

LODGING TAX ADVISORY COMMITTEE

August 4, 2021 (2:09 p.m. to 2:40 p.m.)

Members Present: Steve Townsend, Monica Miller, Marie Smith, Lacie Dawson, Jim Nale and Mary Morgan (2:10 p.m.)

Members Absent: Matt Anderson

Others Present: Laurie Gigstead, Executive Assistant, Madison Ford, Director of Tourism – Chamber of Commerce, and Nicole Klauss, Public Information Officer.

1. **Delegate Presiding Officer.** Moved and seconded (Smith/Nale) to delegate Steve Townsend as the presiding officer as the Chair and Vice Chair were not in attendance. Motion approved.

Call to Order. Steve Townsend called the meeting to order at 2:09 p.m.

2. **Minutes of the July 7, 2021 meeting.** Moved and seconded (Nale/Smith) to approve minutes as written. Motion approved.

3. **Correspondence and Public Comment Period.** None.

4. **Unfinished Business.**

A. **Budget/Financials Review.** Reviewed and acknowledged. Monica asked when the members would discuss the 13% contribution. Laurie advised that the 13% allocation is part of an interlocal agreement for the consolidated lodging tax process that was approved by the City Council.

B. **Tourism Report.** Madison reviewed the July data and discussed a recent survey of businesses regarding Sunday operations.

5. **New Business.**

A. **Discuss 2022 Consolidated Lodging Tax Process.** The members discussed this year's consolidated process. The Chamber will provide a scoring review at the October 6, 2021 meeting. Member scores need to be completed no later than October 25, 2021. City LTAC scores will be reviewed at the November 3, 2021 meeting that will begin at 1:00 p.m.

Moved and seconded (Nale /Morgan) to confirm the City of Ellensburg's thirteen percent (13%) allocation in the amount of \$45,842.75.

Next meeting will be **September 1, 2021 at 2:00 p.m.** in the Council Conference Room at City Hall.

With no further business, the meeting was adjourned at 2:40 p.m.

Respectfully submitted,
Laurie Gigstead
Recording Secretary

Drafted: 08/04/2021

Approved: 09/01/2021