

AGENDA ARTS COMMISSION August 10, 2023

Hybrid Meeting In-person and via Zoom



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**CITY OF ELLENSBURG
ARTS COMMISSION AGENDA
Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom
Thursday, August 10, 2023
4:00 PM - Regular Meeting**

1. **Call to Order and Roll Call of Members** Welcome Guests, Introduction of new EAC Commissioner, Erin Oostra.
2. **Approval of Agenda** (No Public Comment)
3. **Approval of Minutes** The approval of minutes for the June 8, 2023 Arts Commission Meeting
 - 3.A Minutes from June 2023
4. **Budget/Financial Report**
 - 4.A Review Budget Update
5. **New Business**
 - 5.A Welcome Keely Murphy Pickerel
Update on Whippel Park/Community Garden Art Installations
 - 5.B Welcome Poet Laureate, Marie Marchland
 1. Poet Laureate Report
 2. Discussion of change of contractual terms for Poet Laureate
 - 5.C Arts Commission Project Volunteer Discussion
Weiss Beauchamp will be volunteering their time to the Art Commission.
Projects will focus on increasing awareness for the Art Commission with video storytelling and photography.
6. **Unfinished Business** 1. Funding Update: a. Status Update on 2023 Project Grant Awardees. b. Quilts of Valor: Grant funding scope of work change request 2. Art Walk Signs Update
 - 6.A
 1. 2023 Project Grant Funding Awardee Update
 2. Quilts of Valor: Scope of Work Request on Funding
 3. 2024 Project Grant Funding Submission Update
7. **Subcommittee Business**

7.A

1. Ellensburg Cultural Arts Program: Alex, Jeff
2. Funding: Jerry, Jill
3. Public Art: Alex, Jerry
4. Advocacy/Public Relations: Brian, Jeff
5. Art Walk: Courtney, Jill

8. **Citizen Comment** (Citizen comment limited to three minutes)
9. **Staff Update/Discussion Items**
10. **Commission Representative Update**
11. **Adjournment** Next meeting will be held on Thursday, September 14, 2023



For more information on the Ellensburg Arts Commission, contact Arts & Economic Development Manager
Kelle Vandenberg at 509-962-7149.

The Contents of this agenda have been photocopied on recycled paper.



CITY OF ELLENSBURG	MINUTES OF ARTS COMMISSION, Regular Meeting
Date of Meeting:	June 8, 2023
Time of Meeting:	4:00pm
Place of Meeting:	CCCR and ZOOM

1. CALL TO ORDER

Co-Chair Dougherty called the meeting to order at 4:06pm.

Welcome Kelle Vandenberg, Arts and Economic Development Manager

2. ATTENDANCE

PRESENT: Alex Eyre, Jerry Dougherty, Courtney Blackstock, Jeffrey Snedeker, Jill Scheffer

COUNCIL LIASON: David Miller

ABSENT: Brian Kooser

VISITOR(S): Erin Oostra, Kyle Krauskopf

STAFF: Josephine Camarillo, Kelle Vandenberg, Stacey Henderson

3. APPROVAL OF AGENDA

MOTION made by Snedeker to approve the agenda. Seconded, motion approved.
Motion passed 4-0.

4. CORRESPONDENCE AND CITIZEN COMMENTS

Quilts of Valor needing to revise their 2023 grant project. Eyre will follow-up.

5. GUEST SPEAKER/PRESENTER

A. Erin Oostra, owner of Nuwave Gallery, introduced herself and expressed interest in applying for the open vacancy on the Arts Commission.

B. Renee Fyall – presented final mural design for 404 N. Pine. Mural will be painted directly to the building. Permissions have been granted for images used within the mural.

MOTION made by Scheffer to approve final design of 404 N. Pine Street, seconded, motion approved. Motion passed 5-0.

6. APPROVAL OF MINUTES

MOTION made by Snedeker to approve May 2023 minutes, seconded, motion approved. Motion passed 5-0.

7. BUDGET/FINANCIAL REPORT

No report. Three grant reimbursements submitted thus far.

8. NEW BUSINESS

A. EAC Grant Process: Compliance, Reporting and Marketing

Vandenberg is currently working with Nicole Klauss, City PIO, to update grant application and promotion. Grant will follow same timeline as other City grants. Funding committee will draft language for the application and send to Vandenberg. Commissioner Snedeker will create a press release and send to staff for output.

