

AGENDA DIVERSITY EQUITY & INCLUSION COMMISSION

August 8, 2023

Hybrid Meeting Only via Zoom



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Webinar Passcode: 974019

**CITY OF ELLENSBURG
DIVERSITY EQUITY & INCLUSION COMMISSION AGENDA**

This meeting will be held virtually only.

Tuesday, August 8, 2023

3:00 PM - Regular Meeting

- 1. Call to Order and Roll Call of Members** Nancy Goodloe Tylene Carnell Kandee Cleary Mayra Colazo Teresa Divine Amber Hoefer Alex Mandujano Olene Togiallua
- 2. Approval of Agenda** Approve the agenda. (No Public Comment)
- 3. Approval of Minutes** (No Public Comment)
 - 3.A Approval of Minutes from July 11, 2023 Meeting
- 4. Previous Meeting Motions And To-Do List Review**
 - 4.A Previous Meeting Motions And To-Do List Review
- 5. Liaison Reports** CWU liaison updates
- 6. Subcommittee Reports**
- 7. Commission Member Reports**
- 8. New Business**
 - 8.A Award 2023 Grants
 - 8.B Review partnership opportunity with Dispute Resolution Center
 - 8.C Discuss Hispanic Heritage Month Proclamation
 - 8.D Finalize list of Proclamations/Recognition Days to send to Council for approval
 - 8.E Review Recommendation On Public Comment Requirements
- 9. Staff Report**
 - 9.A Staff Report
- 10. Public Comment** 1. Public comments are limited to three minutes. 2. Speakers are cautioned not to engage in conduct that disrupts, disturbs or otherwise impedes the orderly conduct of the DEI Commission meeting. 3. Speakers may not identify themselves as candidates for elective public office or make any statements which assist or discuss the campaign of a candidate for elective office or discuss or campaign for or against a ballot proposition.
- 11. Preview Next Meeting: September 12, 2023**



For more information on the Diversity, Equity and Inclusion Commission, contact Public Information Officer Nicole Klauss at 509-925-8657.



Meeting Date: August 8, 2023

City of Ellensburg

Diversity Equity & Inclusion Commission Agenda Report

Agenda Subject:

Approval of Minutes from July 11, 2023 Meeting

Submitted by:

Department:

City Manager

Suggested Motion/Action:

Background/Summary:

Review and approve the minutes from the July 11, 2023 Meeting.

Previous Council Action:

N/A

Analysis:

N/A

Financial Impact:

N/A

Budget Adjustment: No

Attachments:

1. DRAFT 7.11.23 DEI Commission Minutes

CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of Diversity, Equity & Inclusion

Commission Meeting

July 11, 2023

3:00 PM

Council Conference Room

Ellensburg, WA 98926

And remotely via Zoom

1. Call to Order and Roll Call

The Chair called the meeting to order at 3:00 p.m.

Roll Call Present: Nancy Goodloe, Tylene Carnell, Kandee Cleary, Alex Mandujano, Teresa Divine, Mayra Colazo, Amber Hoefer, and Olene Togiallua.

Also present: Nicole Klauss, Public Information Officer (Recording Secretary); Ramona Bryant (League of Women Voters); Lucinda Carnell, CWU liaison; and two members of the public (1 virtual and 1 in person).

2. Approval of the Agenda

Commissioner Cleary moved to approve the agenda. Commissioner Carnell seconded the motion. **Motion approved 6-0.**

3. Approval of Minutes from June 13, 2023 Meeting

Commissioner Carnell moved to approve the June 13, 2023 meeting minutes. Commissioner Cleary seconded the motion. **Motion approved 7-0.**

4. Previous Meeting Motions And To-Do List Review

- Nicole needs to set up time for two commissioners to go to another commission meeting. **LTAC meeting set for August, Klauss to set one up for September.**
- DEI Commission will continue conversation about what is a safe community on agendas. **This will be added to retreat agenda.**

5. Liaison Reports

Dr. Lucinda Carnell made an introduction as the CWU liaison.

6. Subcommittee Reports

Commissioner Carnell said the subcommittee has met to discuss providing addresses during public comment. They will bring a recommendation to the August meeting.

Commissioner Colazo asked if the listening tour documents were finalized. Klauss will send the final version and reporting document to Colazo, Mandujano, and Togiallua.

Klauss will work with Colazo to get a budget for refreshments approved for the next listening tour session.

7. Commission Member Reports

Commissioner Carnell reported on the Safe Spaces Train The Trainer program. Approximately 25-27 trainers are now trained and are committing to provide safe space trainings to businesses or organizations in the community.

Commissioner Colazo attended the Unity Park meeting. The committee is discussing final details, where to put a land acknowledgment, and murals. Construction is pushed to October. Commissioner Cleary suggested getting someone from the Native American community involved in discussions about the land acknowledgment artwork.

Commissioner Colazo said CWDR is celebrating the anniversary of the ADA signed into law on July 26. CWDR is doing a walk downtown.

Commissioner Carnell reported a group at CWU is working with Helen House on TransRural Lives project, a digital storytelling project that documents and celebrates the lives of transgender older adults (ages 50+) living in or with strong ties to rural areas in Washington state. They are trying to line up Gallery One or another public venue for a place to share those stories.

Commissioner Divine reported the Ellensburg Bail Fund bailed someone out and bail is expensive. They are planning a fundraiser in October and will have a tour of the jail soon.

Commissioner Togialua reported about CWU students working to organize the young Dems on campus to help register voters on campus. They also spoke to the WA Bus Association and connect with the KC Dems to get volunteer support registering young voters on campus.

