CITY OF ELLENSBURG **Utility Advisory Committee**

Date of Meeting **October 20, 2022**
Time of Meeting **3:30 PM**
Place of Meeting **Council Chambers & remotely via Zoom**

Nancy Goodloe, Chairperson, term expires May 31, 2024
Ed Barry, Vice Chairperson, term expires May 31, 2023
Nancy Lillquist, City Council, term expires May 31, 2025
Scott Carlson, CWU, term expires May 31, 2025
Bryan Clark, KITTCOM, term expires May 31, 2023
Kittitas County, Telecommunications Utility customer, term expires May 31, 2023
Nate Sitton, City Utility Customer, term expires May 31, 2023

1. CALL TO ORDER

Chairperson Goodloe called the meeting to order at 3:30 pm.

2. ROLL CALL

Members present: Nancy Goodloe, Chair; Nancy Lillquist, City Council; Ed Barry, Vice Chair; Nate Sitton, City Utility Customer (Zoom); Scott Carlson, CWU (Zoom); Bryan Clark, KITTCOM (Zoom).

Also present: Derek Mayo, Engineering Services Manager; Kim Bowie, Operations Analyst; Darin Yusi, Gas Engineer (Zoom); Buddy Stanavich, Power & Gas Manager; Ben Faubion, IT; Jon Morrow, Stormwater Manager; Heidi Behrends Cerniwey, City Manager; Nicole Klauss, Public Information Officer(Zoom); Mike Helgeson, Assistant Public Works Director.

One other person present remotely via Zoom.

3. APPROVAL OF MINUTES

3.A. Approve minutes - Sept 15, 2022 regular meeting minutes

Committee member Barry moved to approve the regular meeting minutes. **Motion approved. 7-0**

3.B. Approve minutes - October 10, 2022 special meeting minutes

Committee member Barry moved to approve the special meeting minutes. **Motion approved. 7-0**

4. APPROVAL OF CONSENT AGENDA

Consent items have been distributed to committee members in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a committee member or at the request of a member of the public with concurrence of a committee member.

4.A.Craig's Hill Pressure Zone Improvements Agreement for Professional Services

4.B. Ellensburg Reservoir Siting Study Agreement for Professional Services

Committee member Barry moved to approve the consent agenda. **Motion approved. 5-0**

5. CORRESPONDENCE AND CITIZEN COMMENTS ON NON-AGENDA ITEMS

Time is set aside each meeting to allow citizens to address the Utility Advisory Committee on city utility issues that are not on the agenda. Please limit remarks to three minutes. The Committee will not take action when the issue is first raised, but may place the issue on a future agenda. Citizen comment on items on the agenda is also welcome. Please let the chair know you wish to speak and then wait to be recognized.

5.A. M. Anderson Letter

Nancy Lillquist commented on Meghan Anderson's letter.

6. TELECOMMUNICATIONS UTILITY DISCUSSION ITEMS

6.A. Telecommunications Issues and Updates

Ben Faubion shared telecommunications updates.

7. ELECTRIC, NATURAL GAS, WATER, WASTEWATER, STORMWATER UTILITY DISCUSSION ITEMS

None

8. INFORMATIONAL ITEMS

8.A. Gateway 1 amendment with Ecology to extend the date of the agreement to 12/31/2023 and provide additional funding due to construction bid overrun.

Jon Morrow shared that due to inflation, additional funds have been received from the Department of Ecology for the Gateway 1 project.

8.B. Consultant Agreement - Secondary Clarifiers Rebuild Design

Mike Helgeson spoke about the agreement with Kennedy/Jenks Consultants to rebuild two secondary clarifiers at the Waste Water Treatment Facility.

8.C. Public Works & Utilities Issues and Updates

Department updates were shared by staff.

9. NEXT MEETING

9.A. November 17th, 2022 at 3:30 pm

10. ADJOURNMENT

With no further discussion, the meeting adjourned at 4:04 pm.

Kim Bowie
Recording Secretary
Drafted: 10/20/2022
Approved: 11/17/2022