B. Bus Shelter Art: Glass

Staff Camarillo sent out three RFQ: Jim's Glass, S&T Window Films and FASTSIGNS. Once vendor is chosen, production of glass art will start. Deadline for quotes June 22, 2023 no later than 3pm.

9. SUBCOMMITTEE BUSINESS

A. Arts Alliance: Vandenberg met with Annette Roth (ArtsWA) regarding Creative District application.

- i. Performance/Production Space Feasibility Study
- ii. 180-Day Implementation Update (see attached flyer)
- iii. Community Events App: CWU CS481 they will deliver the app, app for all community events not just EAC events.

B. Funding: Dougherty will meet with Scheffer to update grant application.

C. Public Art: Eyre visited Walla Walla to assess Hosey sculptures. Potential smaller items to acquire include three totem sculptures and a small ball. Potential larger pieces include Terminal Thrust and After Burning. Eyre recommends Commission acquire the proposed art pieces for city art collection. Smaller pieces will be easy to transport. Large pieces pending transport. Dougherty has requested the National Guard at CWU to help. Commission in favor of sculptures.

- i. Hosey Public Art Pieces/Walla Walla Update: Alex/Jerry
 - i. Update on collection inventory
 - ii. Update on potential National Guard Program to move pieces as Civic Project.
- ii. Bus Stops Backdrops:
- iii. Unity Park Update

D. Advocacy/Public Relations: Snedeker will work with Vandenberg with the promotion of the Art grant

E. Art Walk:

- i. Art Treasurer Award- Ceremony took place at Hotel Windrow. It was a good event and well attended. Supplies include \$200 of refreshments. The last award medallion was used. Eyre would like to make a call for art for the creation of a new award.
- ii. New Venue: Kittitas Valley Hospital. They will start First Friday Artwalk in July.
- iii. Art Walk Map
- iv. Shortage of Art Walk Signs. Currently, there are no extra signs to give to any future new venues. Eyre asking the Commission if new signs should be ordered and with a potentially new design.

10. UNFINISHED BUSINESS

- A. Mural Restoration- 307 N Pearl St. (Joe Chanes)- no report
- B. New Mural- 404 N Pine St. (Renee Fyall)- see report under Guest Speaker

11. ANNOUNCEMENTS

Jerry reported on InspireWA conference he attended InspireWA.

June 14: 100th Anniversary Dinner, Ellensburg Rodeo Hall of Fame
June 21: International Make Music Day
June: Summer Concert Series at Cornerstone Pie Kicks Off
July 7: First Friday Art Walk
July 7: VMT Summer Musical, 9-to-5 Opens, runs through July 22.

12. ACTION ITEMS:

Assigned	Task
AE	Follow up with Quilts of Valor re: 2023 grant project.
KV	Send updated grant application content to Jerry and Jill.
JD/JS	Create new content for the application regarding the percentage of funding for individual vs. organization and send content to KV
KV	Send final content out to EAC.
JS/BK	Write PR announcing opening of EAC 2023 Grant Cycle and send to KV/NK for review edits (NK: Nicole Klaus PIO for the City)
KV	Push out to social media channels and send to past awardees

13. NEXT MEETING

August 10, 2023, at 4pm.

14. ADJOURNMENT

With no further discussion, meeting adjourned at 5:43pm.

Respectfully submitted,
Josephine Camarillo, Staff Liaison
Drafted: 6-8-2023
Approved: 8-10-2023

