

LODGING TAX ADVISORY COMMITTEE

September 1, 2021 (2:07 p.m. to 2:23 p.m.)

Members Present: Matt Anderson, Steve Townsend, Monica Miller, and Jim Nale.

Members Absent: Mary Morgan, Marie Smith and Lacie Dawson

Others Present: Laurie Gigstead, Executive Assistant, Amy McGuffin, Executive Director – Chamber of Commerce, Drew Houck and Ben Faubion, IT Department.

1. **Call to Order.** Matt Anderson called the meeting to order at 2:07 p.m.
2. **Minutes of the August 4, 2021 meeting.** Moved and seconded (Townsend/Nale) to approve minutes as written. Motion approved.
3. **Correspondence and Public Comment Period.** None.
4. **Unfinished Business.**
 - A. **IT Department Presentation on Lodging Tax Advisory Committee City Email Addresses.** Drew Houck gave an overview of the city email information. Drew and Ben answered questions of the members. The IT Department will email out the instructions and assist as needed in getting the new accounts set up.
 - B. **Budget/Financials Review.** Laurie advised that the August revenues were \$55,965 – 71.86% over August 2020. Reviewed and acknowledged.
 - C. **Tourism Report.** Amy reviewed the July data and gave a general overview of tourism data for the year.
5. **New Business.** None.

Next meeting will be **October 6, 2021 at 2:00 p.m.** in the Council Conference Room at City Hall.

With no further business, the meeting was adjourned at 2:23 p.m.

Respectfully submitted,
Laurie Gigstead
Recording Secretary

Drafted: 09/02/2021

Approved: 10/06/2021