Commissioner Mandujano met with members of KCHN for their Care Coordination Program because they are interested in connecting with the Latino community and engaging with other groups.

8. New Business

A. 2023 Proclamations/Recognition Days

The Commission reviewed the draft Proclamation/Recognition Days list.

Commissioner Divine moved to change Hispanic Heritage Month to Latin Heritage Month and remove Columbus Day from the list. Commissioner Togialua seconded the motion. There was discussion around what Hispanic Heritage Month is about and who it is celebrating. Commissioner Mandujano said this is a chance to correct the story.

Motion failed 4-3.

Commissioner Cleary moved to remove Columbus Day from the list and only have Indigenous People's Day on the second Monday in October (Oct. 9, 2023). Commissioner Colazo seconded the motion. **Motion approved 7-0.**

Klauss will send the Hispanic Heritage Month proclamation to Commissioners Mandujano, Colazo, and Hoefer to work on updating. A new version of the proclamation will be on the agenda at the August meeting for review and discussion.

The Commission agreed to remove Cinco De Mayo from the list because it is the same day as Missing and Murdered Indigenous Women Day.

B. Retreat Discussion

The Commission discussed topics they want to see at the August 11 retreat including:

- Getting to know each other icebreaker for relationship building.
- Debrief: Review accomplishments from the past year.
- Revisit the goal list established at the last retreat and move items around.
- Robert's Rules – do they have to use it? Is there something more inclusive that could be used? Their comments were that it discourages discussion and can silence people or make them less engaged.
- Discussion: What does a safe community mean? Are there action steps the commission can take to work toward that?
- Discuss plan to engage with other local resources.

Chair Goodloe said the facilitator will be City Manager, Heidi Behrends Cerniwey. The retreat is set for 8 a.m. to noon Friday, August 11. There will be a Zoom option.

9. Staff Report

Klauss reported on the vacancy, commissioners going to the LTAC meeting, and the grant deadline.

10. Public Comment

Chair Goodloe called for public comment. Pat Kelleher provided public comment. Courtney from the Equity Center provided public comment.

11. Preview Next Meeting August 8, 2023

- Discussion about Hispanic Heritage Month proclamation, review new version from Alex, Mayra and Amber
- Finalize the list of Proclamations/Recognition Days to send to Council
- Partnership opportunity with the Dispute Resolution Center
- Review recommendation on providing both name and address during public comment at Council meeting
- Review and approve recommendations from grant subcommittee

Meeting adjourned.

Nicole Klauss
Drafted: 7/13/23
Approved:

DRAFT



Meeting Date: August 8, 2023

City of Ellensburg

Diversity Equity & Inclusion Commission Agenda Report

Agenda Subject:

Previous Meeting Motions And To-Do List Review

Submitted by:

Department:

City Manager

Suggested Motion/Action:

Background/Summary:

Previous meeting motions:

Commissioner Cleary moved to approve the agenda. Commissioner Carnell seconded the motion. **Motion approved 6-0.**

Commissioner Carnell moved to approve the June 13, 2023 meeting minutes. Commissioner Cleary seconded the motion. **Motion approved 7-0.**

Commissioner Divine moved to change Hispanic Heritage Month to Latin Heritage Month and remove Columbus Day from the list. Commissioner Togiallua seconded the motion.

Motion failed 4-3.

Commissioner Cleary moved to remove Columbus Day from the list and only have Indigenous People's Day on the second Monday in October (Oct. 9, 2023). Commissioner Colazo seconded the motion. **Motion approved 7-0.**

To-Do List Review:

- Nicole needs to set up time for two commissioners to go to another commission meeting. **August complete. Klauss to set one up for September.**
- DEI Commission will continue conversation about what is a safe community on agendas. **Part of retreat agenda.**

Previous Council Action:

Analysis:

Financial Impact:

Budget Adjustment: No

Attachments:
None



Meeting Date: August 8, 2023
City of Ellensburg

Diversity Equity & Inclusion Commission Agenda Report

Agenda Subject: Award 2023 Grants
Submitted by:
Department: City Manager

Suggested Motion/Action:

Motion to approve the projects recommended by the grant subcommittee for 2023 Diversity, Equity & Inclusion Commission grant funding.

Background/Summary:

As part of the Diversity, Equity & Inclusion Commission’s 2023 spending plan, a call for funding applications for projects supporting diversity, equity, and inclusion related educational opportunities, social gathering opportunities, and supporting access to community resources to create a sense of belonging within the community was offered. The 2023 grant cycle, which closed July 31, 2023, included 6 applications with requests totaling \$13,078.99. Funds must be spent in the remainder of the calendar year. This is the first time the DEI Commission has offered grants, and the commission’s grant subcommittee developed an application process that was approved by the commission at the June 13, 2023 meeting.

Grant funding budgeted at \$4,000 was part of the Diversity, Equity & Inclusion Commission’s 2023 Spending Plan approved at the March 6, 2023 Council meeting. The grant funding was advertised on the City’s website and social media and a press release was issued to local media on June 15, 2023.

Previous Council Action:

Analysis:

Six applications were received with a total of \$13,078.99 in 2023 grant funding requests. One application was ineligible as it was for an event that already occurred. Applications were reviewed and scored by the Diversity, Equity & Inclusion Commission grant subcommittee made up of Chair Nancy Goodloe, commission member Tylene Carnell, and commission member Kandee Cleary.

