Aug. 6 after our staff meeting.

**Adult Services:** Summer Reading is complete with 76 reading challenge finishers and 6 names pulled for the raffle prize drawing of a Gallery One clay building experience. Humanities Washington Speakers Bureau How Beer Might Save Democracy had 57 humans and 1 dog in attendance. Pyper trained in Goveia, City of Ellensburg's Generative AI platform. RJ and Pyper began fall planning, specifically a podcast listening and discussion club. There were 2933 eAudio books checkouts; 2301 eBooks checkouts; 509 Computer Lab Users; 573 wireless printing; 13 hotspot checkouts.

**Technical Services:** 365 physical items added to the collection, 135 physical items deleted from the collection during the last month. Regina spent a day at Roslyn Public Library assisting with and training on original cataloging.

**Youth Services:** August has been a packed full month of SRP finale events; serving families & youth in the lively YS environs; wrapping up the summer details & reports; and prepping for FALL. Our youth grand finale performer was the excellent Zaniac returning to us from Seattle. He had all ages laughing and engaged. The teen finale was also fun with a chocolate fondue feast & beading art projects. HUGE THANKS to all the helpers! Especially, the Friends of the Library, FISH Food bank, and the fabulous prize donor, Jerrols.

**Hal Holmes:** 5 Private/Govt, 3 Nonprofit, 47 sponsored: 55 total events  
In August, we had less events in total but hosted much larger, in attendance, community or private events requiring a stretch in our labor. We cosponsored National Night Out with EPD, held two American Red Cross community blood drives, the end of summer Kiwanis Family Dance, ADU workshop, International Overdose Awareness Day fair, Community conversations addressing the Comp Plan and the weekly events of Spanish Conversation Club, Ellensburg Big band and Toastmasters. Additionally, we held the Creative Kids talent show and the WA State Wrestling Coaches annual board meeting.

## Circulation:

Circulation Statistics	25-Aug	25-Jul	% chg	24-Aug	% chg	2025 YTD	2024 YTD	% chg
Physical Items	9974	11339	-13%	10388	-4%	80920	85178	-5%
Electronic Items	5234	5213	0%	4797	8%	40246	39505	2%
<b>TOTAL</b>	<b>15208</b>	<b>16,552</b>	<b>-9%</b>	<b>15185</b>	<b>0%</b>	<b>125424</b>	<b>124683</b>	<b>1%</b>

Library Visits: 10,875

New Card Holders: 105

Total Card Holders: 15,262

