



**COMMUNITY DEVELOPMENT DEPARTMENT
501 N. Anderson St., Ellensburg WA 98926**

MINUTES OF THE LANDMARKS & DESIGN COMMISSION REGULAR MEETING

Date and Time: Tuesday, September 21, 2021, 5:45 p.m.
Place of Meeting: Hybrid Meeting In Person and via Zoom
Present-In Person: Stacey Henderson
Present-Via Zoom: Mollie Edson, Dorothy Stanley, Megan West, Lathan Wedin, Zane Kanyer
Absent: Marty Blackson, Amy McCoy,
Others Present: Stacey Henderson, Senior Planner – Historic Preservation; David Miller, City Council Liaison; Monica Miller, Director Gallery One

Note: These are **Summary** Minutes *not* Verbatim Minutes

1. Call to order and roll call of members

Meeting called to order by Chair Mollie Edson at 5:45 pm.

2. Approval of the agenda

Commissioner Stanley made a motion to approve the agenda as submitted. Commissioner West seconded.

All in favor, motion passed.

3. Approval of the minutes of the Meeting of August 17, 2021.

Commissioner Stanley made a motion to approve the minutes of July 7, 2021. Commissioner West seconded.

All in favor, motion passed.

4. New Business

a. Extension request for the Historic Preservation Grant, awarded by City Council to Gallery One, from the 2020 grant cycle.

Senior Planner Henderson presented the staff report and shared her screen to display the grant extension request and exhibits. The applicant has requested an extension, Exhibit B, to utilize their 2020 grant funds in 2022. The grant amount of \$5,000 was awarded to Gallery One for the 2020 grant cycle, to go towards repainting the exterior of the Stewart Building. Per the letter provided, it was explained that the applicant has sought additional grants from other sources to help cover the cost, and they have also applied for a 2022 City grant to also go towards painting. The applicant has requested the extension, due to the tenuous state of the pandemic and its impacts on the organization, and the challenges of attaining a contractor at this point in the year. The applicant has stated in their extension request that the funds will have to be forfeited if they cannot be extended into the year 2022.

Staff recommends approval of the proposed extension of the Gallery One 2020 grant into the 2022 calendar year grant cycle. The awarded grant money will still be utilized for the same exterior painting as originally proposed, and the work will be done per the Secretary of Interior Standards. Extending the grant to 2022 will provide the applicant with more time to acquire resources and funding to complete the project. The Stewart Building is a historic contributing building to the Downtown National Register and Local Landmarks Districts, and painting this building will help preserve the condition of the exterior for years to come.

If the Commission approves and recommends the extension then it goes to City Council for their approval.

Applicant Monica Miller thanked Senior Planner Henderson for her report and had no other information to add. Chair Edson, as a board member of Gallery One recused herself from voting. Commissioner Wedin made a motion to approve the proposed extension of the Gallery One 2020 grant into the 2022 calendar year grant cycle. Commissioner West seconded. No discussion.

All in favor; motion passed

5. Old Business - None

6. Citizen Comment - No one in the audience.

7. Staff Update/Discussion Items

- a. Planner Henderson mentioned that the City of Ellensburg Historic Preservation Grant Applications will be reviewed at the October 19, 2021 Landmarks and Design Commission Meeting. There were seven applications submitted, but only five qualified to move forward for review. Proposals and scoring matrixes will be sent to commissioners before the meeting.
- b. Planner Henderson also suggested that the commission plan a “work session”, to discuss 2022 goals and priorities. This will help expand the focus of the commission beyond the scope of reviewing COAs. Commission members in attendance agreed to have this conversation at the November 2 meeting.

8. Commission Representative Update

- a. Commissioner West updated the commission on the EDA. The EDA has a new director who will start September 27, 2021. Her name Brenda DeVoer and she is moving to the area with her family. She has already volunteered with the EDA on previous projects, and she also has past Main Street experience. They are looking forward to working with her. Commissioner West will bring her to the next meeting for introductions. She said that Hoe Down was very successful and the Buskers in the Burg is coming up.
- b. Commissioner Stanley asked about the 5th & Water project. Planner Henderson updated the commission on the status of that SEPA application.
- c. Commissioner Edson asked about the KCHS grant for plaques. Planner Henderson was unsure if that project will be completed before the end of the year.
- d. Commissioner Stanley wondered about the property at 11th and Water. She knows it is unbuildable because of the creek, but would like to see it turned into a park. This may be

a discussion for the 2022 work session. Planner Henderson discussed that this would require agreement from the property owner, and investigation into whether or not the City had the resources to help develop the property into a park at this time.

- e. City Council Member David Miller updated the commission on the approval that has been granted for the Affordable Housing project at 1st and Pine. Councilman Miller mentioned the community garden will have to be moved because of this project, and there is no plan at this time for a new location. He suggested that commissioners keep in mind other locations that might work. Miller also brought up that streateries are a continuing topic of conversation at the Council level, and knows that the commission would like to be a part of that conversation as it unfolds.
- f. City Council Member David Miller also mentioned Unity Park, and the interest to keep that project moving.

9. Adjournment

Commissioner Stanley made a motion to adjourn the meeting. Commissioner Wedin seconded. All in favor. Meeting adjourned at 6:30 pm.