Organization	Project	Amount
EthicsLab	Human Library event	\$750
Sia Aronica	Community events highlighting Native American	\$2,000

	stories, legends, and artisan adventures.	
Ellensburg Bail Fund	Increase visibility and awareness of racial inequity in Ellensburg. Translation and outreach materials for Spanish-speaking community.	\$625
Northwest Expressive Arts Response (NEAR)	Domingos Comunitarios, community events targeted to LatinX population	\$625
	Total	\$4,000

Financial Impact:

The total amount of funding recommended to be awarded is \$4,000. A motion by this commission is needed to move the grant funding recommendations to the Ellensburg City Council for final approval.

Budget Adjustment: No

Attachments:

1. EthicsLab Application
2. Ellensburg Bail Fund Application
3. Northwest Expressive Arts Application
4. Sia Aronica Application

Diversity, Equity & Inclusion Commission Grants (City of Ellensburg) (Due July 31 2023)

Grant title: DEI Commission Grant for Human Library Event (2023)

PI: David Schwan/ EthicsLab (collab with CWU Libraries, Ellensburg Public Library, Hal Holmes Community Center, and the City of Ellensburg DEI Commission)

1. Project Overview

The Human Library is a nonprofit dedicated to challenging stigma. Worldwide events host “safe space[s] for dialogue where topics are discussed openly.” Local community visitors (‘Readers’) ‘check out’ individuals who have been the subject of stigma (‘Books’). In Spring 2023, the first Ellensburg Human Library was hosted as a joint collaboration between the CWU EthicsLab, CWU Libraries, Ellensburg Public Library, Hal Holmes Community Center, and the City of Ellensburg DEI Commission. Approximately 25 community members engaged in hours of conversation with the following Books: Transgender, Pansexual, Schizoaffective Bipolar, Latino, Retired Police Officer, Cult Survivor, Tibetan Buddhist, Intersex, Gay Father.

Reader responses were very positive: “very interesting and illuminat[ing] experience” and “these events are needed often and everywhere.” Books commented that: “having open, vulnerable, honest communication is one of the things that is missing from our world today” and “The human experience here...takes stigma out of conceptual, to personal. I wish more dialogues were like this.”

Our project goal is to host public events involving challenging conversations that reduce stigma about fellow members of the community and region. We believe this is vital in sustaining a sense of belonging for everyone in the community.

2. Budget and Funding

We are requesting a **total budget of \$1500** to cover the costs of our Fall 2023 Human Library Event. We have detailed the budget justification below:

Organization licensing fee for event: \$99

A Human Library event requires a licensing fee to the organization (in Denmark) which covers permission to use branded marks/logo for publicity, as well as training and help resources provided by the organization.

Engraved mugs for volunteer Books: \$261

Volunteer Books of the Human Library engage in hours of interpersonal conversation with groups and individuals from the community at these events. Having a hot or cold drink available helps sustain them and provides a basic branded item that they can keep from the event (they are not permitted to be compensated for their work in any way by the HL organization). The mugs would only be made for Books at this event (approx. 15 Books). This budget amount is based on the cost of a previous mug order from a local vendor.

Printed T-shirts for volunteers (Books) and organizers (Librarians): \$500

The Human Library recommends having T-shirts printed for the event with the event logo and to identify Books and Librarians. Identifying Books and Librarians in this way provides a unique aesthetic experience for Readers and allows Books and Readers to easily identify event participants if they have questions or

concerns. This budget amount is an estimate based on the cost of the previous screenprint T-shirt order from a local vendor.

Printing Costs and Advertisements: \$300

We have several printed items from our Spring event which are laminated and can be re-used. For our Fall event, we will need to print a variety of recruiting posters and materials, advertisements and materials for the event itself, library 'check out' cards, basic signage inside of Hal Holmes, and four larger A-frame signs for the street on the day of the event. This estimate is based on a previous quote from Wildcat printing with some estimated costs for new signage.

Lunch for event volunteers: \$340

This event will likely run for at least four hours from late morning until early afternoon (the event will likely span the 12-1PM time period). Our budget includes a lunch that is provided for Books and Librarians who are participating in the event. The amount is determined by the state per diem rates for 20 volunteers is \$340 (\$17x20).

[Timeline]

Planning for new Human Library events should begin approximately 6 months before a scheduled event (we are tentatively aiming for November 2023). This begins with an application to the Human Library organization. Based on our previous event and report, we have been approved by the organization to hold another event (pending a formal request from our group). Recruiting for Books will begin by soliciting interest from existing local Books (who are now official Human Library Books in the Depository) and new potential Books several months in advance of the event. Informal interviews are held regularly over a month before event advertising begins (one month prior to the date of the event). An informal 'Internal Release' (where Books and Librarians meet each other) will be scheduled several weeks before the event. Following the event, surveys will be collected and synthesized into a report due to the organization within 30 days.

[Event Success]

We would consider this event successful if we can recruit a diverse group of at least 10 Book titles and attract a public audience of at least 50 community members who have largely comfortable and positive experiences by the end of the event. We also consider a positive review from the organization to be a key indicator of a positive project outcome.

[Sustainability]

There is great interest among previous Books, Librarians, and Readers in continuing Human Library events. Since the event, I have spoken at the local PEO meeting and Rotary Club (noon) to share information about the event and most attendees have been quite interested. The costs for these events is fairly minimal (largest costs are the mugs/T-shirts) and may even decrease over time as existing Books re-use T-shirts and mugs, and permanent signage is created and re-used. The main 'cost' involves the time committed by volunteers and the emotional work involved in having such deep conversations. However, we believe that the potential social impact of these types of events in the community justifies the material costs of this kind of project.