2023 EAC Spending Plan			2023 Budget	Balance		Encumbered	2023 Paid/Actuals	NOTES
	REVENUES:							
	100 162 347 90 00	Artwalk						
		Gard	\$ 50.00	\$ -		\$ 50.00	\$ 50.00	
		Ellensburg Rodeo Hall of Fame	\$ 50.00	\$ -		\$ 50.00	\$ 50.00	
		Clymer Museum	\$ 50.00	\$ -		\$ 50.00	\$ 50.00	Paid June-23
		DM Coffee	\$ 50.00	\$ -		\$ 50.00	\$ 50.00	
		KC Recovery Community Org	\$ 50.00	\$ -		\$ 50.00	\$ 50.00	Paid June-23
		Gallery One	\$ 50.00	\$ -		\$ 50.00	\$ 50.00	
		KC Historial Museum	\$ 50.00	\$ -		\$ 50.00	\$ 50.00	
		Dark Moon Craft Beer	\$ 50.00	\$ -		\$ 50.00	\$ 50.00	
		The Mule	\$ 50.00	\$ -		\$ 50.00	\$ 50.00	Paid June-23
		Hotel Windrow	\$ 50.00	\$ -		\$ 50.00	\$ 50.00	resend
		John L Scott	\$ 50.00	\$ -		\$ 50.00	\$ 50.00	
		Art is Fine and the Palace Gallery	\$ 50.00	\$ -		\$ 50.00	\$ 50.00	
		NuWave Art Gallery	\$ 50.00	\$ -		\$ 50.00	\$ 50.00	
		Mariposa	\$ 25.00	\$ 25.00		\$ 25.00	\$ -	Sent 3rd Req. 07/21/23
		KVH	\$ 25.00	\$ 25.00		\$ 25.00	\$ 25.00	Paid June-23
	Total Revenue		\$ 700.00	\$ 25.00		\$ 700.00	\$ 675.00	
	EXPENDITURES:							
	100 162 573 20 31	Operating Supplies						
		Artwalk Annual meeting supplies	\$ 50.00			\$ 50.00	\$ -	
		Treasure Award Engraving/Plaque	\$ 30.00			\$ 30.00	\$ 20.00	
		Treasure Award Ceremony Supplies	\$ 200.00			\$ 200.00	\$ 200.00	
		Plaques/framing for Collection	\$ 2,000.00			\$ 2,000.00	\$ -	
		Total Operating Supplies	\$ 2,280.00	\$ -		\$ 2,280.00	\$ 220.00	
	100 162 573 20 41	Professional Services						
		Am. For the Arts membership	\$ 75.00			\$ 75.00	\$ -	
		Total Professional Services	\$ 75.00	\$ -		\$ 75.00	\$ -	
	100 162 573 20 43	Professional Development-Travel						
		Conferences-Travel	\$ 1,000.00	\$ 1,000.00		\$ 1,000.00	\$ -	
	100 162 573 20 49	Professional Development-Misc	\$ 1,000.00	\$ 1,000.00		\$ 1,000.00	\$ -	
	Total Professional Development		\$ 2,000.00	\$ 1,000.00		\$ 2,000.00	\$ -	
	100 162 573 20 44	Advertising						
	PO120618	NPR- for contract year	\$ 1,920.00	\$ -		\$ 1,920.00	\$ 1,920.00	
	PO121435/130840	Additional Advertising	\$ 500.00	\$ (301.08)		\$ 500.00	\$ 801.08	
	Total Advertising		\$ 2,420.00	\$ (301.08)		\$ 2,420.00	\$ 2,721.08	
	TOTAL OPERATIONS		\$ 6,775.00	\$ 4,053.92		\$ 2,420.00	\$ 2,721.08	
	Grant Dispersement							
	100 162 573 20 40	2022 Art Grants						
		Make Music-Visiting Musicians	\$ 320.00	\$ 320.00		\$ 320.00	\$ -	
		Make Music-Strum Along	\$ 500.00	\$ 500.00		\$ 500.00	\$ -	
		Make Music-Preschool	\$ 888.00	\$ 888.00		\$ 888.00	\$ -	
		ECR- Mural Audio Walk	\$ 500.00	\$ 500.00		\$ 500.00	\$ -	
		ECR- Inventory	\$ 500.00	\$ 500.00		\$ 500.00	\$ -	
		VMT-Rising Stars	\$ 2,500.00	\$ 2,500.00		\$ 2,500.00	\$ -	
		Quilters- Valor	\$ 1,500.00	\$ 1,500.00		\$ 1,500.00	\$ -	
		Lee Bates- Valley Voices	\$ 500.00	\$ 500.00		\$ 500.00	\$ -	
		Karl Schwiesow- Studio	\$ 800.00	\$ 800.00		\$ 800.00	\$ -	
		Teresa Francois- Recovery	\$ 1,000.00	\$ 1,000.00		\$ 1,000.00	\$ -	
		Justin Gibbons-Solo	\$ 1,500.00	\$ 1,500.00		\$ 1,500.00	\$ -	
		Jenny Humphrey- Digital	\$ 1,200.00	\$ 1,200.00		\$ 1,200.00	\$ -	
		William Bow- Space in Mind	\$ 1,500.00	\$ 1,500.00		\$ 1,500.00	\$ -	
		Gallery One	\$ 2,500.00	\$ 2,500.00		\$ 2,500.00	\$ -	
		Punch Projects- Tshirt	\$ 2,500.00	\$ 2,500.00		\$ 2,500.00	\$ -	
		Crista Ames- Misappro	\$ 1,500.00	\$ 1,500.00		\$ 1,500.00	\$ -	
		Renee Adams- Clymer	\$ 1,500.00	\$ 1,500.00		\$ 1,500.00	\$ -	
		EDE- Nutcracker	\$ 2,500.00	\$ 2,500.00		\$ 2,500.00	\$ -	
		Reese Sigman- Lying Still	\$ 1,200.00	\$ 1,200.00		\$ 1,200.00	\$ -	
		Additional Grants	\$ 2,500.00	\$ 2,500.00		\$ 2,500.00	\$ -	
		Poet Laureate	\$ 2,500.00	\$ 1,029.27		\$ 2,500.00		
							\$ 1,470.73	
							\$ 521.95	
	Total Art Grants		\$ 29,908.00	\$ 28,437.27		\$ 29,908.00	\$ 1,992.68	
	100 162 594 73 64	Capital/Public Art						
		City Permanent Acquisition	\$ 7,000.00	\$ 7,000.00		\$ 7,000.00	\$ 500.00	
							\$ 753.62	
	Total Capitol/Public Art Balance		\$ 7,000.00	\$ 7,000.00		\$ 5,746.38	\$ 1,253.62	
	2023 Percentages					Current balance	Current paid	
	Arts Grants - 60% \$30,000		\$ 29,908.00				\$ 1,992.68	
	Operations - 27% \$13,000		\$ 6,775.00				#NAME?	
	Cap/Pub Art - 14% \$7000		\$ 7,000.00					
			\$ 43,683.00	\$ 6,317.00				

