

AGENDA

ARTS COMMISSION

June 11, 2026

Hybrid Meeting In-person and via Zoom



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2. Use of intimidating, threatening, or abusive language;
3. disobedience of an order to be seated or to discontinue further comments;
4. and/or engaging in violent behavior,

will be deemed out of order and may be removed from the meeting and/or have his or her virtual microphone muted.

**CITY OF ELLENSBURG
ARTS COMMISSION AGENDA
Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom
Thursday, June 11, 2026
4:00 PM - Regular Meeting**

1. Call to Order and Roll Call

1.A Chair Eyre, Commissioner Dougherty, Commissioner Snedeker, Commissioner Young, Commissioner Wenz, Commissioner Lopez, Commissioner Jacobs.

2. Approval of Agenda (No Public Comment)

2.A Review and approve the June 11, 2026, Arts Commission agenda as presented.

3. Public Comment

4. Approval of Minutes

4.A Review and approve the May 14, 2026, Arts Commission meeting minutes as presented.

5. Budget/Financial Report

5.A YTD 2026 Arts Commission Budget Update

6. New Business

7. Unfinished Business

7.A ECR Project Grant Scope of Work Change Request

7.B Art Walk Signage: Windssock Quote

8. Subcommittee Business

- 8.A
1. Project Grants/Funding & Advocacy: Jerry/Alex/Jensen
 2. First Friday Art Walk: Matt/Therese/Jensen
 3. City Art/Public Art: Jerry/Alex/Jeff/Matt--Creative West Meeting Recap
 4. Awards & Distinctions: Jeff/Therese/Alex
 5. Ellensburg Creative District: Staff/Jeff/Therese/Alex

9. Arts Commissioner Community Updates

10. Staff Update/Discussion Items

10.A Staff Report

11. Commission Representative Update

12. Adjournment



For more information on the Ellensburg Arts Commission, contact Arts & Economic Development Manager Kelle Vandenberg at 509-962-7149.

The Contents of this agenda have been photocopied on recycled paper.



CITY OF ELLENSBURG

Arts Commission Meeting Minutes

Meeting Date of Meeting

May 14, 2026

Start Time of Meeting

4:00 PM

Place of Meeting

City Hall, Council Conference Room

1. Call to Order and Roll Call of Members

1.A Chair Eyre, Commissioner Dougherty, Commissioner Snedeker, Commissioner Young, Commissioner Lopez, Commissioner-elect, Emily Jacobs

Absent: Commissioner Wenz, excused, and Council Liaison, Beauchamp, excused.

Welcome guests: Richard Freeman

2. Approval of Agenda

Motion to approve May 14, 2026, Arts Commission amended agenda with the noted corrections to the date on Item 5, Budget/Financial Report from YTD 2023 to YTD 2026.

By: Commissioner Snedeker

Seconded: Commissioner Dougherty

In Favor: All in favor

Opposed: None

Abstain: None

Motion Carries

3. Public Comment No public comment given

4. Approval of Minutes

Motion to approve April 9, 2026, Arts Commission meeting minutes as presented.

By: Commissioner Snedeker

Seconded: Commissioner Young

In Favor: All

Opposed: None

Abstain: None

Motion Carries

5. Budget/Financial Report

- 5.A YTD 2026 Arts Commission Budget Update
Staff presented budget updates.

6. New Business

6.A Upcoming Events

- Thursday, MAY 21, 2026, 5:00-8:00 pm PechaKucha: Breaking Through the Soil Update: This event was cancelled due to lack of participation. Will try to reschedule for August/September
- Saturday, May 30, 2026, 11:00-1:00 pm Pastoral Poetry at Irene Rinehart Park (registration required) Update: As of this meeting, there are seven registrants with two weeks left.
- Monday, June 1, 2026, 11:00 am Inspire WA in Ellensburg at Gallery One Commissioner Dougherty encouraged attendance.
- Wednesday, June 10-Friday June 12th Creative District Convening in Moses Lake Update: Staff is attending, Alex Eyre unable to attend, as will Jessica Solberg Black, Executive Director Valley Theatre Company and Vice-Chair of the Ellensburg Arts & Cultural Alliance

6.B Metal archway sculpture on Main Street Discussion and Update

Staff gave update on new building owners' plans for the parking lot on Main Street. Building owner had reached out to the City regarding the easement that the archway is located in. Artwork is not city property; it was privately commissioned. Building owner is reviewing plans with Community Development and if plans are approved, will reach back out regarding the archway.

