

CITY OF ELLENSBURG

**Minutes of Diversity, Equity & Inclusion
Commission Meeting**

Date of Meeting

October 11, 2022

Time of Meeting

3:00 PM

Place of Meeting

Council Chambers, 501 North Anderson St.

Ellensburg, WA 98926

And remotely via Zoom

1. Call to Order and Roll Call

The Chair called the meeting to order at 3:00 p.m.

Roll Call Present: Kandee Cleary, Teresa Divine, Daniel Amos, Tylene Carnell, Mayra Colazo, and Nancy Goodloe (Chair)

Absent: Alex Mandujano

Also present: Nicole Klauss, Public Information Officer (Recording Secretary); Phil Backlund, consultant for DEI Commission Retreat; Terry Weiner, City Attorney; Heidi Behrends Cerniwey, City Manager; and one member of the public.

2. Approval of Agenda

Commissioner Cleary moved to approve the agenda. Commissioner Carnell seconded the motion. There was no discussion. **Motion Approved 5-0.**

3. Approval of Minutes from September 13, 2022 Meeting and August 12, 2022 Retreat

Commissioner Colazo moved to approve the September 13, 2022 meeting minutes. Commissioner Cleary seconded the motion. There was no discussion. **Motion Approved 5-0.**

Commissioner Cleary moved to approve the August 12, 2022 retreat minutes. Commissioner Divine seconded the motion. There was no discussion. **Motion Approved 5-0.**

4. Previous Meeting Motions And To-Do List Review

Daniel will finalize first collaboration with CWU and City library about the Japanese American WWII heroes event. **Not complete – Daniel contacted Hope Amason with CWU Museum and the presentation will be during Asian American Week 2023.**

Kandee will develop talking points to share when meeting with other commissions' members. **Complete. Kandee developed draft talking points.**

Kandee and Nicole will determine what to communicate and what methods of distribution to use. **Complete. They met to discuss the updates for Be Heard Eburg.**

Mayra will talk to contacts about plans for Cinco de Mayo. **Not complete.**

Nancy will collaborate with ESD and offer first community conversation event/World Café. **Not complete. Event is scheduled for November 12, 2022 from 3-5 p.m. at Hal Holmes Community Center. Additional facilitators are needed.**

Nancy will review subcommittees and individual responsibilities to commission. **Not complete.**

Nancy will discuss what to do with remaining funding for 2022 or if we want to request to carry over. **Not complete. We still have additional funds.**

Nicole will draft first annual report to City Council. **Complete. Nicole will send to Council.**

Nicole needs to set up time for two commissioners to go to another commission meeting. **Not complete. Nicole has reached out to commission staff to set up time to attend meetings.**

Teresa and Mayra will set first meeting to plan participation in 2023 farmers market. **Not complete. Teresa reached out via phone and email but hasn't heard back. They will try to connect with market manager in person at a market.**

Teresa will meet with CWU Day of Action Committee. **Not complete. Teresa met with the committee and reviewed what went well last year. The event is set for May 11 and will begin at 1 p.m. with a food insecurity presentation in the CWU SURC 137A. The march downtown will be held at 5 p.m. and there will be a block party downtown.**

Tylene will finalize sponsorship of Pride 2023. **Not complete. Hal Holmes is sponsoring the meeting space for the committee. Meetings are open to the public. The committee is in the final stages of creating the sponsorship packet. The Committee has a save-the-date flyer for the parade and festival.**

5. Subcommittee Reports

Commissioner Goodloe will meet with Commissioner Amos and Colazo at the Dakota Café on October 12 at 10 a.m. to discuss the listening tours.

6. Commission Member Reports

None.

7. New Business

The Commission received an overview about the Ellensburg Police Department from Ellensburg Police Chief Ken Wade.

Commissioner Cleary moved to approve the Native American Heritage Month proclamation. Commissioner Divine seconded the motion. During discussion it was suggested more education is needed about the City's land acknowledgment. **Motion Approved 4-0 (a commissioner had to leave the meeting early).**

Commissioner Cleary moved to approve the proclamation in celebration of the Chaturmasya 2022. Commissioner Colazo seconded the motion. During discussion it was mentioned that the City prefers to approve proclamations with local connections, and this was not submitted by a local resident. **The motion failed 0-4. The proclamation was not approved. Staff will notify the person who submitted it.**

Commissioner Cleary moved to postpone consideration of the talking points for meeting with commissions to the November meeting. Commissioner Amos seconded the motion. Discussion was that the document was a draft and needed more time to review. **Motion Approved 4-0.**

Commissioner Cleary moved to approve the DEI Commission's annual report to the Ellensburg City Council in December. Commissioner Colazo seconded the motion. During discussion there was a recommendation to add a bullet point to the document. Commissioner Colazo asked about how members of the public can submit proclamation requests to the City. **Motion Approved 4-0.**

8. Staff Report

None.

9. Public Comment

None.

10. Preview Next Meeting

Goodloe reviewed items that will be on the next agenda:

- Finalize talking points to use when meeting with other commissions
- Josephine Camarillo will discuss the Cultural Conversations program and partnership with the DEI Commission

Meeting adjourned at 4:23 p.m.

Nicole Klauss

Drafted: 10/13/22

Approved: 11/08/22