

**CITY OF ELLENSBURG
AGENDA
Council Chambers
501 N. Anderson St.
Ellensburg, WA 98926**

Members of the public who wish to participate virtually in this meeting may do so by joining the Zoom meeting at the following link:

https://us02web.zoom.us/webinar/register/WN_8q0bj9L8RcKcrzdk6O_dJQ

Webinar ID: 880 2589 6086

Password: 496650

Tuesday, July 12, 2022

3:00 PM - Diversity Equity & Inclusion Commission

1. Call To Order

Approval of Agenda

Approval of Minutes

[Minutes of the June 14, 2022 Meeting](#)
[6.14.22 DEI Commission Minutes.pdf](#)

Correspondence And Public Comment Guidelines for Public Comment Period /

Audience Comments:

Purpose:

Allow the public to address the Diversity, Equity and Inclusion (DEI) Commission on subjects that are not on the regular agenda at this particular meeting. Comments must concern the City's business or a matter over which the committee has control.

Procedure for public participation:

- When recognized, please state your name, address, and the subject to be discussed.
- Each speaker's comments will be limited to 5 minutes.
- Submit written comments to the Recording Secretary.
- Speakers are cautioned not to make comments of a personal, impertinent, or derogatory nature.
- Please note: The DEI Commission will not take action at the meeting at which a subject is first introduced during the public comment period. You may wish to concisely state your concern and request placement of your matter on a future agenda.

Unfinished Business

[Review Brainstorming From June Meeting](#)
[DEI Commission June 2022 meeting brainstorming results.docx](#)

New Business

[DEI Commission Retreat](#)

[ESD Collaboration](#)

Subcommittee Reports

Commission Member Reports

Upcoming Events/Activities/Dates

[Hispanic Heritage Month Proclamation \(English & Spanish\)](#)

Staff Reports

Review Next Meeting Aug 9, 2022 03:00 PM Council Chambers and virtually via Zoom

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_zCcEVa5eTI-Aa3cLRSt25A

AMERICANS WITH DISABILITIES ACT

The City of Ellensburg strives to make our services, programs, and activities readily accessible and usable by individuals with disabilities. Reasonable accommodations will be made upon request. Please furnish the ADA Coordinator with your request in sufficient time for the City to provide a reasonable accommodation. A Request for Accommodation form may be obtained on the first floor of City Hall or by calling the City of Ellensburg ADA Coordinator at (509) 962-7222 or email ADAcordinator@ci.ellensburg.wa.us



AGENDA REPORT

Meeting Date: July 12, 2022

Agenda Subject: Minutes of the June 14, 2022 Meeting

Submitted by: Nicole Klauss City Manager Department

Recommended Action or Motion: Review and approve

Background/Summary: N/A

Previous Council Action: N/A

Analysis: N/A

Financial Impact: N/A

Attachments:
[6.14.22 DEI Commission Minutes.pdf](#)

CITY OF ELLENSBURG

**Minutes of Diversity, Equity & Inclusion
Commission Meeting**

Date of Meeting

June 14, 2022

Time of Meeting

3:00 PM

Place of Meeting

Council Chambers, 501 North Anderson St.

Ellensburg, WA 98926

And remotely via Zoom

1. Call to Order and Roll Call

Roll Call Present: Kandee Cleary, Tylene Carnell, Teresa Divine, Daniel Amos, Alex Mandujano, and Nancy Goodloe (Chair)

Absent: Mayra Colazo (excused)

Also present: Nicole Klauss, Public Information Officer (Recording Secretary); Heidi Behrends Cerniwey, City Manager.

Commissioner Amos moved to approve an excused absence for Commissioner Colazo. **Motion Approved 6-0.**

Commissioner Cleary moved to approve an excused absence for Commissioner Carnell for the July meeting. **Motion approved 6-0.**

2. Approval of Agenda

Chair Goodloe asked to amend the agenda to include a brainstorming exercise and discussion about the community engagement plan instead of planned agenda.

Commissioner Cleary moved to approve the agenda as amended. **Motion Approved 6-0.**

3. Approval of Minutes from May 10, 2022 Meeting

Commissioner Mandujano moved to approve the May 10, 2022 minutes. **Motion Approved 6-0.**

4. Pride Flag at City Hall Update

Commissioner Divine provided an update that the City cannot raise the Pride flag or non-governmental flags at this time due to a Supreme Court ruling. The City Attorney is working on a flag policy so this topic may be revisited in the future.

5. Community Engagement Brainstorming and Discussion

Commission members brainstormed about the community engagement plan on topics including: programs (ongoing), events/celebrations, communications, policy, budget impact, timeline (annual, biannual, month), partnerships, and additional resources.

The Commission discussed possibly hosting a panel on bullying as the local schools return to session this fall. Commission members will research community connections that may have expertise in this area.