- 6.C Project Grant Scope of Work Change Request: (formerly Venue Change Request) for ECR's Gust Fest—Discussion—Revised Scope of Work Request will come before the commission for decision at June's meeting.

7. Unfinished Business:

- 7.A Bus Shelters: General Conversation based on recent discussions with transit manager/staff liaison for the ETAC. They would like to see all

shelter calls for artists to be themed specific to the location of the shelter and seem to want more of a decision-making role with regards to art for the bus shelters. There are concerns with both of those requests from Arts Commission staff liaison and Arts Commission Chair, Alex Eyre. Based on discussion at the Arts Commission meeting, the Arts Commission shares staff and Chair concerns. This will need further dialogue, and staff suggests setting up a meeting between two members of each committee and committee staff to be able to address and find workable options.

•Bus Shelters: Call for Rotary Park:

Action Item: Staff update with the listed edits below and send the Bus Shelter Call for Artist to the subcommittee team for review/approval

1. template with example art
2. Blank template with dimensions

Action Item Incorporate the 10th Anniversary of the bus shelter art program.

•Bus Shelter: Brooklane Village--Art Selection--Jeannie Johnson, selected artist

Motion to approve Option F (Option 6 as submitted) for the Brooklane Village Bus Shelter.

By: Commissioner Snedeker

Seconded: Commissioner Young

In Favor: All

Opposed: None

Abstain: None

Motion Carries

Action Item Staff notify artist of selection and prepare stipend contract for \$500.00

•Bus Shelters: Sue Wright update--approved and moving forward & Erin Oostra update

•Upcoming locations: Fish Food Bank and 11th & Wildcat Way (Northbound)

7.B Updates:

- Mural Festival

Secured building owner's permission, moving forward.

- Donation of sculptures by Tim Cornia in downtown nodes 30/31
City Risk Manager rejected proposed sculpture design for node 31 for creating potential risk to the public. Staff communicated to Tim Cornia, and artist will redesign and send over for review.
No movement on the changes requested to the artwork in node 30.
- A-250 Planning update: Staff gave update to commissioners.

7.C Community Calendar Update: Staff reviewed social media marketing campaign and gave update on final API pieces at CWU.

8. Subcommittee Business:

8.A

A. Project Grant Funding & Advocacy: Jerry/Alex/Staff/Jensen:

Action Item: resend an editable document to Jerry/Alex/Jensen for editing.

B. First Friday Art Walk: Matt/Therese/Jensen/Staff:

- Review windsock and window decal design. Commission review and action.

Motion to approve design as presented for both the new EAC Windsock and window decal for art walk venues.

By: Commissioner Snedeker

Seconded: Commissioner Jensen

In Favor: All

Opposed: None

Abstain: None

Motion Carries

Action Item: Staff work with Commissioner Wenz to get items ordered. Budgeted item.

C. City Art/Public Art: Jerry/Alex/Jeff (Matt): Meeting with Creative West scheduled to discuss online archive public art forms.

D. Awards & Distinctions: Jeff/Therese/Alex/Staff: Review timelines and action items

Action Item: Need to discuss timeline and planning for nomination process for Arts Treasure & Art Advocate awards.

E. Ellensburg Creative District & Advocacy: Staff/Jeff/Alex/Jensen/Therese

Update: ECD is focused on implementation of the four goals of the 2026 ECD Strategic Plan:

1. Establish and expand ECD regional presence. Updated with ECD Newsletter, listing events with ArtsWA, regional sm campaign, and community calendar.
2. Finish implementation of the community calendar. Update given
3. Continuing grant writing workshop series.
4. Creating an ArtPreneur Workshop: From Passion to Profits

