

LIBRARY BOARD MEETING
4:30pm, Tuesday, July 11, 2023
City Council Chamber/ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/89909116224?pwd=b2JnZERUUWlWcFl4SnlKKzIPSGZkUT09>

Meeting ID: 899 0911 6224

Passcode: 538540

AGENDA

- I. Call to order, welcome guest(s)**
- II. Approval of the Agenda**
- III. Approval of June 2023 minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
 - A. Director Report
 - B. Budget Report
 - C. Friends of the Library Report
- VI. Unfinished Business**
 - A. None
- VII. New Business**
 - A. None
- VIII. Upcoming Programs/Events**
 - July 10 Library Book Club, HH 3pm
 - July 12 Penny's Puppets (youth), HH 10:30am/11:30am
 - July 12 Write Together Now (adult), HH 6:30pm (w/Marie Marchand)
 - July 18 FOL Meeting, HH 3:30pm
 - July 19 Creation Stations (youth), HH 10:30am
 - July 19/20 Escape Together Now (adult/teen), HH 6/7:15pm (Escape Room)
 - July 25 Create Together Now (adult), HH 6pm (w/Chef KC charcuterie boards)
 - July 26 The Zaniac! Goofiness and Fun (youth), HH 11am
 - Aug 3 SRP Finale: Eric Ode, N. Alder Park 6:30
- IX. Unscheduled Business**

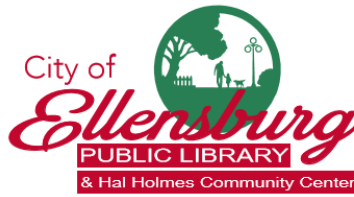
Next regular meeting will be September 12, 2023
Location: City Council Conference Room or ZOOM

CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

June 13, 2023

4:30 p.m.

City Council Chamber

Marty Blackson, Chair, term expires December 31, 2027

Loretta Gray, Secretary, term expires December 31, 2027

Mary Holmgren, term expires December 31, 2026

Andreina Delgado, term expires December 31, 2023

Melina Meador, term expires December 31, 2024

Andrea Sledge, term expires December 31, 2026

Mary James, term expires December 31, 2027

I. CALL TO ORDER

Holmgren called the meeting to order at 4:34 pm.

II. ATTENDANCE

PRESENT: Andreina Delgado, Loretta Gray, Mary Holmgren, Mary James, Melina Meador, Andrea Sledge

COUNCIL LIASON: None

ABSENT: Marty Blackson

VISITOR: None

STAFF: Josephine Camarillo, Pyper Stever, Sue Hart

III. APPROVAL OF AGENDA

Motion made by James to approve the agenda, motion seconded, **motion approved**. Motion passed 6-0.

IV. APPROVAL OF MINUTES

Motion made by Gray to approve the May 2023 minutes, motion seconded, **motion approved**. Motion passed 6-0.

V. CORRESPONDENCE AND CITIZEN COMMENTS/SUGGESTIONS

(1) In the comment box, there was a request for credit-card transactions. (2) A patron left a voicemail saying that she was disappointed because she had arrived five minutes before closing and was not able to enter. Josephine is following up.

VI. REPORTS

A. Director's Report: (1) One staff position has been filled; another is still open. (2) One Book One County was a success. (3) The Library team won the Cultural Conversations trivia night. (4) Adult Services staff attended various training and City events; their Collage Day was well received. Pyper Stever gave a presentation at the staff meeting. (5) Technical Services continues to balance the collection. (6) Youth Services has been busy, most recently in preparing the Summer Reading Program starting with Children's Day downtown. (7) Hal Holmes held 73 events (a mix of private, non-profit, and sponsored). (8) Circulation is up since April and up since 2022 YTD.

B. Budget Report: The budget is on track.

C. Friends of the Library Report: The book sale earned more than ever.

VII. UNFINISHED BUSINESS

A. None

VIII. NEW BUSINESS

A. Sue Hart (Youth Services) and Pyper Stever (Adult Services) presented the Summer Reading Program (All Together Now). It starts in June with Touch-a-Truck event for youth and a pizza party for teens. Special events for Youth will be held on Wednesdays; special events for Teens will be held on Thursdays. Other events will be held as well. For adults

IX. UPCOMING PROGRAMS/EVENTS

For June, the following have been scheduled: (1) Library Book Club meeting, (2) Using Family Search with Al Sharp, (3) Summer Reading Kick-Off.