3. Additional Requests/Needs

This project does not have any additional needs or requirements like special permits.

4. Additional Information

- a. Human Library events have been held in over 85 countries since 2000 and our experience has been that they have a fairly powerful impact on Readers, Books, and Librarians who participate. As an organizer, I was able to meet and learn so much about the lives and experiences of our volunteer Books. Personally, this process was deeply moving and enlightening for me. We believe that these events provide a unique opportunity for the community to meet others that they may have no other opportunities to interact with otherwise. In addition, they are able to engage in deep conversations about topics that are typically taboo in most social contexts. Given the powerful nature of these experiences and the growing civic challenge of conversing with those who are unlike us, we believe these kinds of projects are quite important in building and sustaining a genuine sense of belonging and understanding in our community.

Diversity, Equity & Inclusion Commission Grants (City of Ellensburg) (Due July 31 2023)

Grant title: DEI Commission Grant for Human Library Event (2023)

PI: David Schwan/ EthicsLab

Salaries/Wages

Total

Fringe Benefits

Materials/Supplies

Human Library Licensing Fee

Engraved mugs for volunteers (Books)

Printed T-shirts for volunteers (Books) and organizers (Librarians)

Event Advertising/Signage print costs

99
261
500
300

Travel

--

Other

Lunch for event volunteers (Books) and organizers (Librarians) (17*20)

340

Total Direct Costs	1,500
Indirect 51.5% S/W	0
Total Costs	1,500



Grant guidelines:

What does this all mean? Supporting diversity, equity, and inclusion related educational opportunities, social gathering opportunities, and supporting access to community resources to create a sense of belonging within the community.

1. Overview of project proposal (maximum of 200 words):
 - a. Briefly describe the project proposal and its objectives and how you feel it aligns with creating belonging in the Ellensburg community:

The objective of this proposal is to increase visibility and awareness of racial inequity in the Ellensburg community. The Ellensburg Bail Fund would like to procure the services of a bilingual translator to assist with content creation and purchase additional outreach materials (printing) in order to reach our Spanish-speaking community and make them aware of our services and resources. This aligns with our overarching mission of dismantling racism by allowing low income individuals to defend charges from a place of freedom.

Many individuals who speak a language other than English as their first language require materials in their native language; especially for legal systems that are difficult to comprehend even for native English speakers. As of July 1, 2022, 22% of Ellensburg's population is below the poverty line, and 10% are of Latino descent. Additionally, we are looking to communicate to them by way of putting forth effort in their primary language, that there are individuals and groups here that are welcoming and safe. A translator may also assist in communicating with individuals via phone or email so that we may better assist them without a language barrier.

2. Budget and funding:
 - a. How much funding are you requesting from the city for the project in total?

We are requesting a total of \$4,000.00. \$1,779.50 of this amount will go towards ongoing translator services, and the remaining \$2,220.50 will be allotted for printing and marketing items to increase visibility.

Pricing breakdown is as follows:

Company	Swag type	Price per	Quantity	Total
Ethical Swag	mug	\$4.87	100	\$487
Ethical Swag	Water bottles	\$6.98	50	\$348.75
Ethical Swag	Pens	\$1.49	250	\$371.25
Ethical Swag	Drawstring bag	\$5.07	75	\$380.50
Ethical Swag	CAN OPENER KEYCHAIN	\$1.68	250	\$465
Sticker Mule	Stickers	\$0.56	300	\$168
Total				\$2220.50



3. Additional requests/needs (Optional)

a. Are there any additional requests you might have of the City for your project?

For example; special permits?

Not applicable.

4. Additional information: (Optional)

a. Are there any other factors you would like to highlight as part of your application?

Ellensburg has a unique racial demographic due to being both a rural agricultural community and the home of a large university. As such, much of the population are either young adults or minorities, or both. Equity means recognizing that we do not all start from the same place and must acknowledge and make adjustments to imbalances. We must allow poor people the opportunity for freedom. By providing us with money for paraphernalia, we can get word out all over the county. and provide people with an opportunity to get out of jail so they can go to work , pick up their kids, and pay their rent.

b. How do you hope the project will serve the wider community?

We hope that this specific project will allow us to communicate with and reach more of the Kittitas County community, as well as demonstrate to them that they have support and resources. On a higher level, our primary goal is to dismantle the cash bail system altogether, which has been a historic inequality for centuries. We are currently collecting data on bail amounts, race, and arrests in the Kittitas County area – a project that has never been undertaken before by any other organization – to document and track metrics in order to effect change. Our aim is to change the inequity in the court system(s) so that minorities and low-income individuals are no longer targeted, and can feel welcome, respected, and live in our community without fear or unjust impact to their future.



