



CITY OF ELLENSBURG

Utility Advisory Committee

Date of Meeting

November 17, 2022

Time of Meeting

3:30 PM

Place of Meeting

Council Chambers & remotely via Zoom

Nancy Goodloe, Chairperson, term expires May 31, 2024

Ed Barry, Vice Chairperson, term expires May 31, 2023

Nancy Lillquist, City Council, term expires May 31, 2025

Scott Carlson, CWU, term expires May 31, 2025

Bryan Clark, KITTCOM, term expires May 31, 2023

Kittitas County, Telecommunications Utility customer, term expires May 31, 2023

Nate Sitton, City Utility Customer, term expires May 31, 2023

1. CALL TO ORDER

Chairperson Goodloe called the meeting to order at 3:30 pm.

2. ROLL CALL

Members present: Nancy Goodloe, Chair; Nancy Lillquist, City Council; Ed Barry, Vice Chair; Scott Carlson, CWU; Bryan Clark, KITTCOM (Zoom).

Committee member Lillquist moved to excuse Nate Sitton. **Motion approved. 5-0**

Also present: Ryan Lyyski, Public Works & Utilities Director; Derek Mayo, Engineering Services Manager; Kim Bowie, Operations Analyst; Darin Yusi, Gas Engineer (Zoom); Ben Faubion, IT(Zoom); Heidi Behrends Cerniwey, City Manager; Paul Meyer, Electrical Engineer.

3. APPROVAL OF AGENDA

Committee member Barry moved to approve the agenda as presented. **Motion approved. 5-0**

4. APPROVAL OF MINUTES

4.A. Approve minutes - Oct 20, 2022 regular meeting minutes

Committee member Barry moved to approve the regular meeting minutes. **Motion approved. 5-0**

5. APPROVAL OF CONSENT AGENDA

Consent items have been distributed to committee members in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a committee member or at the request of a member of the public with concurrence of a committee member.

5.A. 2022 Cured in Place Sewer Line Rehabilitation Project Acceptance.

Committee member Barry moved to approve the consent agenda. **Motion approved. 4-0**

6. CORRESPONDENCE AND CITIZEN COMMENTS ON NON-AGENDA ITEMS

Time is set aside each meeting to allow citizens to address the Utility Advisory Committee on city utility issues that are not on the agenda. Please limit remarks to three minutes. The Committee will not take action when the issue is first raised, but may place the issue on a future agenda. Citizen comment on items on the agenda is also welcome. Please let the chair know you wish to speak and then wait to be recognized.

Chair Goodloe stated that the Committee received a letter from Meghan Anderson.

7. TELECOMMUNICATIONS UTILITY DISCUSSION ITEMS

7.A. Telecommunications Issues and Updates - verbal update

Ben Faubion gave an update on the telecom utility.

Telecommunication members are allowed to vote on telecommunication items only per ECC 1.50.040

8. ELECTRIC, NATURAL GAS, WATER, WASTEWATER, STORMWATER UTILITY DISCUSSION ITEMS

8.A. Ordinance for the Revision of City Code section 9.92.100 Electric Utility Fee and Credit Schedule

Paul Meyer reviewed the requested changes to the Electric Utility fee and credit schedule.

Committee member Barry move the committee forward a favorable recommendation to City Council to approve the attached ordinance to revise City Code section 9.92.100 Electric Utility Fee and Credit Schedule. **Motion approved. 4-0**

8.B. Update of Public Works Permitting Fees in the Public Works Development Standards and City Code, Title 9.

Derek Mayo explained Public Works fees have not been updated since 2006 when the development standards were first adopted.

Committee member Lillquist move the committee forward a favorable recommendation to City Council to proceed with an administrative hearing to update the Permitting Chapter of the Public Works Development Standards, which is adopted by Ellensburg City Code section 9.92.300 and 9.92.400. **Motion approved. 4-0**

9. INFORMATIONAL ITEMS

9.A. Committee Member Updates

Committee member Lillquist shared information.

9.B. Public Works & Utilities Issues and Updates

Staff distributed a memo regarding possible Natural Gas Washington state law notification to builders and permit applicants.

Committee member Lillquist moved to add the following paragraph to the supply chain letter given to builders: *"Ellensburg developers and builders are advised new laws in Washington State have set targets for reductions in greenhouse gas emissions. These reductions could increase the costs of natural gas service as well as ability to upgrade natural gas systems in the future"*. Committee member Lillquist also stated that she would work with PW&U Director regarding some of the information in the draft memorandum. **Motion approved. 4-0**

10. NEXT MEETING

10.A. December 17th, 2022 at 3:30 pm

11. ADJOURNMENT

With no further discussion, the meeting adjourned at 4:25 pm.

Kim Bowie
Recording Secretary
Drafted: 11/18/2022
Approved: 1/19/2023