\$50,000.00

extra funds to distribute

The Poetry Pole & The Wind Phone in Wippel Park

My name is Keely Murphy Pickerel. Thank you for the opportunity to share with you two interactive features to be located in Wippel Park: The Poetry Pole & The Wind Phone.

Both features are very straightforward in their concept and design:

The poetry pole is a cedar post carved with the word POETRY where people come to pin their poems to the pole and read poems left there by others. The pole will also be a site for field trips and readings. First imagined by Jim Bodeen of Blue Begonia Press in 1996 in Yakima, the poetry pole was planted after Jim visited Pablo Neruda's home in Chile where people leave poetry on the fence posts.

More poetry poles have been planted since:

<https://www.spokesman.com/stories/2006/oct/28/find-a-home-for-written-expressions-on-poetry-pole/>

The WA State Poet Laureate (2018 – 2021), Claudia Castro Luna, also highlighted the poetry pole and the others that have bloomed since:

<https://wapoetlaureate.org/2018/07/12/she-who-shines-for-all/>

Jim said of the poetry pole: *"The pole, intersecting the Path of Butterflies and Hummingbirds with the Path of the Mailman, validates and confirms the actions of poetry in the world...Planted in an out-of-the-way place, the poetry pole is a source of truth. Poems here are written directly to the muse without editors intervening..."* *"Poetry poles are places to share spiritual insights, longings, and truth."*

The wind phone was first imagined in Japan by Itaru Sasaki:

https://en.wikipedia.org/wiki/Wind_phone It is an unconnected rotary phone where people send their words on the wind to people they have lost. The wind phone has no religious connotation but offers people a way to reflect on their loss and process their grief. Sasaki stated: *"Because my thoughts couldn't be relayed over a regular phone line, I wanted them to be carried on the wind."* The wind phone will be housed in an industrial-grade phone enclosure and will have a plaque inside explaining what it is and inviting people to use it. It will be painted a tasteful dark blue. More wind phones around the world have been installed since:
<https://www.mywindphone.com>

As Ellensburg is known for its wind, the wind phone complements the poetry pole: Both the pole and the wind phone are broad invitations to connect something within—to something outside of ourselves.