Commissioner Mandujano will inquire whether the City Library has books on bullying.

Chair Goodloe will combine all brainstorming ideas into a document that can be revisited at the July meeting.

6. Staff Report

Klauss provided the staff report:

- July 5 City Council Study Session will likely have a boards/commissions training with Ann MacFarlane from Jurassic Parliament. 5:30 p.m.

7. Review Next Meeting/Adjournment

Meeting adjourned at 4:58 p.m.

Nicole Klauss

Drafted: 6/15/22

Approved:



AGENDA REPORT

Meeting Date: July 12, 2022

Agenda Subject: Review Brainstorming From June Meeting

Submitted by: Nicole Klauss City Manager Department

Recommended Action or Motion: Review brainstorming from the June meeting.

Background/Summary: N/A

Previous Council Action: N/A

Analysis: N/A

Financial Impact: N/A

Attachments:
[DEI Commission June 2022 meeting brainstorming results.docx](#)

DEI Commission June 2022 meeting brainstorming results

Events and Celebrations – one time or could be ongoing

Events/ celebrations	Timeline	Cost/Budget	Partnerships
Focused Histories (personal or cultural) aligned with specific days or observation – organized at a place or possibly written and posted on City Facebook and other social media	Annually		
Diversity community day w/ music, food, etc.	Annually		
Opening Unity Park	Spring '23		
Diversity Day	In conjunction with Bite of the Burg		

Programs – On-going (to be established)

Programs	Timeline	Cost/Budget	Partnerships
DEI training for Council and City Employee speaker series	Annually		Youth Resources
Equity Day for Underrepresented groups at Farmer's Market	Bi-monthly		EHS High School, CWU, Libraries
Multicultural potlucks with culturally specific information	?		Churches
Listening Tours	?		Businesses
Local School Visits- Informational on diversity topics			Community Agencies
Social media Person of the Week	Monthly		EPD and Campus Police
Business connections			Social service agencies Government entities

			Private
Grant program	Annually		CWU/EHS Interns
Community Book	?		
Human Library	?		
Community Conversations- difficult topics to discuss	?		
*Policy work for City Council/Community	On-going		
Pizza Klatch @ H.S.	Monthly or Quarterly		
Focused Histories (personal or cultural) aligned with specific days or observation – organized at a place or possibly written and posted on City Facebook and other social media	Monthly/Quarterly or in recognitions of a holiday, recognition day or month, i.e. Native American History month		
Listening Tours	?		
Listening Tour Report	Annually		
Recruit volunteers (Friends of DEI)	On-going		

Communications

Webpage for DEI Commission			
Listening Tour summarized, edited and available for the public	Annually		
Flyers posted around town			
Tabling at community & university events			
Be Hear Eburg			
DEI Townhall			
Ellensburg Community Radio			
Daily Record articles, interviews, columns			

*Policy work suggestions

City Council matrix for evaluating policy decisions with an equity lens.

Develop Resource page for individuals, businesses, groups, etc. with DEI information, i.e. articles, videos (You Tube and others).

Books, movies, etc. for education and awareness and “how-to” help.

Develop generic DEI assessment for businesses who want to be more welcoming./

Develop Equity Support sticker for businesses, including the City.

Mediation policy /resources available.

Equitable use fees developed by City Council for public use of city facilities.



AGENDA REPORT

Meeting Date:	July 12, 2022
Agenda Subject:	DEI Commission Retreat
Submitted by:	Nicole Klauss City Manager Department
Recommended Action or Motion:	Set retreat date Discuss retreat facilitator
Background/Summary:	N/A
Previous Council Action:	N/A
Analysis:	N/A
Financial Impact:	N/A



AGENDA REPORT

Meeting Date:	July 12, 2022
Agenda Subject:	ESD Collaboration
Submitted by:	Nicole Klauss City Manager Department
Recommended Action or Motion:	Discuss opportunity that has arisen to collaborate with the ESD on a community discussion around bullying.
Background/Summary:	N/A
Previous Council Action:	N/A
Analysis:	N/A
Financial Impact:	N/A



AGENDA REPORT

Meeting Date: July 12, 2022

Agenda Subject: Hispanic Heritage Month Proclamation (English & Spanish)

Submitted by: Nicole Klauss City Manager Department

Recommended Action or Motion: September 15-October 15

Due by August 9 DEI Meeting, so DEI Commission can review.

To be read at the **September 5, 2022** City Council meeting, it must be submitted to Nicole to submit to the agenda packet by **August 18, 2022**. Note we have 1 extra Monday in August this year, so that gives Nicole time to have the document translated into Spanish.

Background/Summary: N/A

Previous Council Action: N/A

Analysis: N/A

Financial Impact: N/A