



CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of Landmarks & Design, Regular Meeting

August 16, 2022

5:45 PM

Council Chambers 501 North Anderson Street

Ellensburg, WA 98926

And remotely via Zoom

1. Call to Order and Roll Call

Roll Call Present- In Person: Fred Redmon

Roll Call Present-Via Zoom: Chair Amy McCoy, Dorothy Stanley

Absent: Marty Blackson, Zane Kayner, Darren Reid

Also present- In Person: Stacey Henderson, Community Development Planner, Norm Hilstrom, PJ Bugni, Council Liaison Monica Miller

2. Approval of Agenda

Commissioner Stanley moved to approve the agenda. **Motion Approved 4-0.**

3. Approval of the Minutes

Approval of Minutes from the August 2, 2022, LDC meeting. Commissioner Stanley moved to approve the minutes. **Motion Approved 4-0.**

4. New Business

A. Public Hearing for consideration of a Certificate of Appropriateness (COA) for the proposed awning replacement and sign repair at 323 N. Main St., parcel ID #187033.

Staff report was presented by Planner Henderson. PJ Bugni offered several color options, so that supply issues won't be a hinderance if approved. PJ mentioned he will be also painting the dark green portions of the sign to match the final awning color once installed. Norm Hilstrom stated the awning will need to be removed to be replaced.

Commissioner Redmon read the Findings of Fact as outlined in the staff report, and made a motion that the certificate of appropriateness be granted by the LDC for the proposed awning colors Sunbrella charcoal tweed, pebble, and alloy steel, and for the replacement of the yellow plastic café sign faces with white faces with no conditions. **Motion approved 4-0.** Commissioner Redmon proposed a motion to amend the motion of the proposal to include painting the green parts of the sign to match the selected awning color is acceptable. **Motion approved 4-0.**

B. Public Hearing for consideration of a Certificate of Appropriateness (COA) for the proposed installation of a new exterior sign at 306 N. Pine St, Parcel ID #677033.

Staff report was presented by Planner Henderson. The applicant Kristina Ballasiotes is not present but sent a representative. Henderson reported that the façade had been recently painted without going through the COA process. The painting of the façade will be added to the proposal to discuss. Staff have reviewed the criteria in the code and recommend the Certificate of Appropriateness be granted by LDC for the dark grey paint color and proposed installation of the new sign as proposed with one condition. The sign shall be illuminated from dusk to 10:00 p.m. only. The applicant representative Norm Hilstrom had nothing to add. No public comment. No questions or discussion from the Commission.

Commissioner Redmon read a Findings of Fact. Commissioner Redmon made a motion that the Certificate of Appropriateness be granted by LDC for the dark grey paint color and proposed installation of the new sign as proposed with one condition. The sign shall be illuminated from dusk to 10:00 p.m. only and motion to approve COA. **Motion approved 4-0.**

5. Old Business

6. Citizen Comment

None.

7. Staff Update/Discussion Items

A. Next meeting-WEDNESDAY September 7, 2022 with at least two agenda items

B. CLG First Railroad Survey Update

Second check-in for grant was signed off on by CLG. Consultant wrote context report. A special meeting is scheduled for August 30, 2022, per Grant requirement of second public meeting.

C. Streatery Design Guidelines-Update

The sub-committee will meet next week and will bring back to Commission the recommendations to review in September.

D. Revitalize WA- October 19-21

Conference in Wenatchee in person

8. Commission Representative Update

B. Unity Park Update

Updates are posted on be heard e-burg. The combined design concept was presented. Landscaping specifics are still in the process of being discussed.

9. Adjournment

Chair McCoy adjourned the meeting at 6:37 p.m.

Respectfully Submitted,

Stacey Henderson
Drafted: 8//2022
Approved: 8/31/2022