



CITY OF ELLENSBURG

Minutes of Lodging Tax Advisory Committee, Regular Meeting

Date of Meeting

February 4, 2026

Time of Meeting

2:00 PM

Place of Meeting

Council Conference Room 501 North Anderson Street

Ellensburg, WA 98926

And remotely via Zoom

1. Call to Order and Roll Call

1.A Roll Call Present: Carmen Wiggins, Steve Townsend, Lacie Dawson, Sarah Beauchamp

Absent: Arlo Evasick

Guests: Matt Anderson, Kittitas County Chamber of Commerce, Amy McGuffin, Kittitas County Chamber of Commerce, Brett Wachsmith, Kittitas County, Carl Jensvold, Ellensburg Rodeo, Bryan Elliott, Kittitas County, and Kady Porterfield, Kittitas County Event Center

2. Approval of Agenda

2.A Motion: Move to approve the February 4, 2026, LTAC meeting agenda as presented.

By: Carmen Wiggins

Seconded by: Steve Townsend

All in Favor:

Opposed: None

Abstained: None

Motion carries

3. Approval of Minutes

3.A Approval of January 7, 2026, Lodging Tax Advisory Committee meeting minutes as presented.

By: Lacie Dawson

Seconded: Steve Townsend

All in Favor: All in Favor

Opposed: None

Abstained: None

Motion Carries

4. Budget Report

4.A JLARC REPORTING FOR 2025

Staff updated the committee regarding no reporting required for 2025.

4. B 2026 Budget Update & 2026 Estimated Expenditure Report: Staff updated the budget as presented in the packet.

5. New Business

5.A Partnership Request: Ellensburg Rodeo Grandstand Improvement Project

Funding Request from Rodeo Grandstand Partnership Group: Bryan Elliott, Carl Jensvold, Kady Porterfield, Brett Wachsmith

Discussion: Bryan Elliott outlined the request as presented per the letter in the agenda packet. Reviewed the funding stack of existing partners with the committee. Committee asked questions regarding overage costs and timelines.

\$13.5 M secured currently with existing partners funding stack.

Motion: Ellensburg Lodging Tax Committee recommends to City Council to utilize \$500,000.00 in lodging tax funding to support the Ellensburg Rodeo Grandstand Improvement Project.

By: Carmen Wiggins

Seconded by: Steve Townsend

All in Favor:

Opposed: None

Abstained: Lacie Dawson

Motion carries

6. Previous Business

6.A LTAC Strategic Spending Plan for Funding Ellensburg Projects and Facilities
Brief committee discussion regarding long-term strategic planning for funding.

6.B. 2026 Schedule Review (see notes from packet)

Committee Review and amended the previously approved 2026 LTAC meeting schedule for 2026.

2026 Schedule:

- March No meeting
- April 1, 2026
- May No meeting
- June 3, 2026
- July No meeting
- August 5, 2026 CLTAC Training with Matt Anderson from Kittitas County Chamber of Commerce
- September 9, 2026 (moved back one week due to holiday/rodeo week)

- October 7, 2026
- November 4, 2026 (tentative date—pending CLTAC Presentation meeting)
- December 3, 2026 (tentative date)

7. Tourism Report

7.A Kittitas County Chamber of Commerce gave update on monthly social media report.

8. Council Report

No update given

9. Citizen Comment

No citizen comment

10. Adjournment

With no further business, the meeting was adjourned at 2:56 pm.