CITY OF ELLENSBURG — **Minutes of Landmarks & Design, Regular Meeting**

Date of Meeting — **December 6, 2022**

Time of Meeting — **5:45 PM**

Place of Meeting — **Council Chambers 501 North Anderson Street, Ellensburg, WA 98926, And remotely via Zoom**

1. Call to Order and Roll Call

Roll Call Present- In Person: Fred Redmon, Darren Reid, Amy McCoy

Roll Call Present-Via Zoom: Dorothy Stanley, Marty Blackson

Absent: Zane Kayner

Also present- In Person: Stacey Henderson- Senior Planner, Jamey Ayling-Community Development Director

Also present- Via Zoom: Jeannie Bayles, Steve Lambert

2. Approval of Agenda

Commissioner Stanley moved to approve the agenda. **Motion Approved 5-0.**

3. Approval of the Minutes

Approval of Minutes from the November 15, 2022, LDC meeting.

Commissioner Reid moved to approve the minutes. **Motion Approved 5-0.**

4. New Business

A. P22-117 Public Hearing for Consideration of a Certificate of Appropriateness (COA) for the proposed new sign at 412 N. Main St, Parcel ID #286933.

Planner Henderson read the staff report. Staff recommended approval of the proposal. Jeannie Bayles (applicant) had no additional comment. Public comment opened. No public comment. Public comment closed. Commission deliberated. Findings of Fact read. Fred Redmon motioned to recommend that the Certificate of Appropriateness (COA) be **granted** by the LDC for the proposed Night Owl sign to be installed at the back of the building located at 412 N. Main St, with **two conditions**:

1. The sign shall be illuminated from dusk to 10:00 pm only.

2. The sign shall be carefully placed where bolts are fastened into mortar joints, to prevent as much damage to the brick as possible. **Motion Approved 5-0.**

B. P22- 121 Public Hearing for Consideration of a Certificate of Appropriateness (COA) for the proposed new sign at 314 North Pearl St., Parcel ID #958179.

Henderson read staff report. Steve Lambert represented D.A. Davidson via zoom. Staff does not recommend proposal be granted based on previous COA design approvals. Lambert presented additional information regarding the proposal. Public comment open. Commission directed questions to staff. Commission directed questions to Mr. Lambert. Lambert stated that D.A. Davidson does not prefer the flat sign option. Public comment closed. Commission started deliberation. Public meeting reopened. Questions were directed to Mr. Lambert. Original conditions of approved COA were read by staff. Public meeting closed. Commission discussion occurred. Commissioner Reid motioned to deny COA of blade sign based on staff report, and recommended the applicant work with staff based on previously approved renderings. **COA denied 5-0.**

C. Review of extension request for 2022 City of Ellensburg Historic Preservation grant (420 N. Pearl St) to be completed in 2023.

Request received in writing by Mollie Edson to extend use of grant funds to be used in the 2023 grant cycle. Work was delayed because of previous tenant but the new tenant expressed an interest in working with the owner to complete the project. Presentation from staff. The proposal is to extend the 2022 grant at 420 N Pearl St to use the $1,422 funds in the 2023 grant cycle. This is the first request for extension. Staff recommend approval of the proposed extension of the grant. Commissioner Reid motioned to approve the extension request for 420 N Pearl historic preservation grant. **Extension was granted with a 5-0 vote.**

D. Review of extension request for 2022 City of Ellensburg Historic Preservation grant (109 E 6th Ave) to be completed in 2023.

Request received in writing by Darren Reid to extend use of grant funds to be used in 2023 grant cycle. Supply chain issues with the windows delayed the project completion. Presentation from staff. The proposal is to extend the 2022 grant at 109 E 6th Ave to use the $3,549 funds in the 2023 grant cycle. Staff recommend approval of the proposed extension of the grant. Commissioner Reid recused himself. Commissioner Redmon motioned to approve the extension request for Ames house as staff recommended. **Extension was granted with a 4-0 vote.**

Old Business

A. Heating unit placement discussion.

Options were discussed. Commissioners would like to review placement of heating units on historic buildings and districts. Commissioner Stanley motioned that the City staff consider site screening or location restrictions for heating and cooling equipment. **Motion passed 5-0.**

6. Citizen Comment

None

7. Staff Update/Discussion Items

A. January 4, 2023 - Next Meeting

B. City Council discussed the Streatery Ordinance on 12/05/22. City Council has questions and process steps they would like to be determined. At the next City Council meeting, a resolution will be presented to extend the Streatery extension until February 28th, 2023. City Council will decide which committee will address the unresolved processes.

8. Commission Representative Update

A. EDA Update

There has been recent board member turn over, they need someone with experience in quick books.

B. Commissioner Stanley expressed concern over losing architecture in local houses. This topic will be discussed in a future meeting.

9. Adjournment

Chair McCoy adjourned the meeting.