

**LIBRARY BOARD MEETING**  
**4:30pm, Tuesday, January 13, 2026**  
**Council Conference Room/ZOOM**  
**Join Zoom Meeting**

<https://us02web.zoom.us/j/87073961580?pwd=lra1Ir9XRnz5FfVbrKgbRbLOg2u07R.1>

**Meeting ID: 870 7396 1580**

**Passcode: 604111**

**AGENDA**

- I. Call to order, welcome guest(s)**
- II. Approval of the Agenda**
- III. Approval of December 9, 2025, minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
  - A. Director Report
  - B. Budget Report
  - C. Friends of the Library Report
  - D. Library Birthday Event-Finalize
- VI. Unfinished Business**
  - A. Levels of Service Standards- Stacey Henderson
  - B. Library Survey
- VII. New Business**

None
- VIII. Unscheduled Business**
- IX. Upcoming Programs/Events**

|           |  |
|-----------|--|
| Jan. 3/17 | FOL Book Barn Sale, 10:30pm-1:30pm                       |
| Jan. 8    | Pod People- Hello from the Magic Tavern, 6pm, Hal Holmes |
| Jan. 19   | Library/HH Closed- MLK Jr. Day                           |
| Jan. 20   | Library Birthday Party, 4:30pm-5:30pm                    |
| Jan. 27   | Collage Club Workshop                                    |

**Next regular meeting February 10, 2026**

**Location: City Council Conference  
Room/ZOOM**

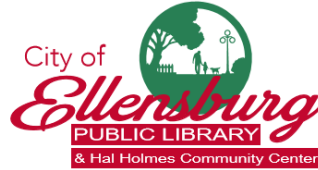


## CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



## LIBRARY BOARD

December 9, 2025

4:30 p.m.

Council Conference Room

Richard Moreno, Chair term expires 12- 31-2026

Vikki Carpenter, Co-Chair, term expires 12-31-2028

Mary James, term expires 12-31-2027

Marty Blackson, term expires 12- 31-2027

Josh Aubol, term expires 12-31-2027

Andreina Delgado, term expires 12-31-2028

Emily Brown-Pratz, term expires 12- 31-2030

### **I. CALL TO ORDER**

Moreno called the meeting to order at 4:31 p.m.

### **II. ATTENDANCE**

PRESENT: Josh Aubol, Emily Brown-Pratz, Vikki Carpenter, Andreina Delgado, Mary James, Rich Moreno

ABSENT (excused): Marty Blackson

COUNCIL LIAISON: Sarah Beauchamp

GUEST(S): None

OTHERS PRESENT: None

### **III. APPROVAL OF AGENDA**

Motion made by James to approve the agenda; motion seconded by Delgado.

**Motion approved. Motion passed 6-0.**

### **IV. APPROVAL OF MINUTES**

Motion made by Brown-Pratz to approve the November 2025 minutes; motion seconded by Carpenter.

**Motion approved. Motion passed 6-0.**

### **V. CORRESPONDENCE AND CITIZEN COMMENTS/SUGGESTIONS**

None

### **VI. REPORTS**

- A. Director Report: City will be looking toward a priority-based budget process for 2026-27. There will be a budget retreat early February 2026 to include Council and City Directors. Unfortunately, our library did not receive funding from T-Mobile hometown grants program. We will reapply early next year.
- B. Budget Report: November report not yet available.
- C. Friends of the Library Report: FOL has set up a giving tree for patrons to donate monies to purchase books for the library. FOL will also be hosting a staff breakfast on Wednesday, Dec. 10<sup>th</sup> in the break room.
- D. Library Birthday Event: Date set for January 20, 2026, 4:30pm-5:30pm. Melina Meador suggested Peter Waldman. Board unanimously selected flier option number 2 to be used.

**VII. UNFINISHED BUSINESS**

- A. Library user survey- City in process of putting together a survey. Eli Carr will look at our survey to see how it can work with the city survey. We are still hoping to distribute survey January 2026.

**VIII. NEW BUSINESS**

- A. Levels of Service Standards- Two samples were reviewed, and Board agrees LOS document should only be up to two pages. Board will narrow down section headings to be included.

