



**CITY OF ELLENSBURG**

**Date of Meeting**

**Time of Meeting**

**Place of Meeting**

**Minutes of Lodging Tax Advisory Committee, Regular Meeting**

**December 13, 2022**

**2:00 PM**

**Council Conference Room 501 North Anderson Street**

**Ellensburg, WA 98926**

**And remotely via Zoom**

**1. Call to Order and Roll Call**

Roll Call Present: Adam Winn (remotely), Marie Smith, Lacie Dawson (remotely) and Steve Townsend.

Absent: None

Also present in person: Terry Weiner, City Attorney/Assistant City Manager, Cyndi LaChappelle-Mathis, Executive Assistant and Matt Anderson, Director of Tourism.

**2. Approval of Minutes**

Lacie Dawson moved to approve the minutes of 10-4-2022 and 10-19-2022 as written.

**Motion approved 4-0.**

**3. Correspondence and Public Comment None**

**4. Unfinished Business**

**4A. Budget/Financials Review**

Reviewed and acknowledged.

**4B. Tourism Report**

Matt gave an overview of the analytics form the My Ellensburg site. Upcoming events are Brewfest in February 2023, and craft beer and wine summits in May 2023. Matt also presented the LTAC with the option of a one or a two year Chamber contract.

**5. New Business**

**5A. Consolidated Grant Funding.**

Members reviewed and discussed the fact that the COE allocation numbers are not available from the County as this time.

Steve Townsend moved to approve allocation of City Lodging Tax funds when received by Kittitas County, not to exceed \$67,239.88 and recommend City Council approval of the resolution. **Motion Approved 4-0**

**5.B Funding and Support Request by Terry Weiner, Assistant City Manager**

Steve Townsend moved to allocate \$25,000 to be used to wrap/paint a mural on the water tower in honor of the 100<sup>th</sup> year anniversary of the Rodeo. **Motion Approved 4-0**

**5.C Chamber Contract Discussion.**

Lacie Dawson moved to proceed with the one-year contract with the Chamber. **Motion Approved 4-0**

The next regular meeting is scheduled for January 4 at 2:00 p.m.

**6. Adjournment**

With no further business, the meeting adjourned at 2:26 pm

Respectfully Submitted,  
Cyndi LaChappelle-Mathis  
Drafted: 12/13/2022  
Approved: 2/8/2023