

LODGING TAX ADVISORY COMMITTEE

October 6, 2021 (2:03 p.m. to 2:45 p.m.)

Members Present: Mary Morgan, Jim Nale, Lacie Dawson, Marie Smith, Steve Townsend, and Monica Miller.

Members Absent: None.

Others Present: Laurie Gigstead, Executive Assistant, and Matt Anderson, Chamber of Commerce.

1. **Call to Order.** Mary Morgan called the meeting to order at 2:03 p.m.
2. **Minutes of the September 1, 2021 meeting.** Moved and seconded (Townsend/Monica) to approve minutes as written. Motion approved.
3. **Correspondence and Public Comment Period.** Matt Anderson announced he resigned from the City Lodging Tax Advisory Committee and has accepted the Director of Tourism position at the Kittitas County Chamber of Commerce.
4. **Unfinished Business.**
 - A. **Budget/Financials Review.** Laurie advised that the expenditures reflected Chamber billings through August and one event reimbursement was paid out. The September revenues were \$64,747, which is 71.77% over September 2020 and -3.53% over September 2019. Reviewed and acknowledged.
 - B. **Tourism Report.** Matt advised that since he started his position on October 4th, he did not have a typical data overview to present. He was available for questions or to discuss details of the consolidated process since the Chamber was not applying for any event funding this year. Monica asked if micro grants were still available and Matt confirmed that they were.
5. **New Business.**
 - A. **CLTAC Scoring Review Process.** Laurie advised she had sent out the 2020 and 2021 scoring grids for the members to review. The changes were briefly discussed. The group discussed which members would attend the consolidated meeting on November 19, 2021 on behalf of the City. Jim Nale and Lacie Dawson will represent the City Lodging Tax Advisory Committee. The committee was reminded that applications will be accessible to them for scoring before noon on Monday, October 11, 2021 and all scoring needed to be completed by October 24, 2021. The November 3, 2021 meeting will start at 1:00 pm and most likely last until 5:00 pm.

Next meeting will be **November 3, 2021 at 1:00 p.m.**

With no further business, the meeting was adjourned at 2:45 p.m.

Respectfully submitted,
Laurie Gigstead
Recording Secretary

Drafted: 10/07/2021

Approved: 11/03/2021