



CITY OF ELLENSBURG

Minutes of Lodging Tax Advisory Committee, Regular Meeting

Date of Meeting

April 1, 2026

Time of Meeting

2:00 PM

Place of Meeting

Council Conference Room 501 North Anderson Street

Ellensburg, WA 98926

And remotely via Zoom

1. Call to Order and Roll Call

1.A Roll Call Present: Carmen Wiggins, Steve Townsend, Lacie Dawson, Arlo Evasick, Chair, Sarah Beauchamp
Absent: Arlo Evasick

Guests: Matt Anderson, Kittitas County Chamber of Commerce, Amy McGuffin, Kittitas County Chamber of Commerce, Teresa Chanes, Ellensburg Downtown Association, Brad Case, Parks & Recreation Director, Ryan Lyyski, Heidi Behrends-Cerniwey, City Manager

2. Public Comment

No public comment was given.

3. Approval of Agenda

3.A Approval of April 1, 2026, Lodging Tax Advisory Committee meeting agenda

Motion: Move to approve April 1, 2026, LTAC meeting agenda as presented.

By: Steve Townsend

Seconded by: Carmen Wiggins

All in Favor:

Opposed: None

Abstained: None

Motion carries

4. Approval of Minutes

4.A Approval of March 4, 2026, Lodging Tax Advisory Committee Special Meeting minutes as presented.

Motion: Move to approve March 4, 2026, Lodging Tax Advisory Committee meeting minutes as presented.

By: Steve Townsend

Seconded: Lacie Dawson

All in Favor: All in Favor

Opposed: None

Abstained: None
Motion Carries

5. Unfinished Business

5.A Downtown Receptacle Update—Staff Report

Staff gave brief update on status of order and feedback on the new can placed on 4th and Pearl Street.

6. New Business

6.A Tourism Related Internal Application from Ellensburg Downtown Association (EDA)

Teresa Chanes, Executive Director of the EDA presented the need for an additional \$15,000 to support the PLACES conference. Reviewed post-event report from 2025 Gig Harbor.

Motion: Move to allocate and approve for recommendation to City Council the utilization of \$15,000.00 from Lodging Tax Funds to support the Ellensburg Downtown Association for the PLACES Conference in October 2026.

By: Steve Townsend
Seconded: Lacie Dawson
All in Favor: All in Favor
Opposed: None
Abstained: None
Motion Carries

6.B Ellensburg Community Fieldhouse Update

Brad Case, Parks and Recreation Director, gave an overview of the Ellensburg Community Fieldhouse project.

7. Tourism Report

7.A Monthly Tourism Social Media Report from Kittitas County Chamber of Commerce
Amy McGuffin, CEO of the Kittitas County Chamber of Commerce gave the monthly social media tourism update for Ellensburg.

8. Budget Update

8.A Expenditure and Revenue Update

9. Adjournment 3:05 pm