Support for the Projects:

The Parks and Recreation Commission passed a motion in June approving the proposal for both features, and the City Manager shared this news at the July City Council meeting. The City Council offered their support as well. Additionally, both groups of the Community Garden and the Morning Rotary Native Pollinator Garden have offered their support.

Brad Case, Director of Parks and Recreation, and both garden group leaders met with me on-site to brainstorm the location for each feature.

Timeline, Coordination, & Maintenance:

Both the wind phone and poetry pole are slated to be installed in September. I am carving the word POETRY into a cedar post and am assembling the wind phone. I will be in close communication with the garden groups' leaders and the Parks Department so that our plans are in concert with one another.

The wind phone will be installed in the west end of the park under an elm tree, away from other features to allow for contemplation and solitude. There will also be a bench installed by it provided by the Parks department. The poetry pole will be placed in the pollinator garden, leaving more space for visibility and gatherings.

As for maintenance, I propose to be the "Keeper of Pole" as I live one block away from Wippel Park. I will keep things tidy and clear and collect the poems after they have had some time in the weather. I will also check on the wind phone regularly to make sure it is in good shape, especially after harsh weather, and will replace the telephone, and/or re-paint if needed.

Community Benefits:

- **Field trips:** YVCC students often took field trips to the original poetry pole to read and share their work. Our poetry pole will provide this opportunity for individuals, students, and groups of all ages here, too.
- **Readings:** I will host a reading at the Poetry Pole and other classes/groups may wish to host readings and workshops at the park, too.
- **Online Presence:** I will create a social media page to share photos and invite people to share poems on the poetry pole and visit the garden. I will also create Google placemarks.
- **Potential community anthology:** Begonia Press published an anthology of over 200 poems collected over 10 years from the pole called *Weathered Pages*, so this could be an option should the Ellensburg pole give the gifts I expect it will. On the back of *Weathered Pages*: *"Poems collected here represent a decade of testimony pinned and flying from a cedar post planted in a garden... There is room on the Poetry Pole for everybody."*
- **Common humanity:** Perhaps the most important benefit of both the pole and the phone is their ability to remind us we are all part of the human experience, and by sharing our words (whether in poetry or on the wind), we connect something inside of us with something outside of us.

In May 2023, the United States Surgeon General released a Surgeon General Advisory calling attention to the public health crisis of loneliness, isolation, and lack of connection in our

country—the advisory notes these factors pose an “increased risk for premature death to levels comparable to smoking daily.” It went on to say, *“Our relationships are a source of healing and well-being hiding in plain sight – one that can help us live healthier, more fulfilled, and more productive lives.”* Both the poetry pole and the wind phone work to partner with the Park Department’s mission *to advance the health and wellness of individuals, foster greater community spirit, and enhance the lives of community residents and visitors of all ages.*

The wind phone reminds us that even while we grieve a loss, we are inextricably connected—part of a fabric of others who have also lost and also continue to love; and the poetry pole invites the wholeness of our humanity.

Whether the poetry pole and wind phone attract neighbors, families, classroom field trips, or community readings, there is a promise of connection—a purpose-filled response to the epidemic of loneliness. If we know relationships are a source of healing and well-being that are hidden in plain sight, the pole and phone announce themselves as bridges to relationships within our community.



Pictured left: The original pole, now in Selah outside the home of Dan Peters who inherited Blue Begonia Press and the poetry pole. Center: the poetry pole among the cosmos. Right: The wind phone enclosure before paint and the phone installed. It will be mounted on a post.

MEMORANDUM

TO: Ellensburg City Council and Ellensburg Arts Commission
FROM: Marie Marchand, Ellensburg Poet Laureate
DATE: August 1, 2023
RE: End of Year Poet Laureate Report

I'm happy to report on the second half of my first year as Ellensburg Poet Laureate. This builds on the memorandum I submitted to you in November 2022, that highlighted my first six months of activity. During the last six months of my first year as Ellensburg Poet Laureate, I had the privilege and joy of participating in 13 community events that engaged diverse audiences, for a total of 24 events in my first year.

