

AGENDA

PARKS & RECREATION COMMISSION

May 13, 2026

Hybrid Meeting In-person and via Zoom



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Meeting chat link

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Meeting ID: 838 2566 9987

Passcode: 899871

Accessibility

The City of Ellensburg strives to make our services, programs, and activities readily accessible.

- Closed Captioning is available to Zoom viewers. To enable closed captioning, you will need to click on the "CC" button at the bottom of your Zoom screen and then select either "Show Subtitle" or "View Full Transcript."
- Members of the public who do not speak English or who have limited proficiency may request an interpreter if they wish to participate in public meetings.
- The City will provide reasonable accommodation for members of the public with disabilities.

The City of Ellensburg strives to make our services, programs, and activities readily accessible and usable by individuals with disabilities. Reasonable accommodations will be made upon request. Please furnish the ADA Coordinator with your request in sufficient time for the City to provide a reasonable accommodation. A Request for Accommodation form may be obtained on the first floor of City Hall or by calling the City of Ellensburg ADA Coordinator at (509) 962-7222 or email ADAcordinator@ci.ellensburg.wa.us

Rules for Public Comment

Any person engaging in conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of the meeting including but not limited to:

1. Unduly repetitive or irrelevant remarks;
2. Use of intimidating, threatening, or abusive language;
3. disobedience of an order to be seated or to discontinue further comments;
4. and/or engaging in violent behavior,

will be deemed out of order and may be removed from the meeting and/or have his or her virtual microphone muted.

**CITY OF ELLENSBURG
PARKS & RECREATION COMMISSION AGENDA
Council Conference Room
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom
Wednesday, May 13, 2026
5:30 PM - Regular Meeting**

1. Approval of Minutes

1.A Approve Minutes from February 11, 2026 Meeting

1.B Approve Minutes from February 25, 2026 Special Meeting

2. Citizen Comment on Non-Agenda Items

3. New Business

3.A Naming of the New Recreation Facility

4. Unfinished Business

4.A Recreation Facility Update

5. Commission Member Updates / Other Business

6. Staff Reports

7. Adjournment

Guidelines for Citizen Comments on Non-Agenda Items and Public Comments:

Purpose: Allow the public to address the Commission on subjects not on the regular Agenda at this particular meeting. Comments must concern the City's business or a matter over which the commission has control.

- When recognized, please state your name, and the subject to be discussed.
- 3 minute time limit for citizen comment on non-agenda items (without interruption). Commission will not act on issue. 5 minute time limit for the introduction of new business items, unless extended by a by a majority of Commission members present.
- Submit written comments to Staff representative.
- Speakers are cautioned not to make comments of a personal, impertinent or derogatory nature.
- The Commission does not take action at the meeting at which a subject is first introduced during the public comment period. You may wish to concisely state your concern and request placement of your matter on a future agenda.
- On agenda items each speaker's comments will be limited to 3 minutes.



For more information on the Ellensburg Parks and Recreation Commission, contact Parks and Recreation Director Brad Case at 509-925-8639.

**Parks & Recreation Advisory Commission
Meeting Minutes – February 11, 2026**

MEMBERS PRESENT: Frana Milan, Marion Elliot (virtual), Charlie Smith, Casey Mace Firebaugh (virtual), Ron Parga
OTHERS PRESENT: Parks & Recreation Director Case, Council Liaison Goodloe, 2 members of the public (virtual)
LOCATION: Council Conference Room and Virtually

CALL TO ORDER – Meeting called to order at 5:35pm

MEETING MINUTES – Minutes from the January 14, 2026, meeting was approved.

INTRODUCTION OF NEW COUNCIL LIAISON NANCY GOODLOE

NEW BUSINESS

2025 Department Year in Review – Staff provided the Commission an overview of services, programs, and projects the department accomplished in 2025. A community member requested the removal of the tennis courts from the Mt. View Park master plan.

2026 Capital & Planning Projects – Staff provided the Commission with an update on the capital project development and planning scheduled for 2026. This list includes; installing a new playground at West Ellensburg Park; North Alder Street Park splash pad; replacement of the natatorium (sloped) roof at the Kittitas Valley Memorial Pool & Fitness Center; conclusion of the Park, Recreation, Open Space, and Sustainable Funding Plan; various outreach efforts to identify a path forward to address the need for an updated or new aquatic center.

UPCOMING MEETING ITEMS – Special meeting scheduled for February 25, 2026, at 5:30pm to review the draft plan of the Parks, Recreation, Open Space, and Sustainable Funding Plan.

