

LIBRARY BOARD MEETING
4:30pm, Tuesday, February 10, 2026
Council Conference Room/ZOOM

<https://us02web.zoom.us/j/81536948759?pwd=WpAKM3tSmTrOrJmjuyjNeXgMdQCJbD.1>

Meeting ID: 815 3694 8759

Passcode: 828020

AGENDA

- I. Call to order, welcome guest(s)**
- II. Approval of the Agenda**
- III. Approval of January 13, 2026, minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
 - A. Director Report
 - B. Budget Report
 - C. Friends of the Library Report
 - D. Library Birthday Event-Recap
- VI. Unfinished Business**
 - A. Levels of Service Standards- Stacey Henderson
 - B. Library Survey- Update
- VII. New Business**
 - A. Staff Retreat
 - B. Council Budget Retreat Recap
- VIII. Unscheduled Business**
- IX. Upcoming Programs/Events**
 - Jan. 7/21 FOL Book Barn Sale, 10:30pm-1:30pm
 - Feb. 5 Pod People- Hello from the Magic Tavern, 6pm, Hal Holmes
 - Feb. 11 Homeschool Valentine's Event
 - Feb. 16 Library/HH Closed- Presidents Day
 - Jan. 20 Library Birthday Party, 4:30pm-5:30pm
 - Feb. 27 Library/HH Closed- Staff Retreat

Next regular meeting February 27, 2026
Location: Hal Holmes /ZOOM

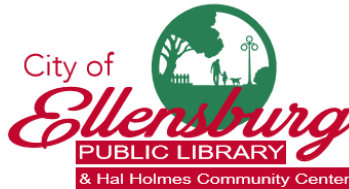


CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

January 13, 2026

4:30 p.m.

Council Conference Room

Richard Moreno, Chair term expires 12- 31-2026

Vikki Carpenter, Co-Chair, term expires 12-31-2028

Mary James, term expires 12-31-2027

Marty Blackson, term expires 12- 31-2027

Josh Aubol, term expires 12-31-2027

Andreina Delgado, term expires 12-31-2028

Emily Brown-Pratz, term expires 12- 31-2030

I. CALL TO ORDER

Moreno called the meeting to order at 4:30 p.m.

II. ATTENDANCE

PRESENT: Josh Aubol, Marty Blackson, Emily Brown-Pratz, Vikki Carpenter, Andreina Delgado, Mary James, Rich Moreno

ABSENT (excused):

COUNCIL LIAISON: Sarah Beauchamp

GUEST(S): None

OTHERS PRESENT: Pyper Stever

III. APPROVAL OF AGENDA

Motion made by James to approve the agenda; motion seconded by Delgado.

Motion approved. Motion passed 7-0.

IV. APPROVAL OF MINUTES

Motion made by Aubol to approve the November 2025 minutes; motion seconded by Delgado.

Motion approved. Motion passed 7-0.

V. CORRESPONDENCE AND CITIZEN COMMENTS/SUGGESTIONS

None

VI. REPORTS

- A. Director Report: Staff goal for 2026 will be focusing on patron service mindset. We aim to provide excellent service. We are not ordinary, but rather extraordinary. Sasha transferred to Finance department. Office Specialist position has not yet been filled. Winter Bingo happening till the end of March.
- B. Budget Report: November report looks well and balanced. December report not yet available.
- C. Friends of the Library Report: Library submitted proposal for FOL to purchase single pod. Decision will be made by the end of the month
- D. Library Birthday Event: Pianist Wyatt Webberly hired to play music. Brown-Pratz, Moreno, Blackson and Delgado will be available to attend party and will help serve cake.

VII. UNFINISHED BUSINESS

- A. Levels of Service Standards: Stacey Henderson presented City Comp plan. Levels of Service not required. Board goal to complete Library/HH section for Comp plan by April/May 2026.
- B. Library user survey- No report.

VIII. NEW BUSINESS

- A. None

IX. UNSCHEDULED BUSINESS

- A. None

X. UPCOMING PROGRAMS/EVENTS

Upcoming events presented.

XI. NEXT MEETING

Tuesday, February 10, 2026, at Hal Holmes

XII. ADJOURNMENT

With no further discussion, the meeting was adjourned by Moreno at 5:03 p.m.

Respectfully submitted,
Josephine Camarillo, staff

LIBRARY DIRECTOR REPORT

TO: Library Board, City Manager

FROM: Josephine Camarillo, Library Director

DATE: February 2026



Meetings: Staff, Supervisors, City Manager, Morning Rotary, Dept. Directors, FOL, CARE

Director: Library birthday celebration was a great success. There was at least 200 people that came through. Thank you to FOL for funding our live musician and library board for hosting and cake cutting. Council budget retreat will take place on Feb. 6th.

Adult Services: Collage Club met with 22 in attendance. Tech Time continues to be a relevant offering for the community. We had 10 appointments over January with 23 in attendance. Pyper and Josephine met with the FOL executive board to discuss the funding request for a single pod. Tax booklets arrived but we are still waiting on forms. Pyper filled out the Queens of Spades donation list and submitted. The entire staff worked on the Raise the Bar focus of the month. There were 2867 eAudio books checkouts; 2651 eBooks checkouts; 448 Computer Lab Users; 1577 wireless printing; 11 hotspot checkouts

Technical Services: 381 physical items added to the collection, 702 physical items deleted from the collection during the last month.

Youth Services: January was a get back-to-business month with all storytimes and the Teen Role-Plying Game starting back up the first week. Mid-month BookWorms resumed with the biggest group yet – 18 kids! Fortunately, the YS dept has a teen intern, Finely, with us on Tuesdays and Thursdays to help with the after-school programs. The Youth activity table had a Habitat Game 9with gorgeous hand-painted rocks of animals from around the world. The Toddler Activity table is the enchanting light table with building blocks. The first SRP planning session was 1/29/26 with a wild generation of ideas for this year's theme, "Unearth a Story"

Hal Holmes: 0 Private event ,1 Non-Profit events, 48 sponsored (HH/City Hall): 49 total events
January was a quiet month with a big finish with the Missoula Children's Theatre production of Hercules. The show set-up, tear down and staffing went smoothly. HH office has taken over payroll and purchasing duties while we await the new office specialist.

Circulation:

Circulation Statistics	Jan-26	Dec-25	% chg	Jan-25	% chg	2026 YTD	2025 YTD	% chg
Physical Items	10648	9115	16%	10771	-2%	10648	10771	-2%
Electronic Items	5518	5130	7%	5256	5%	5518	5256	5%
TOTAL	16166	14,245	12%	13746	15%	16166	16027	1%

