



**COMMUNITY DEVELOPMENT DEPARTMENT
501 North Anderson Street, Ellensburg WA 98926**

MINUTES OF ELLENSBURG CITY AFFORDABLE HOUSING COMMISSION

Date and Time: Affordable Housing Commission meeting, July 7, 2021 - 4:30 p.m.

Place of Meeting: Remote meeting held via Zoom

Present: Bruce Tabb, Charli Sorenson, Hangtao Dang, John Perrie, Delores Gonzalez and Hannah Tower

Absent: Sarah Bedsaul, excused

Others Present: Planning Manager, Jamey Ayling; Community Development Director, Kirsten Sackett

1. CALL TO ORDER

Chair Tabb called the meeting to order at 4:32 pm.

Chair Tabb gave commissioners information about the Hybrid meetings options coming in August of 2021.

2. APPROVAL OF THE AGENDA

Commissioner Perrie made a motion to approve the agenda as presented. Commissioner Gonzalez seconded. **All in favor, motion passed.**

3. APPROVAL OF MINUTES OF JUNE 2, 2021

Commissioner Sorenson moved to approve the June 2, 2021 minutes. Commissioner Dang seconded. **All in favor, motion passed.**

4. NEW BUSINESS-NONE

5. OLD BUSINESS-NONE

6. STAFF UPDATE/DISCUSSION ITEMS

a. Affordable Housing Project Status

Ayling said that Hope Source's Addison Place project has new drawings of the proposed 5 unit building. They will be then getting new cost projections with the new drawings and then coming back to the commission to move forward with the project. The commission will not have to pull back the funds and find another applicant.

The Habitat for Humanity Water Bender project is done with the SEPA review process. Their subdivision long plat application had the Hearing Examiner meeting today. Once the platting process is fully completed Habitat will then be able to start submitting for building permits. The contract with the HFHSC is almost completed and then will go to Council for approval. Once the recommendation comes from the Hearing Examiner, they will want to get it in front of Council as soon as possible. The subdivision review is happening concurrently with review of the contract to keep the project moving forward in a more streamlined manner.

Ayling stated the Stalder Interests LLC proposal for the City-owned property on 1st and Pine went to a study session with Council and there are some recommendations going back to Stalder interests including more ADA units and asking for some changes to the number and types of units. Chair Tabb asked if the commission had questions. Commissioner Gonzalez stated that when the approval happens that there is some sign or information for the public to be made aware of the project that will be happening at that location. Chair Tabb summarized the discussion at the Council planning session regarding the Stalder Interests proposal. Several questions and more discussion about the project and how it will work.

b. Monthly Budget Report

Ayling shared the May 2021 budget on the screen, and Ayling talked through the status of the budget.

c. Housing Action Plan

Direct Sackett had a powerpoint to share with the commission to explain the HAP and the steps they have taken to move forward with the process. The next steps that will be taken are the Public Engagement- Be Heard Eburg and the SEPA process, take the plan to the Planning Commission for a hearing and then adoption in October. Director Sackett also showed the commission where the Be Heard Eburg survey can be found. She then opened it up to the commission to give feedback about the process. Commissioner Gonzalez asked about a reader board or static sign for the public to see at city hall and Chair Tabb mentioned the Hal Holmes community board. Ellensburg High School and Middle School have reader boards, maybe we could use those. Chair Tabb asked about the Farmer's market when the comp plan was adopted, did she find that useful? She thought that maybe it could be useful. Director Sackett will check with Nicole about the farmer market. Commissioner Dang asked if the survey results will be analyzed and if the survey takers want the results, they could sign up for it. If commissioners take the survey and notice things that you would like to have added or changed please send them to Planning Manager Ayling or Director Sackett. Commissioner Dang noted that there will be possible analysis for the second survey. Director Sackett will be sending links to the survey and the comp plan amendment proposal.

7. CITIZEN COMMENT

None.

8. COMMISSION REPRESENTATIVE UPDATE

None.

9. ADJOURNMENT

Chair Tabb adjourned the meeting at 5:35 pm.