9. Staff Update/Discussion Items: No additional updates given.

10. Council Representative Update: No updates given.

11. Adjournment Time: 5:30 pm

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	A	B	C	D	E	F	G	H
1	PROPOSED 2026 EAC Spending Plan			2026 BUDGET	2026 ACTUALS	Outstanding Balance		NOTES
2		REVENUES:						
3								
4		100-162-308-41-00-000-000	Beginning Fund					
5								
6								
7								
8		100 162 347 90 00	Artwalk					
9		Invoices went out 2/19/26	The Clymer Art Gallery	\$ 50.00	\$ 50.00	\$ -		
10		Updated payments as of 4/8/26	Ellensburg Rodeo Hall of Fame	\$ 50.00	\$ 50.00	\$ -		
11		Resent Invoices on 5/4/26	Gallery One	\$ 50.00	\$ 50.00	\$ -		
12			Gard Vintners	\$ 50.00		\$ 50.00		
13			Hotel Windrow	\$ 50.00	\$ 50.00	\$ -		
14			IQOF (Ellensburg Odd Fellows)	\$ 50.00		\$ 50.00		
15			Kittitas County Historical Museum	\$ 50.00	\$ 50.00	\$ -		
16								
17			Pearl Street Books	\$ 50.00	\$ 50.00	\$ -		
18			Rock-n-Roll History Presents	\$ 50.00		\$ 50.00		
19			Royal Junction	\$ 50.00		\$ 50.00		
20			The INK	\$ 50.00	\$ 50.00	\$ -		
21			The Mule	\$ 50.00		\$ 50.00		
22			The Palace Gallery	\$ 50.00		\$ 50.00		
23			Valo Cellars	\$ 50.00	\$ 50.00	\$ -		
24			The Fitterer's Blding/Woodin Enterprises	\$ 50.00		\$ 50.00		
25						\$ -		
26						\$ -		
27						\$ -		
28						\$ -		
29		TOTAL REVENUE		\$ 750.00	\$ 400.00	\$ 350.00		
30								
31								
32								
33		EXPENDITURES:		2026 Budget	2026 ACTUALS	2026 Balance		
34		100 162 573 20 31	Operating Supplies					
35			Artwalk Annual meeting supplies	\$ 100.00	\$ 104.26	\$ (4.26)		Name tags for all commissioners
36			Artwalk Sidewalk Signs	\$ 1,500.00	\$ 145.52	\$ 1,354.48		Window decals for venues
37			Arts Treasure Award Engraving/Art Plaques	\$ 100.00		\$ 100.00		
38			Treasure Award Ceremony Supplies	\$ 75.00		\$ 75.00		
39			Arts Treasure/Advocate Awards (creation of award)	\$ 500.00	\$ 22.00	\$ 478.00		
40			Poet Laureate Supplies	\$ 1,500.00	\$ 360.72	\$ 1,139.28		includes supplies for the Ekphrastic Poetry event
41								
42								
43								
44			Total Operating Supplies	\$ 3,775.00	\$ 632.50	\$ 3,142.50		
45								
46		100 162 573 20 41	Professional Services					
47			Americans For the Arts membership	\$ 50.00		\$ 50.00		
48			Inspire Washington Membership	\$ 100.00		\$ 100.00		
49								
50			Total Professional Services	\$ 150.00	\$ -	\$ 150.00		
51								
52		100 162 573 20 43	Professional Development-Travel					
53			Conferences-Travel					
54								
55		100 162 573 20 49	Professional Development-Misc					
56		100 162-573-20-44-013	Admin Services	\$ 13,000.00		\$ 13,000.00		
57		Total Professional Development		\$ 13,150.00	\$ -	\$ 13,150.00		
58								
59		100 162 573 20 44	Advertising					
60			NPR- for contract year	\$ 1,920.00		\$ 1,920.00		
61			ArtWalk Maps/Posters	\$ 1,000.00		\$ 1,000.00		
62		Total Advertising		\$ 2,920.00	\$ -	\$ 2,920.00		
63								
64		Ellensburg Creative District						

