

AGENDA

UTILITY ADVISORY COMMITTEE

October 16, 2025

Hybrid Meeting In-person and via Zoom



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**CITY OF ELLENSBURG
UTILITY ADVISORY COMMITTEE AGENDA**

**Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom:**

https://us02web.zoom.us/webinar/register/WN_mLE2ETUQTByaaBvqAKCZOg

**Thursday, October 16, 2025
3:30 PM - Regular Meeting**

- 1. Call to Order and Roll Call of Members**
- 2. Approval of Agenda (No Public Comment)**
- 3. Approval of Minutes**
 - 3.A September 18, 2025 Meeting
- 4. Approval of Consent Agenda**
- 5. Correspondence and Citizen Comments on Non-Agenda Items**
- 6. Electric, Natural Gas, and Telecommunications Discussion Items**
 - 6.A Clean Energy Implementation Plan (CEIP) 2026-2029
- 7. Energy Services Updates**
 - 7.A Energy Services Updates
- 8. Commission Representative Update**
- 9. Adjournment**



For more information on the Ellensburg Utility Advisory Committee, contact Energy Services, at 509-962-7124.
The Contents of this agenda have been photocopied on recycled paper.



CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of Utility Advisory Committee, Regular Meeting

September 18, 2025

3:30 PM

Council Chambers

501 North Anderson Street

Ellensburg, WA 98926

And remotely via Zoom

1. Call to Order and Roll Call of Members

Chair Bousson called the meeting to order at 3:31 pm.

Members present: Nancy Lillquist, City Council; Delano Palmer, City Council; Jeff Bousson, CWU; Audrey Huerta, Utility Customer; Fred Springsteen, Utility Customer; Bryan Clark, KITTCOM (Zoom).

Also present: Buddy Stanavich, Energy Services Director; Kim Bowie, Operations Analyst; Nicole Baker, Energy Resources Manager; John Mooers, Rate Analyst (Zoom); Darin Yusi, Gas Engineer (Zoom).

Two members of the public, (1) via Zoom.

2. Approval of Agenda

Committee member Palmer moved to approve the agenda as presented. **Motion approved.**

5-0

3. Approval of Minutes

3.A June 18 UAC regular meeting minutes

Committee member Palmer moved to approve the regular meeting minutes. **Motion approved. 5-0**

4. Approval of Consent Agenda

No consent items.

5. Correspondence and Citizen Comments on Non-Agenda Items

Al Wood spoke about residential solar.

6. Electric, Natural Gas, and Telecommunications Discussion Items

6.A State Home Electrification and Appliance Rebates (HEAR) Program Grant

Staff informed the Committee on the completion of the HEAR grant program and answered questions. No motions were necessary.

6.B City of Ellensburg Decarbonization Planning Strategy Grant

Staff informed the Committee on the completion of the Decarbonization grant program and answered questions. No motions were necessary.

Committee member Palmer left the meeting.

6.C BPA - Provider of Choice Contract

Committee member Lillquist moved to forward a favorable recommendation to City Council authorizing the Mayor to sign the Provider of Choice contract with the Bonneville Power Administration. **Motion approved. 4-0**

7. Energy Services Updates

7.A Energy Services Updates

8. Commission Representative Update

Nancy Lillquist wanted to remind the Committee of the upcoming Clean Energy Implementation Plan workshop September 23rd.

9. Adjournment

Meeting adjourned at 4:52 pm



Meeting Date: October 16, 2025

City of Ellensburg

Utility Advisory Committee Agenda Report

Agenda Subject: Clean Energy Implementation Plan (CEIP) 2026-2029
Submitted by: Nichole Baker, Energy Resources Manager
Department: Energy Services

Suggested Motion/Action:

Forward a favorable recommendation to City Council to approve the CEIP for submission to Commerce by December 2025.

Background/Summary:

Consultants from Lighthouse Energy Consulting LLC will provide an overview and presentation of the Clean Energy Implementation Plan (CEIP). The CEIP, WAC 194-40-200, supports the goals set by the Washington State Clean Energy Transformation Act (CETA), Chapter 19.405 RCW, which aims to transition the state’s electricity supply to be free of greenhouse gas emissions. While the City of Ellensburg already sources nearly 90% clean energy from Bonneville Power Administration (BPA) resources, the CEIP represents the next phase in the City’s commitment to serving the community, especially those who may experience greater impacts during the clean energy transition.