STAFF REPORTS

1. Park restrooms and gates will open for the season on Friday, March 20, 2026. 2. The off leas dog park will be closed February 19-20, 2026, for maintenance; scope of work includes some minor fence repair, removing and replacing park surfacing, and filling in the low spots where water tends to pool, especially in the winter and spring. 3. Flood repair work at Irene Rinehart Riverfront Park will begin in three weeks. Work will include woody debris removal and adding material in the areas where the flooding scoured out the trails. 4. City staff will be doing an analysis of downtown trees using Survey 123 to record tree condition and site suitability in order to put together a schedule for tree replacements. 5. Staff has been talking with fire prevention specialist from KVFR to explore ways to reduce fire danger at Irene Rinehart Riverfront Park. In the summer of 2024, there were a series of arson fires that took place in the park, fortunately there was minimal damage. 6. The city will be utilizing a new budget process for the 2027/28 biennial budget.

Meeting adjourned at 7:00pm.

**Parks & Recreation Advisory Commission
Special Meeting – February 25, 2026**

MEMBERS PRESENT: Frana Milan, Marion Elliot (virtual), Charlie Smith, Ron Parga, Nikki Pollock, Devin Shea
OTHERS PRESENT: Parks & Recreation Director Case, Council Liaison Goodloe, Cindy Mendoza, MIG, 1 member of the public
LOCATION: Council Conference Room and Virtually

CALL TO ORDER – Meeting called to order at 5:30pm

Citizen Comment on Non-Agenda Items – none

PARK PLAN PRESENTATION – MIG reviewed the final draft plan of the Park, Recreation, Open Space and Sustainable Funding plan with the Commission and recommended approval of the plan. All in favor.

Meeting adjourned at 7:00pm.

Memorandum

Date: April 1, 2026
To: Parks & Recreation Commission
From: Brad Case, Parks & Recreation Director
Subject: Naming of New Recreation Facility

Staff are recommending that the new indoor recreation facility in Ellensburg be named the 'Ellensburg Recreation Center'. While the facility has been commonly referred to as a fieldhouse, that term doesn't accurately what the building is. Below is the naming criteria, procedure and selection process for the naming of city parks and recreation facilities. As stated in the policy, the Commission will review, consider, and provide a recommendation to Council on all suggestions, solicited or not.

Ellensburg Municipal Code Section 2.34.060 – Policy for naming of public parks, features within parks and recreational facilities

A. General naming criteria. The consideration of naming of public parks, recreational facilities, and features within a park or recreational facility shall be primarily given to:

1. Geographic or neighborhood location.
2. Historical or cultural significance.
3. Natural or geographic features.
4. An individual who has performed outstanding civic service for the betterment of the community and/or the park system.

a. Park and recreation facilities should not ordinarily be named for living persons except under the following conditions:

- i. The individual has provided exceptional service to the city of Ellensburg. This service should be of substantial length and leadership.
- ii. The individual's accomplishments must have had a measurable effect upon the quality of life within the community, and be directly related to parks and recreation.

b. Park and recreation facilities may be named for a deceased person subject to the following conditions:

- i. The person has been deceased a minimum of two years; or

ii. The person made a significant direct financial contribution for the development or construction of, or provided land for, a park or recreational facility; and

iii. The proposal meets the approval of the individual's surviving spouse, children, or parents.

5. An organization which has donated a significant parcel of property or facility, or has provided a majority of the financing for the acquisition of the park or facility. Also, an organization that provides for significant development of a park and/or elements within a park may receive secondary name recognition as outlined in the selection process.

6. Conditions and stipulations of original property donation or deed shall be honored regarding name of a park or recreational facility.

B. Procedure.

1. Suggestions for names for any park, recreation and public facilities will be solicited from neighborhood residents, citizens, employees and/or organizations. All suggestions, solicited or not, will be forwarded to the parks and recreation commission for review, consideration and recommendation.

2. The name recommended by the parks and recreation commission, along with the commission's reasons supporting its recommendation, will be forwarded to the city council for final action. Council may accept, reject, modify or decline to act upon the commission's recommendation.

3. Following council approval of the park, recreation, or facility name, the city or other responsible party will identify the facility with appropriate signage, specifying the name.

C. Selection process.

1. Confusion should be minimized by avoiding names that are similar to those of existing parks and recreational facilities, or geographic areas which are so broad that they could encompass many sites.

2. Once a name has been approved, it should be considered permanent.

3. All portions of the park or facility will have, as a general rule, the same name as the entire park or facility. However, elements within a park or facility may be named separately as long as the name does not detract from the intended identity of the park or facility.