



CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of Landmarks & Design, Regular Meeting

March 15, 2022

5:45 PM

Council Chambers 501 North Anderson Street

Ellensburg, WA 98926

And remotely via Zoom

1. Call to Order and Roll Call

Roll Call Present- In Person: Darren Reid

Roll Call Present-Via Zoom: Amy McCoy, Dorothy Stanley, Marty Blackson, Lathan Wedin

Absent: Zane Kanyer

Also present in person: Stacey Henderson, Senior Planner – Historic Preservation; Kirsten Sackett, Community Development Director; Fred Redmon- LDC Applicant; Tami Izzi- Applicant, Sadie Thayer, Director of the Kittitas County Historical Museum.

Also present remotely via Zoom: Monica Miller- Council Liaison; Zach Deffinbaugh- Applicant

2. Approval of Agenda

Commissioner Blackson moved to Approve the Agenda. Commissioner Stanley seconded.
Motion Approved 5-0.

3. Approval of the Minutes

3.A. Approve Minutes of the February 1, 2022 Regular Meeting

Commissioner Stanley moved to Approve the Minutes as presented. Commissioner Reid seconded.

Motion Approved 5-0.

4. Introductions

4.A. Introduction of Monica Miller- council liaison, and Fred Redmon- possible new commission member

5. New Business

5.A. (P22-022) Public Hearing for Consideration of a Certificate of Appropriateness (COA) to replace 3 exterior signs with new signs, at 100 W 3rd Ave, Parcel ID #917033

Commissioner McCoy opened the public hearing. There were no appearance of fairness issues.

Planner Henderson shared screen and presented the application information in the staff report. The Applicant, Zach Deffinbaugh, had nothing to add to the report and will be happy to comply with the condition to not illuminate their signs after 10 PM.

There were several questions about the way they will be attached to the building. Commissioner McCoy opened the floor to public comment-there was no public in attendance.

Commissioner Blackson read the findings of fact as outlined in the staff report and made a motion that the Certificate of Appropriateness (COA) be **granted** by the Commission for the proposed installation of 3 new exterior signs on the building addressed as 100 W. 3rd Ave, with one condition:

1. That the sign is only illuminated from dusk until 10 pm.

Commissioner Stanley seconded. No discussion. **Motion Approved 5-0.**

5.B Elections for new Landmarks & Design Commission Chair and Vice-chair.

Commissioner McCoy nominated herself for Chair and Darren Reid seconded. **Motion approved 5-0.**

Dorothy Stanley nominated Darren Reid for Vice-chair. Commissioner Blackson seconded. Commissioner Reid accepted the nomination. **Motion approved 5-0**

5.C Update on current projects from Kittitas County Historical Museum.

Sadie Thayer, Director of the Kittitas County Historical Museum shared an update on work and events occurring at the museum. They are relaunching their guided walking tours of the downtown, history based, and art history focused. They are also in the beginning stages of a major restoration project for the museum building, located at 114 E. 3rd Ave. She provided an update on the progress, and said that she will be making a formal request to City Staff for a Letter of Support to be issued by the Landmarks & Design Commission.

5.D. Historic Preservation award for John Graff-discussion

Senior Planner Henderson said that Commissioner Stanley is nominating the Graff's restoration of their home for a state preservation award. Commissioner Stanley said that she has filled out the award forms for this house and will be sending it into DAHP.

5:E. Historic Preservation Month-Planning and Discussion

Commissioner Reid said he would be pulling together a meeting between the EDA, Historic museum and the historic district neighborhood. He has been reaching out

people within the historic districts. The neighborhood yard sale is happening on the 14th of May and he has got a few homes to open up for a historic home tour the same day as the neighborhood yard sale. He also said he would like to offer things for the kids to do- such as a scavenger hunt or coloring contest. He is seeking for ideas from the Commissioner members and offering opportunities for volunteers. Fred Redmond said that he would be interested in working on this project as a community member. Sadie Thayer is also willing to help.

Planner Henderson said she had included information about how to conduct the historic preservation awards this year. She talked through the process and asked the Commissioners for feedback. She also explained to them how they could use the mapping tool on BeHeard Eburg to have the public nominate their favorite buildings in Ellensburg for a "People's Choice" award. Reid said that the EDA could help promote that idea. The Commissioner's asked Henderson to work on that project and bring more information back to the next LDC meeting.

6. Old Business

7. Citizen Comment

8. Staff Update/Discussion Items

8A. Historic District Survey Update

9. Commission Representative Update

9.A EDA Update- Commissioner Reid said that they had a community volunteer fair that was attended by over 200 people in the CWU downtown space. They will hold two per year, and the next one will take place on CWU's campus. The holiday market that took place in Gard Vintner's was a success so they will open up for that once a week. He said that he has also been named as the Vice-Chair of the EDA board. In addition, approval was granted for a new part-time employee for the EDA.

10. Adjournment

Meeting adjourned at 6:17 pm

Respectfully Submitted,

Stacey Henderson
Drafted: 3/24/2022
Approved: 3/31/2022