Assessment

Category 1: Clarity and Quality of Project Proposal (25 points)

- Clear and concise project description (10 points)
- Detailed outline of goals and objectives (5 points)
- Alignment of objectives with organization's values and mission (5 points)
- Demonstrated understanding of diversity and equity issues (5 points)

Category 2: Feasibility of Project (25 points)

- Realistic timeline (10 points)
- Thorough budget breakdown and justification (5 points)
- Realistic assessment of project risks and challenges (5 points)
- Demonstration of adequate resources and partnerships (5 points)

Category 3: Impact of Project (25 points)

- Significance and potential impact on diversity and equity (10 points)
- Clearly defined target audience (5 points)
- Measurable and achievable project outcomes (5 points)
- Demonstration of potential for sustainability and long-term impact (5 points)

Category 4: Inclusivity and Collaboration (25 points)

- Leadership reflects diversity of Ellensburg (10 points)
- Evidence of consultation and collaboration with relevant stakeholders (5 points)
- Commitment to involving and empowering historically marginalized groups (5 points)
- Demonstrated awareness of and steps taken to address potential barriers to participation (5 points)

Total Points: 100

Rating Scale:

90-100: Excellent

70-89: Good

50-69: Average

Below 50: Poor

AMERICANS WITH DISABILITIES ACT

The City of Ellensburg strives to make our services, programs, and activities readily accessible and usable by individuals with disabilities. Reasonable accommodations will be made upon request. Please furnish the ADA Coordinator with your request in sufficient time for the City to provide a reasonable accommodation by calling the City of Ellensburg ADA Coordinator at (509) 962-7222 or email ADACoordinator@ellensburgwa.gov.

City of Ellensburg 2023 Diversity, Equity & Inclusion Commission Grant Application

Name of Organization:

Northwest Expressive Arts Response (NEAR), a 501c3
210 N. Ruby Street/P.O. Box 303, Ellensburg, WA 98926
(509) 607-0193
contact@northwestexpressivearts.org
northwestexpressivearts.org

1. Overview of Project

Title: Domingos Comunitarios.

Offered every third Sunday afternoon from 2-5 p.m., from August through November 2023, Domingos Comunitarios will provide free and welcoming events to Ellensburg's Latinx community. Cultural and trauma-informed programs will be offered, including expressive arts activities, films, food, music, and resources. Ellensburg's Latinx families often remain silent about their needs. Depression and anxiety may not be addressed in isolation. As a marginalized population, the Latinx community lacks opportunities to connect and belong in Ellensburg.

Domingos Comunitarios (DC) will be located in the courtyard of the Ellensburg United Methodist Church (EUMC). The courtyard is home to a number of resources that the Latinx community uses: a clothing bank, Central WA Justice for Our Neighbors, Northwest Expressive Arts Response (APOYO after-school programs), and various support groups. The courtyard is accessible to all.

NEAR is not affiliated with EUMC. We are tenants of the Church.

NEAR has met and is meeting with members of the Latinx community, APOYO, St. Andrew's Catholic Church, EUMC's Pastor Natland, and Central WA Justice for Our Neighbors.

DC objectives:

- Support and enhance inclusion, equity, and the well-being of Ellensburg's Latinx community.
- Decrease isolation and fear by providing a designated safe space.
- Improve lives by creating connections.
- Provide opportunities to create, collaborate, and share resources (housing, health, transportation, mental health).

NEAR's values and mission fit this project well: inclusive, equitable, diverse, listening to targeted pockets of underserved communities, serving a marginalized population, providing methods and means for trauma-informed creative expression and supporting and welcoming existing and new Latinx members of the Ellensburg community.

While the local Latinx community is Domingos Comunitarios' target audience, NEAR is aware that the Church courtyard also welcomes a diverse community of people, some of whom may stroll through during these events. We have researched the times of recovery meetings held in the courtyard classrooms, and, while the dates and time we have chosen are open on Church calendars, we will be sensitive to the needs of recovery organizations.

2. Budget and funding

NEAR is requesting \$1,135. for art supplies, films, food, and workshop prep.

- Arts supplies, canopy: \$100 for each DC event = \$300.
- Music and culturally relevant film: \$100 for each DC event = \$300.
- Food: \$75 for each DC event = \$225.00.
- WA State Food Worker Card = \$10.00
- Research and event prep by NEAR's Licensed Mental Health Counselor: \$100 per event = \$300.

Total requested:

\$ 1,135.00

More information:

Spanish/English resource information will be gathered by NEAR from community agencies. Interpreters will be present at the events.

Challenges: Getting the word out. NEAR's board members, interns, volunteers, and community partners will work to make this happen. Some members of Ellensburg's Latinx community have experienced racism, violence, and trauma; many times, they do not feel seen or heard. They may be fearful of participating in new activities. NEAR's Board of Directors is inclusive and diverse itself, which often supports those in BIPOC populations feel safer with us.

Risks: Equal to any other public event. Passersby from the recovery community or other visitors to the courtyard will be greeted and informed of the project. NEAR will notify the support and recovery teams that utilize the courtyard of the dates and times that DC will occur.

At least one certified CPR/First Aid responder from NEAR will be present throughout the events.

Measurable and Achievable Outcomes:

- Presence and participation. Number of attendees.
- Feedback from participants re: the objectives of this project.
- Increased well-being, sense of community, and health – measured via stories and written response by the Latinx community.

Sustainability and long-term Impact:

NEAR believes that Domingos Comunitarios can be a pilot project, a start that supports a sense of inclusion and equity among the Latinx community that calls Ellensburg home. In the future, once trust and safety are established, DC may decide to invite members of other marginalized communities.

Please check out NEAR's website:

Northwestexpressivearts.org

Some of our 2022-23 work is viewable under Resources. The PowerPoint highlights what we have been up to.

Thank you for the opportunity to create a project and apply in Ellensburg's first DEI Grant cycle!