X. UNSCHEDULED BUSINESS

A. Two members will participate in Open Public Meetings Training.

XI. NEXT MEETING

July 11, 2023

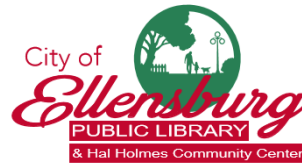
XII. ADJOURNMENT

With no further discussion, meeting adjourned by Holmgren at 5:26 p.m.

Respectfully submitted,
Loretta Gray, Secretary

LIBRARY DIRECTOR REPORT

TO: Library Board, City Manager, City Attorney
FROM: Josephine Camarillo, Library Director
DATE: June 2023



Meetings: Staff, Supervisors, City Attorney, Morning Rotary, Arts Commission

Director:

Interviews for Circulation Assistant will be held on July 17. There are 5 candidates to be interviewed. Several staff and myself attended a virtual training called A Supervisor's Guide to Effectively Resolving Conflicts Among Subordinates. The training was adequate at best. The City has switched agenda platforms from Peak Agenda to CivicClerk.

Adult Services:

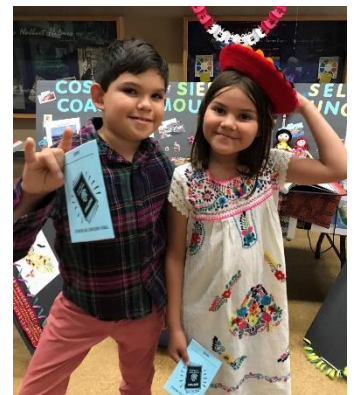
Pyper and RJ are looking forward to a new team member! The Summer Reading Program has begun. There were 30 attendees at Paint Together Now and 19 attendees at Yoga Together Now. Sophia led the painting and Dallas led the yoga. Both did well. RJ trained Sue and Sophia on the Oculus headsets in preparation for an upcoming teen program. Both Pyper and RJ completed CPR and First Aid Training. The department continues to work with IT on incoming computers to ensure that they meet the needs of the community in clearing personal account information at the end of each computer session. Regina is training Pyper on collecting end-of-month statistics.



Technical Services: 429 physical items added, 295 physical items deleted during the last month. The Music CD Project: Regina has been working on deleting CDM's for the last 5-6 months as this collection is checked out a lot less than before. Regina and Christina removed Music CD shelves and shifted the collection. Regina figured out how many titles could be in each section and removed the old labels and relabeled the shelves. Now all the adult music CD's, including box sets are together on one shelf range and there is more room for the DVDs (and Video Games).

Youth Services:

Summer Reading Program has begun! Touch-a-Truck at Rotary Park had hundreds attending. Word Cultures Day was a joyful blend of CWU students & faculty, community members and families learning about the 11 world cultures represented. Teens learned to paint, did some yoga and have learned about community service from some Friends of the Library. And the Library is buzzing with activity and visiting families! More to come in July.



Hal Holmes: 59 events total: 7 Private event; 4 Non-Profit events; 48 sponsored

In June, Hal Homes hosted several City of Ellensburg First Aid and CPR trainings and the start of the Summer Reading program. The American Red Cross held 2 blood drives and the last KC Pride meeting for the 2023 season. For the facility, we are continuing to do yearly seasonal maintenance and beautifications. We had our fire suppression system inspected and were informed that several sprinkler heads must be replaced on the EPL basement.

Circulation:

Circulation Statistics	23-Jun	2-May	% chg	22-Jun	% chg	2023 YTD	2022 YTD	% chg
Physical Items	9791	9488	3%	9997	-3%	60887	58648	3%
Electronic Items	4559	4520	1%	3643	20%	26281	22601	14%
TOTAL	14350	14,008	2%	13640	5%	87168	81249	7%

Library Visits: 13,583

New Cardholders: 115

Total Cardholders: 16,439

STAFF SUMMER FUN!!!