

**LIBRARY BOARD MEETING**

**4:30pm, Tuesday, December 9, 2025**

**Council Conference Room/ZOOM**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/82629068270?pwd=WaIDRFE5QRvIP4YbW2o2wUhf3ML7uR.1>

**Meeting ID: 826 2906 8270**

**Passcode: 998187**

**AGENDA**

- I. Call to order, welcome guest(s)**
- II. Approval of the Agenda**
- III. Approval of November 11, 2025, minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
  - A. Director Report
  - B. Budget Report
  - C. Friends of the Library Report
  - D. Library Birthday Event
- VI. Unfinished Business**
  - A. Library Survey
- VII. New Business**
  - A. Levels of Service Standards
- VIII. Unscheduled Business**
- IX. Upcoming Programs/Events**

Dec. 6/20	FOL Book Barn Sale, 10:30pm-1:30pm
Dec. 4	Pod People- The Bone Reader, 6pm, Hal Holmes
Dec. 24/31	Library/HH Closing at Noon
Dec. 25	Library/HH Closed
Jan. 1	Library/HH Closed



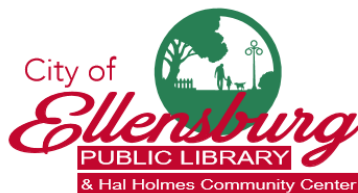
**Next regular meeting January 13, 2026**  
**Location: City Council Conference Room/ZOOM**

**CITY OF ELLENSBURG**

**Date of Meeting:**

**Time of Meeting:**

**Place of Meeting:**



**LIBRARY BOARD**

**September 9, 2025**

**4:30 p.m.**

**Council Conference  
Room**

**Richard Moreno, Chair term expires December 31, 2026**

**Vikki Carpenter, Co-Chair, term expires December 31, 2028**

**Mary James, term expires December 31, 2027**

**Marty Blackson, term expires December 31, 2027**

**Josh Aubol, term expires December 31, 2027**

**Andreina Delgado, term expires December 31, 2028**

**Emily Brown-Pratz, term expires December 31, 2030**

**I. CALL TO ORDER**

Moreno called the meeting to order at 4:32 p.m.

**II. ATTENDANCE**

PRESENT: Josh Aubol, Marty Blackson, Emily Brown-Pratz, Vikki Carpenter, Andreina Delgado, Mary James, Rich Moreno

ABSENT (excused): none.

COUNCIL LIAISON: Sarah Beauchamp, absent.

GUEST(S): None

OTHERS PRESENT: Stacey Henderson (Community Development Planning Manager)

**III. APPROVAL OF AGENDA**

Motion made by James to approve the agenda; motion seconded by Delgado.

**Motion approved. Motion passed 7-0.**

**IV. APPROVAL OF MINUTES**

Motion made by Brown-Pratz to approve the July 2025 minutes; motion seconded by Blackson.

**Motion approved. Motion passed 7-0.**

**V. CORRESPONDENCE AND CITIZEN COMMENTS/SUGGESTIONS**

Patron commented that they liked the new computer chairs.

**VI. REPORTS**

A. Director Report: Two new library substitutes were hired, Ginny N. Blackson and Mike Elkins. Both have 20+ years of library experience. KCRLB funding request was approved by County Commissioners. Facilities Assistant Mitch Cook has passed his probation. Author Natalie Hammerquist presented on October 28<sup>th</sup>. With the closing of Baker and Taylor book vendor, we are now ordering from Ingram.

B. Budget Report: October budget as reviewed and discussed.

C. Friends of the Library Report: No report.

D. Library Birthday Event: Date set for January 20, 2026, 4:30pm-6:00pm. Music choice will be classical strings. Melina Meader will help find a group.

**VII. UNFINISHED BUSINESS**

A. Library user survey- Final survey questions were reviewed. Survey

**VIII. NEW BUSINESS**

A. Stacey Henderson, presented on the City Comprehensive Plan.

**IX. UNSCHEDULED BUSINESS**

Sarita Dasgupta, Library Assistant, has been named City of Ellenburg Poet Laureat for 2026-2028.