Sincerely,

Nan Doolittle, LMHC, CEAP, Certified Equine Assisted Psychotherapist
Executive Director
Northwest Expressive Arts Response

2023 Diversity, Equity & Inclusion Commission Grant Application

Applicant: Sia Aronica

Contact information: heysia@gmail.com 509.899.0903

Community member, ESD Ichiskiin Language and Culture Program Coordinator

The City of Ellensburg is committed to creating a community with a lived and built environment that improves lives, supports all people, and provides residents with opportunities to flourish. It is important for the Ellensburg community to be inclusive, to celebrate diversity, and to provide equitable opportunities to all. Doing so can help create a thriving local economy, and environment in which individuals achieve their full potential.

2023 Grant Timeline

Grant information will be posted on the City website and social media channels on June 15, 2023. Completed grant applications should be sent to DEI Commission staff Nicole Klauss at klaussn@ellensburgwa.gov.

The grant application period will close at the end of day on **Monday, July 31, 2023**. The grant subcommittee will meet the week of August 1 to review applications, and will make a recommendation of funding to the DEI Commission at the August 8, 2023 Commission meeting. **Awarded grant funds must be spent in the 2023 year.** Documentation is required for reimbursement from the City.

<https://ci.ellensburg.wa.us/1131/Grant-Opportunities>

Grant guidelines:

What does this all mean? Supporting diversity, equity, and inclusion related educational opportunities, social gathering opportunities, and supporting access to community resources to create a sense of belonging within the community.

1. Overview of project proposal (maximum of 200 words):
 - a. Briefly describe the project proposal and its objectives and how you feel it aligns with creating belonging in the Ellensburg community.

Ellensburg is such a diverse community with roots that run deep within this valley. We would like to bring to the forefront the First Peoples of the Kittitas Valley and the surrounding areas. We would like to highlight some of the stories, legends and artisan ventures that they contribute (and have contributed) to the valley's rich culture and heritage. We propose three individual events:

Event One: Pine Needle Basketry Class and Speaker Event

Timeframe: September - October

Venue: Kittitas Valley Historical Museum

Instructor: Local master artist, Alma R. Gómez

Event would include display of historical basketry at the museum, master artist instruction and lecture regarding her artist's journey.

Event Two: Speaker Event, Randy Lewis, Native American Elder, Author, Historian

Timeframe: November - December

Venue: Kittitas Valley Historical Museum

Event would include local first people's history and stories from a revered local elder.

Event Three: Motivational Speaker

Timeframe: September-October

Venue: Downtown Community Event

Speaker: MarJon Beauchamp, professional basketball player

Event would include audience interaction for community members with a local, Native American, professional basketball player who would describe his journey and encourage youth to see that more is possible but it starts with community.

2. Budget and funding:

a. How much funding are you requesting from the city for the project in total?

We are applying for full funding of \$4000.00 dollars. We would also like to say that each of our events are individual and not related, therefore we would also be willing to accept partial funding if full funding is not an option. Further detailed information available upon approval of funding.

Event one: Alma R Gómez, Pine needle basketry, we will need \$1700.00 for artist pay, class materials, and event refreshments.

Event two: Randy Lewis, we would need \$1200.00 for speaker pay, travel, materials and refreshments.

Event three: Marjon Beauchamp, we would need \$1100.00 for speaker pay, basketball hoop rental, and native print basketballs for kids.

3. Additional requests/needs (Optional)

a. Are there any additional requests you might have of the City for your project? For example; special permits? Possibility of needing a space at the Saturday downtown Farmer's Market if we can fit into MarJon Beauchamp's schedule.

4. Additional information: (Optional)

a. Are there any other factors you would like to highlight as part of your application?

Each of these events are separate entities. Each of these events offer something for our community at large to learn more about the contributions, beauty and historical influence of our Native American community here in the Pacific Northwest and specifically our Kittitas Valley. It also carves out a place for our Native American community members to come, learn, share and connect.

- Event One: This event would give a limited number (TBD) of participants the opportunity to learn the art of Pine Needle basketry from local master artist Alma R. Gómez. The KV Historical Museum would have on display pine needle baskets from their collections. The last hour of the class would be a Speaker event open to the public to attend. During this time our community would be able to view the creation of baskets while listening to Alma speaking about pine needle baskets and her learning journey. This event is confirmed contingent upon funding.
- Event Two: The event would be open to the public. Randy brings a rich background in our Legends, storytelling, geography and petroglyphs and having roots here in the Kittitas Valley. This event is confirmed contingent upon funding.
- Event Three: Bring Native American (Yakama) Professional Basketball player Marjon Beauchamp (Milwaukee Bucks) to Ellensburg for an inspirational/motivational speaking event. This event is tentative, we have a couple of options as to what it will look like if he can fit us into his schedule. We would like to have him come to a local event to talk and play basketball with local kids with Native American print basketballs as a giveaway for kids as a keepsake and reminder of their learning. This event is tentative contingent upon funding and his schedule.

b. How do you hope the project will serve the wider community?

Our project will provide a space for our current Native American community members and our community at large to participate and partake in events that positively highlight the historical, cultural and current impacts that our Native American ancestors and our current community members.

