

**Parks & Recreation Advisory Commission
Meeting Minutes – October 9, 2025**

DATE OF MEETING: October 9, 2025
MEMBERS PRESENT: Nikki Pollock, Frana Milan, Ron Parga, Charlie Smith, Devin Shea
OTHERS PRESENT: Council Liaison Thompson (remote), Cindy Mendoza, MIG, Elly Schaefer, MIG, Parks & Recreation Director Case, 2 members from the public
LOCATION: Meeting was held in the Council Chambers and Virtually

CALL TO ORDER – Meeting called to order at 5:30pm

MEETING MINUTES – Minutes from the September 10, 2025, meeting was approved.

CITIZEN COMMENT ON NON-AGENDA ITEMS – A community member asked about the status of the West Ellensburg Park playground project.

NEW BUSINESS – Request to Place Portable Disc Golf Baskets at Rotary Park & Irene Rinehart Riverfront Park (IRRP) – Jeremy Lang, Ellensburg resident, requested permission to place portable disc golf baskets at Rotary Park and Irene Rinehart Riverfront Park from approximately November 1, 2025 to mid-March 2026. Mr. Lang commented that accessing the baskets at the permanent disc golf course at IRRP during the winter months can be difficult due to the access road into IRRP being closed seasonally. The placement of baskets at Rotary Park and adding some additional baskets at IRRP closer to where the pedestrian pathway under Interstate 90 is located, will provide better access. Locations of the baskets will be done in coordination with park staff.

A motion was made and seconded to support the placement of the baskets, all in favor.

OLD BUSINESS – UPDATE ON PARK, RECREATION, OPEN SPACE, AND SUSTAINABLE FUNDING PLAN – Cindy Mendoza, MIG Consulting and Elly Schraeder, MIG Consulting

Ms. Mendoza and Ms. Schraeder gave the Commission an update on the park plan process.

The presentation included the following:

- Update on the planning process & needs assessment
- Demographic information
- Community Outreach results
- Trends & Market Findings
- Parks, Facilities, and Trails
- Maintenance and Operations
- Key needs based off needs assessment findings
- Next steps

STAFF REPORTS

Staff reported the following: 1. The Community Thanksgiving Dinner, which is put on by the Adult Activity Center (AAC) and Central Washington University, with the help of many community partners, is scheduled for Wednesday, November 26th from 3pm-6pm at the Kittitas Valley Events Center Armory building. There are a variety of volunteer opportunities available for community members to assist with the event, anyone interested in volunteering can contact Aaron Riojas, Temporary Adult Activity Center Coordinator, at 509-962-7242. 2. Within the next 30 days, the HVAC and flat roof replacement at Kittitas Valley Memorial Pool & Fitness Center will be completed. 3. Two Eagle Scout projects are being completed in city park facilities, one project added two new interpretive signs at McElroy Park, the second project is the refurbishing of the fire/bbq pits at the Irene Rinehart Riverfront Park lower parking area. 4. The RFQ for the fieldhouse project at Rotary Park goes out October 10th and close November 14th. 5. City staff is looking at the feasibility of creating a county wide Public Facilities District which would create a new revenue source for the development and operations of large indoor recreation facilities. 6. Staff is waiting on building supplies to start replacing one of the pedestrian bridges at IRRP. When the supplies arrive staff will complete the repairs. 7. Staff will bring playground options to the next November commission meeting. 8. Staff is reducing the irrigation schedule at all city parks facilities as a result of the water shortage.

Meeting was adjourned at 6:45pm.