Richard will write commendation letter on behalf of the Board.

**X. UPCOMING PROGRAMS/EVENTS**

Upcoming events presented.

**XI. NEXT MEETING**

Tuesday, December 9, 2025, at Council Conference Room, City Hall/ ZOOM.

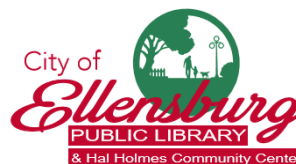
**XII. ADJOURNMENT**

With no further discussion, the meeting was adjourned by Moreno at 5:25 p.m.

Respectfully submitted,  
Josephine Camarillo, staff

**LIBRARY DIRECTOR REPORT**

TO: Library Board, City Manager  
 FROM: Josephine Camarillo, Library Director  
 DATE: November 2025



**Meetings:** Staff, Supervisors, City Manager, Morning Rotary, Dept. Directors, FOL, CARE

**Director:** City will be looking toward a priority-based budget for 2027-2028. Staff work anniversaries include Lousie Jones and Serah Sherman at 5 years, Christina Main at 20 years and me at 25 years. Unfortunately, our library did not receive the T-Mobile Hometown grant for the study pods.

**Adult Services:** Humanities Washington approved funding for three speakers tentatively scheduled for spring and summer 2026. Staff are completing required safety trainings. We are rolling out Tech Time which will be a program aimed for assisting patron with more complex tech tutorial sessions. Pyper and Sasha are working on Winter Bingo to begin in January. Pyper trained Mike Elkins as a substitute in Reference. Alyssa organized a Holiday Caroling program for Monday, December 3 at 4:30 in the EPL/HH lobby. Sue, Pyper, and Alyssa worked with Debby DeSoer on the Giving Tree which gives the opportunity for community members to make donations toward the purchase of books from the adult and youth holiday wish lists. There were 2715 eAudio books checkouts; 2241 eBooks checkouts; 387 Computer Lab Users; 773 wireless printing; 11 hotspot checkouts



**Technical Services:** 243 physical items added to the collection, 374 physical items deleted from the collection during the last month.

**Youth Services:** November has blazed by with a Forest Friends activity station and a Gratitude paper craft station. Cece also set up a teen book recommendation area where teen can create a bookmark with the title of a book they love. The book and the recommendation go on display. The EZ picture-book Bundles are displayed for another month as they are well appreciated with 39 bundles circulating in November. With approval of EPL supervisors, Sue cleared a cabinet near the free puzzle exchange for a free games exchange. There are plenty of donated and homeschool games that need homes. With approval from the EPL supervisors, Sue cleared a cabinet near the free puzzle exchange for a “free games exchange” using games that have been donated. There will be a special Christmas Storytime Party in HH on Wednesday 12/17 with a visit from Santa! Winter programs resume January 6<sup>th</sup>

**Hal Holmes:** 4 Private/Govt, 3 Nonprofit, 49 sponsored: 56 total events  
 November was off the rails for Hal Holmes! Literally "off the rails" because the room dividing curtain separating the Kittitas room from the Ellensburg room broke at the top rail and needs to be repaired. We had to stop taking all new reservations in November and into early December while we located the part and vendor to line up a time to fix it. December 11th is the date set for its repair. 2025-26 Contra Dance began its 6-month season and was well attend by all ages. Hal Holmes hosted a new large community event called Wellensburg that featured wellness classes and vendors geared towards personal health. Additionally, the Ellensburg Ski Swap made a return to help get folks ready for winter sports.

**Circulation:**

Circulation Statistics	25-Nov	25-Oct	% chg	24-Nov	% chg	2025 YTD	2024 YTD	% chg
Physical Items	8851	10102	-13%	8901	-1%	109776	113954	-4%
Electronic Items	4956	4762	4%	4576	8%	55022	52833	4%
<b>TOTAL</b>	<b>13807</b>	<b>14,864</b>	<b>-8%</b>	<b>13477</b>	<b>2%</b>	<b>164798</b>	<b>166787</b>	<b>-1%</b>