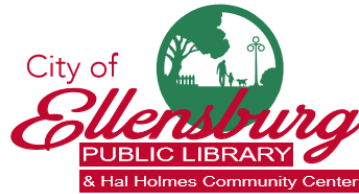


CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

July 8, 2025

4:30 p.m.

Council Conference Room

Richard Moreno, Chair term expires December 31, 2026

Vikki Carpenter, Co-Chair, term expires December 31, 2028

Mary James, term expires December 31, 2027

Marty Blackson, term expires December 31, 2027

Josh Aubol, term expires December 31, 2027

Andreina Delgado, term expires December 31, 2028

Emily Brown-Pratz, term expires December 31, 2030

I. CALL TO ORDER

Carpenter called the meeting to order at 4:33 p.m.

II. ATTENDANCE

PRESENT: Emily Brown-Pratz, Vikki Carpenter, Andreina Delgado, Mary James

ABSENT (excused): Josh Aubol, Marty Blackson, Rich Moreno

COUNCIL LIAISON: Sarah Beauchamp

GUEST(S): None

OTHERS PRESENT: Josephine Camarillo (Staff)

III. APPROVAL OF AGENDA

Motion made by Brown-Pratz to approve the agenda; motion seconded by Delgado.

Motion approved. Motion passed 4-0.

IV. APPROVAL OF MINUTES

Motion made by James to approve the May 2025 minutes; motion seconded by Brown-Pratz.

Motion approved. Motion passed 4-0.

V. CORRESPONDENCE AND CITIZEN COMMENTS/SUGGESTIONS

Council member Beauchamp reported on Coffee with Council that was held in the library on June 24th.

VI. REPORTS

- A. Director Report: CDBG Block grant contract was officially signed. Bids will go out in 2025, with construction tentatively starting in 2026. Summer reading program for youth and adults off to a great start. FISH food bank on site giving free lunches for kids 17yrs and younger every Tuesday and Wednesday, 12pm-12:45pm. Kick-off party on June 25th was well attended with at least 250 people coming through. Big thank you to all volunteers that included Friends of the Library and Library Board. June circulation stats slightly lower from the previous year.
- B. Budget Report: June budget final numbers not yet ready. May budget was sent after regular May meeting, and all is on track.

- C. Friends of the Library Report: FOL decided to not host big book sale in October 2025. They will be trying popup sales throughout the year in the lobby. Dates TBA.
- D. Library Birthday Event: Date set for January 20, 2026.

VII. UNFINISHED BUSINESS

- A. Library user survey- Board narrowed down questions to 8 total. Board will continue to add more questions where needed. Options included: How do you use the library? (in-person or virtual or both). Do you live in the city or outside city limits? Also adding a comment box for further input. Second draft will be reviewed at the next meeting.

VIII. NEW BUSINESS

- A. New library card design contest is now open for submissions. Contest will close July 31, 2025 at midnight. Contest is open to all ages, no library card required but must live in Kittitas County.

IX. UNSCHEDULED BUSINESS

Technical Services department will be invited to future Board meeting to share what they do for the library. Board interested in the process of how a book is added to the collection.

X. UPCOMING PROGRAMS/EVENTS

Upcoming events presented.

XI. NEXT MEETING

Tuesday, September 9, 2025, at Council Conference Room, City Hall/ ZOOM.

XII. ADJOURNMENT

With no further discussion, the meeting was adjourned by Carpenter at 5:35 p.m.

Respectfully submitted,
Josephine Camarillo, staff