Previous Council Action:

On September 23rd, 2025, the City of Ellensburg held a public input workshop for community members to provide feedback for the City’s 2026-2029 Clean Energy Implementation Plan (CEIP). The first and previous CEIP was completed in December 2021, for the years 2022 through 2025.

Analysis:

Completed in 2025, the Clean Energy Implementation Plan (CEIP) will outline how the City of Ellensburg will continue to deliver safe, reliable, affordable, and clean electricity from 2026 through 2029. WAC 194-40-050 establishes that each utility must submit a CEIP every four years beginning January 1, 2022.

Financial Impact:

Fiscal impact not known at this time.

Budget Adjustment: No

Attachments:

None

Energy Services Monthly Report

Date: 10/14/2025

Electric:

- BPA's new rate period began on October 1, 2025, and will continue through September 30, 2028. A total of \$752,003 has been allocated to support energy efficiency and conservation programs.
- The FY26 Load and Resource Collection (LaRC) was submitted to BPA on September 29, 2026.
- The 2026-2029 CEIP Workshop was completed by City staff and Lighthouse Energy Consulting on September 23, 2025. Fourteen (14) attended.
- Lighthouse Energy Consulting will present the 2026-2029 CEIP to the Environmental Commission on October 15, 2025 and the Utility Advisory Committee on October 16, 2025.
- Staff has developed a draft construction agreement for the linework design and bid required for the WinCo Foods feeder extension project. The draft construction agreement has been shared with outside counsel for review.
- The Line Crew has installed the temporary Primary Metered service to the Winco constructions site.
- Staff is recommending City Council award Bid Call 2025-10 Pad-Mounted Switch Cabinets for Electrical Distribution to General Pacific Inc. at their October 20, 2025, regular City Council.
- Staff is recommending City Council reject all bids for Bid Call 2025-11 Pad-Mounted Primary Metering Cabinets for Electrical Distribution at their October 20, 2025 regular City Council meeting.
- Staff continues working with utility pole providers and electrical meter suppliers to update the sole source purchasing of wooden utility poles and electric meters.
- Crew continues completing several transformer maintenance jobs.
- Staff is working with Zippy Fiber and Lightcurve to install fiber throughout the city.
- IBEW Contract Negotiations are ongoing.
- Staff is continuing to prepare the city for the upcoming Enterprise Asset Management system.
- Crew completed installation of two commercial services to new buildings on Dolarway.
- Crew installed new commercial service to a new multi-unit apartment building on Helena Ave.
- The electric system's Long Range Capital Facilities Plan recommended the development of new South Ellensburg Substation southeast of Berry and Canyon roads. This property is situated to be the ideal location for the development of a new South Substation, improving public utilities, and enhancing system reliability. Staff made an offer on the recommended property and with the recent approval of the City Council, the City and the property Owner have agreed on the purchase price of \$517,500.

Gas:

- Staff made a recent natural gas purchase commitment to Shell Energy North America. The purchase commitment is for 1,000 MMBtus per day starting November 1, 2025, ending March 31, 2026, at \$4.30/MMBtu. Total purchase commitment of 151,000 MMBtus, for a total cost of \$649,300.
- Staff made a recent natural gas purchase commitment to Shell Energy North America. The purchase commitment is for 1,000 MMBtus per day starting October 1, 2025, ending October 31, 2025, at \$2.090/MMBtu. Total purchase commitment of 31,000 MMBtus, for a total cost of \$64,790.
- Staff consigned allowances in the recent Climate Commitment Act (CCA) Auction #11 on September 3rd, 2025, and successfully sold allowances at the settlement price of \$64.30/allowance.
- The Energy Services Operations Analyst is currently vacant with the resignation of Kim Bowie. Council authorized the reclassification to Finance Officer, and the department is currently accepting applications for this critical position.

Telecom:

- The Telecommunications Business Manger position is open and receiving applications.