

CITY OF ELLENSBURG

**Minutes of Diversity, Equity & Inclusion
Commission Meeting**

Date of Meeting

December 13, 2022

Time of Meeting

3:00 PM

Place of Meeting

Council Chambers, 501 North Anderson St.

Ellensburg, WA 98926

And remotely via Zoom

1. Call to Order and Roll Call

The Chair called the meeting to order at 3:00 p.m.

Roll Call Present: Kandee Cleary, Tylenne Carnell, Alex Mandujano, Daniel Amos, and Nancy Goodloe (Chair)

Absent: Teresa Divine, Mayra Colazo

Commissioner Cleary moved to approve an excused absence for Commissioner Divine. Commissioner Amos seconded the motion. **Motion Approved 4-0.**

Also present: Nicole Klauss, Public Information Officer (Recording Secretary); David Schwan, CWU EthicsLab Director; Ramona Bryant, League of Women Voters; and Phil Backlund, commission retreat facilitator.

2. Approval of Agenda

Commissioner Carnell moved to approve the agenda. Commissioner Cleary seconded the motion. **Motion Approved 4-0.**

3. Approval of Minutes from November 8, 2022 Meeting

Commissioner Cleary moved to approve the November 8, 2022 meeting minutes. Commissioner Amos seconded the motion. There was no discussion. **Motion Approved 3-0. Commissioner Carnell abstained.**

4. Previous Meeting Motions And To-Do List Review

The Commission reviewed the previous meeting motions.

Daniel will finalize first collaboration with CWU and City library about the Japanese American WWII heroes event. **Daniel will work on contacting the library.**

Mayra will talk to contacts about plans for Cinco de Mayo. **No update.**

Nancy will collaborate with ESD and offer first community conversation event/World Café. **Complete.**

Nancy will review subcommittees and individual responsibilities to commission. **Will be reviewed at a future meeting.**

Nancy will discuss what to do with remaining funding for 2022. **Complete.**

Nicole needs to set up time for two commissioners to go to another commission meeting. **In progress. January visits are scheduled.**

Teresa and Mayra will set first meeting to plan participation in 2023 farmers market. **No update.**

Teresa will meet with CWU Day of Action Committee. **Nicole mentioned that the Day of Action organizers will meet with the City's Parks & Recreation Director.**

Tylene will finalize sponsorship of Pride 2023. **No update, committee meeting same day.**

6. Subcommittee Reports

Commissioner Amos and Mandujano are planning three listening tour sessions for 2023. They are also working on the policy document about the listening tours. They also hope to eventually analyze the report and session data to see if there are concrete recommendations.

7. Commission Member Reports

Chair Goodloe said the City Council is considering a proclamation policy and we will hear updates on the requirements at the January meeting.

Chair Goodloe reported PBS has a new documentary "In A Different Key" coming out about people on the autism spectrum and how people can include them.

Chair Goodloe said the Belonging In The Burg subcommittee met and people overwhelmingly want to do it again.

8. New Business

The Commission heard from David Schwan with the CWU EthicsLab about the Human Library event. The concept is that local volunteers serve as human "books" that can be "checked out" for a 30-minute conversation on a specific topic. There are a couple areas where the commission could provide assistance: feedback on the event, help determine areas to recruit human books, promotion help, and/or budget for items for the volunteers or "books."

Commissioner Cleary made a motion to partner with the CWU EthicsLab in hosting The Human Library event. Commissioner Carnell seconded the motion. Discussion was that a funding request could be made at the January meeting. **Motion Approved 4-0.**

Chair Goodloe discussed the remaining 2022 funding.

Commissioner Carnell made a motion to approve spending 2022 funding on magnetic nametags for each commission member and paying for the printing of 100 business cards for each member. **Motion Approved 4-0.**

Chair Goodloe reviewed the commission's goal list and said updating the 30, 60, 90-day goals will be an agenda item at the January meeting.

9. Staff Report

Klauss reminded the Commission of the visiting schedule for 2023 commission visits. Klauss will send out calendar invites and reminders with the talking points.

Klauss provided a report about the Belonging In The Burg event.

10. Public Comment

Commissioner Carnell said it seems like Safe Space trainings would fit in with the events the DEI Commission is partnering with so the commission should consider creating a library of ongoing Safe Spaces training.

11. Preview Next Meeting

Goodloe reviewed items that will be on the next agenda:

- Review Board & Commission handbook, subcommittee responsibilities, and individual responsibilities
- 2023 Funding Proposals
- 2023 Proclamations Policy
- 30, 60, & 90-day Goal Discussion

Meeting adjourned at 3:56 p.m.

Nicole Klauss

Drafted: 12/14/22

Approved: 1/10/23