CITY OF ELLENSBURG **Utility Advisory Committee**

Date of Meeting **April 20, 2023**
Time of Meeting **3:30 PM**
Place of Meeting **Council Chambers and remotely via Zoom**

Nancy Goodloe, Chairperson, term expires May 31, 2024
Nancy Lillquist, City Council, Vice Chairperson, term expires May 31, 2025
Scott Carlson, CWU, term expires May 31, 2025
Bryan Clark, KITTCOM, term expires May 31, 2023
Kittitas County, Telecommunications Utility customer, term expires May 31, 2023
VACANT, City Utility Customer, term expires May 31, 2023
Ed Barry, City Utility Customer, term expires May 31, 2023

1. CALL TO ORDER

Chairperson Goodloe called the meeting to order at 3:31 pm.

2. ROLL CALL

Members present: Nancy Goodloe, Chair; Nancy Lillquist, City Council; Ed Barry, City Utility Customer; Bryan Clark, KITTCOM (Zoom)

Committee member Lillquist moved to excuse Scott Carlson. **Motion approved. 4-0**

Also present: Ryan Lyyski, Public Works & Utilities Director; Buddy Stanavich, Power & Gas Manger; Kim Bowie, Operations Analyst; Darin Yusi, Gas Engineer (Zoom); Mike Helgeson, Assistant PW&U Director; Jon Morrow, Stormwater Manager; Julie Coppock, Rate Analyst (Zoom); Derek Mayo, Engineering Services Manager; Paul Meyer, Electrical Engineer; Michael Jenkins, Finance Officer.

Three members of the public present remotely via Zoom.

3. APPROVAL OF AGENDA

Committee member Lillquist moved to amend the agenda to add item 8.C. Asphalt Plant and System Loop Design Agreement. **Motion approved. 4-0**

4. APPROVAL OF MINUTES

4.A. Approve minutes - March 16, 2023, regular meeting minutes

Committee member Barry moved to approve the regular meeting minutes. **Motion approved. 4-0**

5. APPROVAL OF CONSENT AGENDA

5.A. Accept the Resignation of Nate Sitton

Committee member Barry moved to approve the consent agenda. **Motion approved. 4-0**

6. CORRESPONDENCE AND CITIZEN COMMENTS ON NON-AGENDA ITEMS

Chair Goodloe stated that we've received public comments via email from Meghan Anderson and have dispersed them to the Committee. Chair Goodloe also mentioned that we've received public comments from Sylvia Shriner as well.

Sylvia Shriner read her correspondence that was received & distributed before the meeting.

7. TELECOMMUNICATIONS UTILITY DISCUSSION ITEMS

7.A. Telecommunications Verbal Update

Buddy Stanavich informed the Committee of the upcoming telecom utility customer vacancy.

Telecommunication members are allowed to vote on telecommunication items only per ECC 1.50.040

8. ELECTRIC, NATURAL GAS, WATER, WASTEWATER, STORMWATER UTILITY DISCUSSION ITEMS

8.A. Interview Panel Selection

Committee member Lillquist moved to appoint Committee member Goodloe, Committee member Lillquist and a staff person as the panel selection to perform UAC interviews for vacant positions. Telecom interviews would include an additional staff member from the telecom department. **Motion approved. 3-0**

8.B. Sustainability & Energy Plan Project Update

Buddy Stanavich announced that the first steering committee meeting will be April 27th and the agenda is currently being developed.

8.C. Asphalt Plant and System Loop Design Agreement

Darin Yusi reported a system loop design agreement with Kimley-Horn in the amount of approximately $168,000. This loop project has been identified for system integrity in the *6-Year Gas System Study,* is part of the utility's long-term plan, and allows the Granite Construction asphalt plant the ability to switch from propane to natural gas. Granite expressed their desire to convert from propane to natural gas in an effort to reduce operating costs, lower their energy consumption, and greatly reduce the plants carbon emissions.

Committee member Lillquist moved to forward a favorable recommendation to City Council to authorize the City Manager's signature on the system loop design agreement with Kimley-Horn. **Motion approved. 3-0**

9. INFORMATIONAL ITEMS

9.A. 2023 Aquifer Level Report

Mike Helgeson gave a presentation on the 2023 static well levels.

9.B. Committee Member Updates

Ed will not be re-applying for the open Committee position.

9.C. Public Works & Utilities Issues and Updates

Staff shared departmental updates.

10. NEXT MEETING

10.A. May 18th, 2023, at 3:30 pm

11. ADJOURNMENT

With no further discussion, the meeting adjourned at 4:39 pm.

Kim Bowie
Recording Secretary
Drafted: 4/21/23
Approved: 5/18/23