**IX. UNSCHEDULED BUSINESS**

Sarita Dasgupta, Library Assistant, has been named One Book One County author for 2026. Staff Retreat will be February 27, 2026, with Library Board meeting from 3:30pm-5pm. Kittitas Library looking for new location with a deadline of June 2026.

**X. UPCOMING PROGRAMS/EVENTS**

Upcoming events presented.

**XI. NEXT MEETING**

Tuesday, January 13, 2026, at Council Conference Room, City Hall/ ZOOM.

**XII. ADJOURNMENT**

With no further discussion, the meeting was adjourned by Moreno at 5:24 p.m.

Respectfully submitted,  
Josephine Camarillo, staff

**LIBRARY DIRECTOR REPORT**

TO: Library Board, City Manager  
 FROM: Josephine Camarillo, Library Director  
 DATE: January 2026



**Meetings:** Staff, Supervisors, City Manager, Morning Rotary, Dept. Directors, FOL, CARE

**Director:** HVAC services contract with MW Consulting Engineers was approved by Council on 1-5-2026. Work on new HVAC system should be commencing soon. Office Specialist, Sasha Geise has transferred to the Finance Dept as Accounting Clerk 1 on January 2nd. We will miss her greatly! Took an online training titled Raising the Bar. My goal for library and staff is to raise the bar, not be ordinary but striving to be EXTRAORDINARY. The Library/HH will focus on excellence.



**Adult Services:** We began implementing Tech Time and it has been well received. The Friends of the Library ran the Giving Tree, purchasing ten books each for adult and youth collections. Community members contributed toward four adult books. We are still trying to grow our pod cast club. Alyssa created a take home paper ornament activity kit with 12 participating. Winter Bingo is upcoming and will run through March 20<sup>th</sup>. The department is focused on establishing actionable, achievable goals for 2026. There were 2630 eAudio books checkouts; 2500 eBooks checkouts; 400 Computer Lab Users; 1270 wireless printing; 12 hotspot checkouts

**Technical Services:** 250 physical items added to the collection, 403 physical items deleted from the collection during the last month.

**Youth Services:** December’s craft station had a paper stocking craft & the activity table was a build-a-snowman felt play. The Holiday Party was super fun with live Christmas music played by Betty & Barb, then a storytime with Heidi as a reader and a visit from anta & Mrs. Claus, giving away the most presents ever. Total numbers present were 158! We are prepping or the new year by finishing safety trainings, clearing old files and piles in the office. It will be a full program schedule starting January 6<sup>th</sup>.



**Hal Holmes:** 2 Private event ,1 Non-Profit events, 61 sponsored (HH/City Hall): **64 total events**  
 In the second week of December we were back on the rails and hosting events again after the broken accordion curtain/room divider was fixed! T'is the season and holiday parties, story times and recitals were held throughout the month. The Kittitas County Audubon Society members traded in their binoculars for crock pots for their 2025 Annual Bird Count potluck, they recorded a remarkable number of migratory birds passing through the valley.

**Circulation:**

| Circulation Statistics | 2025-12      | 25-Nov        | % chg     | 24-Dec | % chg | 2025 YTD      | 2024 YTD | % chg |
|------------------------|--------------|---------------|-----------|--------|-------|---------------|----------|-------|
| Physical Items         | 9115         | 8851          | 2%        | 8560   | 6%    | 118891        | 122514   | -3%   |
| Electronic Items       | 5130         | 4956          | 3%        | 4957   | 3%    | 60152         | 57790    | 4%    |
| <b>TOTAL</b>           | <b>14245</b> | <b>13,807</b> | <b>3%</b> | 13517  | 5%    | <b>179043</b> | 180304   | -1%   |

# ELLENSBURG PUBLIC LIBRARY



## 116TH ANNIVERSARY

● COME JOIN US IN THE CELEBRATION ●

DATE

**TUESDAY, JANUARY 20, 2026**

LOCATION

**209 N RUBY ST.**

TIME

**4:30 PM - 5:30 PM**

ENJOY LIVE MUSIC AND CAKE AT 4:35 PM

FREE AND OPEN TO ALL

FOR MORE INFORMATION: CALL (509) 962-7252