Assessment

Category 1: Clarity and Quality of Project Proposal (25 points)

- Clear and concise project description (10 points)
- Detailed outline of goals and objectives (5 points)
- Alignment of objectives with organization's values and mission (5 points)

- Demonstrated understanding of diversity and equity issues (5 points)

Category 2: Feasibility of Project (25 points)

- Realistic timeline (10 points)
- Thorough budget breakdown and justification (5 points)
- Realistic assessment of project risks and challenges (5 points)
- Demonstration of adequate resources and partnerships (5 points)

Category 3: Impact of Project (25 points)

- Significance and potential impact on diversity and equity (10 points)
- Clearly defined target audience (5 points)
- Measurable and achievable project outcomes (5 points)
- Demonstration of potential for sustainability and long-term impact (5 points)

Category 4: Inclusivity and Collaboration (25 points)

- Leadership reflects diversity of Ellensburg (10 points)
- Evidence of consultation and collaboration with relevant stakeholders (5 points)
- Commitment to involving and empowering historically marginalized groups (5 points)
- Demonstrated awareness of and steps taken to address potential barriers to participation (5 points)

Total Points: 100

Rating Scale:

90-100: Excellent

70-89: Good

50-69: Average

Below 50: Poor

AMERICANS WITH DISABILITIES ACT

The City of Ellensburg strives to make our services, programs, and activities readily accessible and usable by individuals with disabilities. Reasonable accommodations will be made upon request. Please furnish the ADA Coordinator with your request in sufficient time for the City to provide a reasonable accommodation by calling the City of Ellensburg ADA Coordinator at (509) 962-7222 or email ADACoordinator@ellensburgwa.gov.



Meeting Date: August 8, 2023

City of Ellensburg

Diversity Equity & Inclusion Commission Agenda Report

Agenda Subject: Review partnership opportunity with Dispute Resolution Center

Submitted by:

Department: City Manager

Suggested Motion/Action:

Background/Summary:

Carolyn Thurston with the Dispute Resolution Center of Yakima and Kittitas Counties has a partnership opportunity. Discuss.

Previous Council Action:

Analysis:

Financial Impact:

Budget Adjustment: No

Attachments:

None



Meeting Date: August 8, 2023

City of Ellensburg

Diversity Equity & Inclusion Commission Agenda Report

Agenda Subject:

Discuss Hispanic Heritage Month Proclamation

Submitted by:

Department:

City Manager

Suggested Motion/Action:

Background/Summary:

Discussion about reworking the Hispanic Heritage Month Proclamation. Is there a recommendation from Alex, Mayra, and Amber? Final version must be submitted by August 18 to be eligible to be read at the September 18 City Council meeting.

Previous Council Action:

Analysis:

Financial Impact:

Budget Adjustment: No

Attachments:

1. Hispanic Heritage Month - English_202209121755481008
2. Hispanic Heritage brief
3. Mexico's Independance summary 072123



City of Ellensburg

PROCLAMATION

Hispanic Heritage Month, 2022 Unidos: Inclusivity for a Stronger Nation

Whereas, the Ellensburg City Council is committed to creating a community of belonging that improves the quality of life for all persons we serve; and

Whereas, Hispanic Heritage Month celebrates the Hispanic and Latinx histories, cultures and contributions of those whose ancestors were indigenous to North America as well as Spain, Mexico, the Caribbean, and Central and South America; and

Whereas, what began in 1968 as Hispanic Heritage Week under President Lyndon Johnson and expanded by President Ronald Reagan to cover a 30-day period starting September 15 of each year, the United States annually observes Hispanic Heritage Month; and

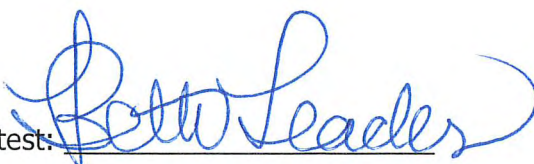
Whereas, the purpose of Hispanic Heritage Month is to create awareness of the contributions of people of Hispanic and Latinx heritage to American society; and recognize the civil rights leaders, community organizers, politicians, teachers, journalists, first responders, artists, healthcare professionals, athletes, inventors, entertainers with a Hispanic or Latinx heritage; and

Whereas, our Hispanic and Latinx community represents over 15% of the population of Ellensburg and provides a diverse cultural heritage that enriches the political, economic and social growth of our community; and

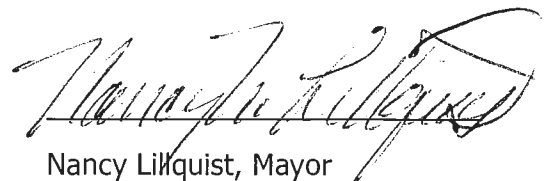
Whereas, the City Council encourages all members of our community to recognize and celebrate the accomplishments and contributions of these Hispanic and Latinx Americans, the importance of social justice and fair representation for this community in all aspects of our City life and experience, and to celebrate this rich culture with events, educational opportunities, language classes, and traditional Hispanic and Latinx foods.

Now, Therefore, the City Council of Ellensburg does hereby proclaim September 15 - October 15, 2022 as Hispanic Heritage Month.

Signed this 6th day of September, 2022.

Attest: 

City Clerk


Nancy Lilquist, Mayor

Hispanic Heritage Month

It actually began as a commemorative week when it was first introduced in June of 1968 by California Congressman George E. Brown. The push to recognize the contributions of the Latinx community had gained momentum throughout the 1960s when the civil rights movement was at its peak and there was a growing awareness of the United States' multicultural identities. Brown, who represented East Los Angeles and a large portion of the San Gabriel Valley—both heavily populated by members of the Hispanic and Latinx communities—wanted to recognize the role played by those communities throughout American history. On September 17, 1968, Congress passed the H.R. 1592, officially authorizing and requesting the president to issue annual proclamations declaring September 15 and 16 to mark the beginning of National Hispanic Heritage Week and called upon the "people of the United States, especially the educational community, to observe such week with appropriate ceremonies and activities." President Lyndon B. Johnson issued the first Hispanic Heritage Week presidential proclamation the same day.

