



**COMMUNITY DEVELOPMENT DEPARTMENT
501 North Anderson Street, Ellensburg WA 98926**

MINUTES OF ELLENSBURG CITY AFFORDABLE HOUSING COMMISSION

Date and Time: Affordable Housing Commission meeting, April 5, 2023 - 4:30 p.m.

Place of Meeting: Hybrid Meeting In-person and via Zoom

Present (in-person):

Present (virtual): Sarah Bedsaul, Jordan Ruhle, John Perrie, Sarah Beauchamp, Kim Funston, Dan Witkowski (7 minutes after start of meeting)

Absent:

Others Present: Jeremy Johnston; Community Development Planning Manager; Kathy Boots, Planning Technician; Heidi Behrends-Cerniwey; City Manager

Others Present Via Zoom:

1. CALL TO ORDER AND ROLL CALL OF MEMBERS

Bedsaul called the meeting to order at 4:33 pm. Roll call completed.

2. APPROVAL OF THE AGENDA

Commissioner Perrie made a motion to approve the agenda. **Motion passed 5-0.**

3. APPROVAL OF MINUTES

Commissioner Perrie made a motion to approve minutes from February 8, 2023, as presented. **Motion passed 5-0.**

4. NEW BUSINESS

A. Staffing Update- Introductions

Jeremy Johnston; Community Development Planning Manager introduced himself.

B. Catherine Park Update

Johnston reported that the Catherine Park project is on hold. City Council would like to review the public's concerns and site changes may be needed. The City is meeting with Habitat for Humanity next week to address concerns.

5. UNFINISHED BUSINESS

A. Housing Action Plan Implementation

Johnston reported that he is working with the Department of Commerce to try to get deliverables for the grant to them by June 15, 2023. He would like to finish the implementation whether it is before or after the deadline. He may be able to deliver between June 15-30th if necessary but there is no flexibility with the Department of Commerce after that. The grant monies were to be used to fund a year-long position helping with housing. Staff will create a timeline with the work needed to be done and present it at the next meeting. Commissioners are open to meeting more often and are willing to help.

6. CITIZEN COMMENT

None

7. STAFF UPDATE/DISCUSSION ITEMS

Hannah Tower has resigned from the committee. Tower made a recommendation of Courtney Garzone to join the Commission. Garzone is interested and an interview will be scheduled. Commissioners would like the new members to receive some past minutes to get up to speed. Ruhle was unable to find minutes for the 3/16/22 meeting. Staff will look for the 3/16/22 minutes. City Council will be acknowledging Commissioner Towers service.

8. Commission Representative Update

Commissioner Funston and Witkowski were welcomed.

Next meeting scheduled for May 3, 2023, 4:30 pm

9. Adjourned at 5:08 pm