Here are the events I organized and/or participated in between December 2022 and May 2023:

December: CWU Chamber Choir Candlelight Concert (the students performed my poem "[Witnesses of Dawn](#)") (attended by 100 people)

February: Labyrinth Event at Grace Church (attended by 20 people)

March: [She Lives On](#) Women's History Month Sonnet Event at Gallery One, featured on [NWPB](#) (attended by 110 people). This event had numerous partnerships with other local poets and it featured Washington State Poet Laureate Rena Priest. The event tied poetry to local history.

April: During National Poetry Month, I participated in many exciting readings in Ellensburg, San Diego, Seattle, and Bellingham. I also drafted a [Mayoral Proclamation](#) that Mayor Lillquist read at the City Poem unveiling and I invited other poets to contribute. The City Poem event (attended by 90+ people) was a highlight for me, as was the Annual Tea of the Friends of the Library (attended by 40 people). My poem "[1994—The Year I Tried](#)" was a winner of the Steve Kowit Poetry Prize and I attended an awards gala in San Diego, CA.

May: Two Big Reads events (sponsored by CWU), including leading a poetry nature walk around Helen McCabe State Park (attended by 12 people). I co-led this walk with KEEN's Jill Scheffer.

Looking to the future, I'd like to invite you to attend a fun event called "Imbibe & Scribe" at Fortuity Cellars/Nuwave Gallery on Thursday, August 17th at 5:30 p.m. Joseph Powell and I will lead blackout poetry exercises while participants enjoy wine and compose poems. I am excited to partner with Erin Oostra on this collaboration. I'll also be co-organizing a poetry open mic at that venue in the fall. In addition, I look forward to being involved, once again, in the CWU Chamber Choir Candlelight Concert, which I encourage you all to attend. It is an utterly beautiful experience led by CWU's Dr. Nicole Lamartine.

In closing, thank you for this opportunity to be an ambassador of poetry and the literary arts throughout our community. Through the Ellensburg Poet Laureate Program, people are receiving opportunities to explore aspects of themselves in poetry, while building community in various environments, including nature. The collaborative partnerships made it a fun and rewarding year! I look forward to another successful year of community engagement through poetry.

2023 ART COMMISSION AWARDED GRANTS										
RECIPIENTS	Project Name	AMOUNT	CONGRATS LETTER	CONTRACT LETTER	CONTRACT SIGNED	Copy to CLERK/ GRANTEE?	VENDOR?	REIMBURSEMENT FORM	PURCHASE ORDER	NOTES
EDA	Buskers in the Burg	\$ 2,500.00	Y	Y	Y	Y/Y	Y			
Gallery One	Artists in Action	\$ 2,500.00	Y	Y	Y	Y/Y	Y			
Valley Musical Theatre	VMT 2023 Rising Stars	\$ 2,500.00	Y	Y	Y	Y/Y	Y			
Youth Services	Monthly Art Kits & Art in the Park	\$ -	Y	Y			Y		forfeited-out of business	
Valley Musical Theatre	After Dark production & Workshop	\$ 2,500.00	Y	Y	Y	Y/Y	Y	Y	Y	
Make Music Ellensburg	Rock Band Class	\$ 640.00	Y	Y			Y			06/22/23: Sent reminder via email and attached contract and reimbursement form.
CWU JEN	Women In Jazz Day	\$ 2,500.00	Y	Y	Y	Y/Y	Y	Y	Y	
Renee Adams	Bean Bag Botany	\$ 1,240.00	Y	Y	Y	Y/Y	Y	Y	Y	
ENTRUST	Exhibition for People w/Disabilities	\$ 2,500.00	Y	Y			N			06/22/23: Sent reminder via email and attached contract and reimbursement form.
Make Music Ellensburg	Ellensburg Strum Along	\$ 850.00	Y	Y			Y			06/27/23: Sent reminder via email and attached contract and reimbursement form.
Quilters in the Valley	Quilt of Valor Sew Saturdays	\$ 800.00	Y	Y			Y			06/27/23: Sent reminder via email and attached contract and reimbursement form.
McNeillie, Gabrielle	Ellensburg's Int'l Dance Day	\$ -	Y	Y			N		Forfeited funding. Sent email on 06/21/23	
Mayberry, Robin	99 Reasons Why	\$ 1,000.00	Y	Y	Y	Y/Y	N			
	TOTAL GRANT FUNDING:	\$ 19,530.00								