	A	B	C	D	E	F	G	H
65								
66		100-162-558-70-31-558-000	Ellensburg Creative District Supplies	\$ 4,000.00	\$ 89.91	\$ 3,910.09		Community Picnic Supplies (ECD event)
67								
68		100-162-558-70-35-558-000	Ellensburg Creative District-Small Tools/Eqpmt			\$ -		
69								
70		100-162-558-70-41-558-000	Ellensburg Creative District-Prof. Services			\$ -		
71								
72		100-162-558-70-42-558-000	Ellensburg Creative District-Communication & Marketing			\$ -		
73								
74		Total Ellensburg Creative District		\$ 4,000.00	\$ 89.91	\$ 3,910.09		
75								
76		TOTAL EXPENDITURES		\$ 23,995.00	\$ 722.41	\$ 23,272.59		
77								
78		Grant Dispersement		2026 BUDGET		Balance		
79		100 162 573 20 40	2026 Art Grants					
80								
81		CWU Sarah Spurgeon Gallery	Ferrous Exhibition	\$ 2,500.00		\$ 2,500.00		
82		Make Music Ellensburg	Strum-Along	\$ 2,500.00		\$ 2,500.00		
83		Ellensburg Community Radio	GustFest	\$ 2,500.00		\$ 2,500.00		
84		Calliope Arts	Shakespeare in Unity Park	\$ 2,500.00		\$ 2,500.00		
85		LHAF dba Valley Theatre Company	Rising Star: Tuck Everlasting	\$ 2,500.00	\$ 2,499.39	\$ 0.61		Submitted for reimbursement on 5/15/26
86		Central Washington Dance Academy	Peter Pan	\$ 2,500.00		\$ 2,500.00		
87		Ellensburg Dance Ensemble	2026 Dance Season	\$ 2,500.00		\$ 2,500.00		
88		Jane Orleman	Totem Restoration	\$ 1,000.00		\$ 1,000.00		
89		Discovery Lab of Ellensburg	Shrub Steppe The Musical	\$ 2,500.00		\$ 2,500.00		
90		Nuwave Gallery	UNIFY: The Art of Coming Together	\$ 1,000.00	\$ 1,000.00	\$ -		Submitted for reimbursement on 5/6/26
91						\$ -		
92								
93		Total Art Grants		\$ 22,000.00	\$ 3,499.39	\$ 18,500.61		
94								
95		Capitol/Public Art		2026 BUDGET		Balance		
96		100 162 573 20 40	Capital/Public Art					
97			City Permanent Acquisition	\$ 2,500.00	\$ 500.00	\$ 2,000.00		Erin Oostra \$500.00 for bus shelter art
98			Public Art Plaquards	\$ 1,500.00	\$ 34.75	\$ 1,465.25		For Barn Quilt and new donated public art piece at City Hall
99								
100								
101		Total Capitol/Public Art		\$ 4,000.00	\$ 534.75	\$ 3,465.25		
102								
103		Total Budget	\$50,000.00	\$ 49,995.00	\$ 4,756.55	\$ 45,238.45		
104								
105								
106								
107		Beginning Fund Balance						
108								
109		100-162-308-31-00-000-000	Restricted Beginning Fund Balance					
110		100-162-308-41-00-000-000	Committed Beginning Fund Balance					
111								
112								



Ellensburg Arts Commission Project Grant Scope of Work Change Request

Original Project Name: GustFest

Original Contract/Agreement Number: A2773

Organization/Individual: Ellensburg Community Radio

New or Revised Project Name: Gustfest Tiny Stage Series

Date of Request:06/03/2026

Change Requested By: Mollie Jean Edson
Contact information: molliedson@gmail.com

Original Scope of Work:

1. Provide a summary of the originally contracted approved scope of work.

Ellensburg Community Radio stages Gustfest in collaboration of event/project: of event/project: with the Kittitas County Historical Society, Inc. (DBA Kittitas County Historical Museum), the Kittitas County Chamber ofCommerce, the Ellensburg Downtown Association, Make Music Ellensburg and the city of Ellensburg. The event brings together musicians and artists in a one-day event to celebrate the performing and visual art and unique sound of Ellensburg, within the City of Ellensburg, at the Kittitas Valley Event Center.

2. Scope of Work Change Request:

- a. Describe the requested modification or project change in clear detail. Provide detailed summary of new or revised projects

Ellensburg Community Radio/Gustfest is pivoting to a smaller venue experience that still aims to capture the essence and spirit of Gustfest and continue the legacy. This experience will feature local bands on its Tiny Stage space in the Ink Building. These concerts are glimpses into Gustfest and go back to the roots of why the event's legacy is so beloved. This event will give us the opportunity to highlight the up and coming local bands at the smaller venue while keeping the spirit of Gustfest alive through Ellensburg music history information, the occasional historic band, and bringing local music to the forefront. The performances draw audiences to the Main Street location allowing other tenants to market their work and promote their

businesses. The performances also are aired live on the ECR streaming service at www.eburgradio.org. ECR recently acquired an FM signal license allowing us to broadcast the performances on our station.