Following an earlier expedition to [Yucatán](#) led by [Juan de Grijalva](#) in 1518, Spanish conquistador [Hernán Cortés](#) led an expedition (*entrada*) to Mexico. The next year, Cortés and his retinue set sail for Mexico.^[8] The Spanish campaign against the Aztec Empire had its final victory on 13 August 1521, when a coalition army of Spanish forces and native [Tlaxcalan](#) warriors led by Cortés and [Xicotencatl the Younger](#) captured the emperor [Cuauhtémoc](#) and Tenochtitlan, the capital of the [Aztec Empire](#). The fall of Tenochtitlan marks the beginning of Spanish rule in central Mexico, and they established their capital of [Mexico City](#) on the ruins of Tenochtitlan.

Background to Mexican Independence

The land that is now [Mexico](#) fell into Spanish hands in August 1521 when Hernán Cortés and his army of conquistadors toppled the Aztec empire, ushering in three centuries of colonial rule and importing new diseases that decimated once-flourishing native populations. Under orders from the Spanish king, Charles V, Cortés founded a capital city—Ciudad de Mexico—on the ruins of Tenochtitlan, and a series of viceroys took command of the territory, which was dubbed New Spain.

On September 16, 1810, a progressive priest named Miguel Hidalgo y Costilla became the father of Mexican independence with a historic proclamation urging his fellow Mexicans to take up arms against the Spanish government. Known as the “Grito de Dolores,” Hidalgo’s declaration launched a decade-long struggle that ended 300 years of colonial rule, established an independent Mexico and helped cultivate a unique Mexican identity. Its anniversary is now celebrated as the country’s birthday.



Meeting Date: August 8, 2023

City of Ellensburg

Diversity Equity & Inclusion Commission Agenda Report

Agenda Subject: Finalize list of Proclamations/Recognition Days to send to Council for approval

Submitted by:

Department: City Manager

Suggested Motion/Action:

Background/Summary:

The DEI Commission has reviewed the list of proposed proclamations and recognition days at multiple meetings. Prior to finalizing this list, the Commission indicated wanting a discussion about Hispanic Heritage Month and use of Hispanic/Latino. Background information provided by Commissioner Mandujano was emailed out to Commission members via City emails on 7/24/23 and is also attached.

Previous Council Action:

Previous discussion has occurred.

Analysis:

Provide final changes to list. Make a motion to send the final list of proclamations and recognition days to the City Council for approval.

Financial Impact:

None.

Budget Adjustment: No

Attachments:

1. Proposed Proclamations and Recognition Days

2023 Proclamations/Recognition Days Proposal for discussion

National Black History Month	February
Irish American Heritage Month/St. Patrick's Day	March
National Women's History Month	March
Trans Day of Visibility *new*	March 31
Developmental Disabilities Awareness Month	March
National Day of Prayer	May 4
Jewish American Heritage Month	May
Asian American/Native Hawaiian and Pacific Islander Heritage Month	May
LGBTQ Pride Month	June
Juneteenth *new*	June 19
Hispanic Heritage Month	Sept. 15-Oct. 15
National Disability Employment Awareness Month	October
Native American Heritage Month	November

Things we Could Post on City Facebook page to further recognize special days of the year: Develop a tribute to the persons/s and submit to Nicole to submit on the day of the recognition. Commission members will share responsibility for writing these pieces.

Martin Luther King Day	Third Monday of January
Race Unity Day	June 19
Indigenous People's Day	October 9
International Day of Peace "End Racism Build Peace"	September 21
Patriot Day	September 11
World Aids Day "Putting Ourselves to the Test: Achieving Equity Against Aids"	November 1
International Men's Day	November 19
Transgender Day of Remembrance "Honor Their Memory"	November 20
Missing and Murdered Indigenous Women Day *new*	May 5
Ramadan *new*	Late March, early April

Acts of Kindness Day *new*	Feb. 17
Mexico Independence Day *new*	Sept. 16

If consensus is reached on this proposal, we will have a motion/second/final discussion/vote to forward this proposal to City Council for approval.



Meeting Date: August 8, 2023

City of Ellensburg

Diversity Equity & Inclusion Commission Agenda Report

Agenda Subject:

Review Recommendation On Public Comment Requirements

Submitted by:

Department:

City Manager

Suggested Motion/Action:

Background/Summary:

A subcommittee has been working on a policy change regarding not mandating someone to provide their address during public comment. Review the recommendations from the subcommittee.

Previous Council Action:

Analysis:

If additional changes are not needed, make a motion to forward the recommendation to the City Council.

Financial Impact:

None.

Budget Adjustment: No

Attachments:

None



Meeting Date: August 8, 2023

City of Ellensburg

Diversity Equity & Inclusion Commission Agenda Report

Agenda Subject: Staff Report
Submitted by:
Department: City Manager

Suggested Motion/Action:

Background/Summary:

DEI Commission Retreat Reminder

Friday, August 11 from 8 a.m. to 12 p.m. at City Hall in the Council Chambers and via Zoom. We will have light refreshments. It will be facilitated by City Manager Heidi Behrends Cerniwey. Sent Amber a panelist Zoom invite.

Webinar Zoom link:

<https://us02web.zoom.us/j/82646793685?pwd=b0tnMU1QYIFNbHpNbDY4VINDM2VyQT09>

Reminder DEI Commission Vacancy - Please share with networks

Previous Council Action:

N/A

Analysis:

N/A

Financial Impact:

N/A

Budget Adjustment: No

Attachments:

None