In addition to providing exposure for other Ink tenants, shows which occur on First Fridays expand the foot traffic beyond the Pearl Street corridor and create traffic for other businesses on Main Street. Artists benefit from having their work shared over the Internet and also receive a recording of their performance for their own marketing purposes. Each concert will have social media coverage via photos and video.

- b. Include a new complete budget that aligns with the new request
- c. List reason(s) for change:
The change was necessitated by budget concerns and the want to put on an event that truly reflected Gustfest and its legacy.

NOTE:

Timelines: All project timelines remain the same. The project must be completed prior to the deadline noted on the contract of December 31, 2026. All receipts and reporting must be completed by that date. No receipts dated after December 31, 2026, will be accepted, nor reimbursement reports accepted.

Contracts/Insurance: If a Scope of Work Change Request is accepted by the Arts Commission, a new amendment and/or new contract will need to be signed by both parties. Insurance requirements could be affected by the change in the project parameters. The Arts Commission reserves the right to decline the request or alter the grant awarded amount to reflect the Scope of Work Request.

Tiny Stage Budget 2026

This budget is for 5 concerts over the period of June-October 2026, with one concert a month.

Budget Item	Amount	Notes
Musician Pay	\$1250, \$250 per band,	Would be spread out between solo artists and bigger bands accordingly.
Facilitator	\$750(150 per event)	The facilitator will organize, promote, and coordinate all aspects of the series. They will also interview the artist live on the air to give the artist exposure.
Gust Fest Historian	\$500(100 per vent)	Gust Fest will have a representative at each concert to give local music history and share the tradition of gustfest.



Building community through the arts.

Ellensburg Arts Commission

Re: Staff Report

Date: June 11, 2026

Submitted by: Kelle Vandenberg

Open Items Update:

I. BUS SHELTERS

a. Existing:

- i. Erin Oostra selected art and Sue Wright are being prepped to be placed into the shelters, S. Ruby Street and N. Ruby Street, respectively. No timeline for completion yet from Transportation Manager (TM).
- ii. Rotary Park: Call for Artist live and open until August 30, 2026.

b. New:

- i. Jeannie Johnson's selected work was sent over to TM and well-received for the Brooklane Village bus shelter. Shelter location is moving slightly from existing bus stop across from the Learning Center in Brooklane Village.
- ii. Waiting for confirmation from the artist before moving forward with the contract and artwork development on glass.

II. METAL ARCHWAY

The new owner of the building has turned their focus on the parking lot improvements they would like to do and working with city staff on feasibility. Based on their findings, the conversation will come back to the Arts Commission and other community organizations for further discussion. On hold for now.

III. POTENTIAL ART DONATION/NODES 30 & 31

Last communication with the owner of Buddy's Barkery, they were informed that the logo would need to come off the metal sculpture in node 30 (4th and Pine-North side) and the proposed sculpture for node 31 (3rd and Pine) would need to be redesigned due to public safety hazards. City agreed to acknowledge donation with recognition plaques, similar to other city public art.

Since that time, staff noticed an additional metal logo for Buddy's Barkery on the sculpture. Please advise on how commission would like staff to proceed.

IV. CURRENT PROJECTS & UPCOMING ITEMS

- A. 2027 Project Grant Application Cycle: Opens mid-June. Staff sent blank application to Project Grants subcommittee—**needs action from: subcommittee**



Building community through the arts.

B. Arts Treasure/Arts Advocate Award:

- i. Timeline:
 - Nominations Open: June 15, 2026
 - Nominations Close: August 31, 2026
 - Selection: September 10, 2026 (Arts Commission Meeting)
 - Award Ceremony: October 2, 2026
 - First Friday Artwalk
 - National Arts & Humanities Month
- ii. Action Items:
 - Staff open nominations and promote
 - Schedule subcommittee meeting to plan event

C. First Friday Art Walk: Signage Update Project

- i. At the May Arts Commission meeting, the artwork for both the new vendor window decal and the windsock was approved.
- ii. Total budget for 2026 Signage Project: \$1,500.00
- iii. Staff got pricing for both the decals and windsocks:

ITEM	COST	STATUS
Venue Window Decal (50)	\$145.52	Ordered—will arrive 2 nd week of June
FFAW Venue Windsock (20)	\$1, 128.00	Pending final review & cost approval