



**Parks & Recreation Advisory Commission Agenda
5:30 pm Wednesday, February 10, 2021**

Join Zoom Meeting

<https://us02web.zoom.us/j/83312164506?pwd=NmpoS3hobTNVMmM2cTVGMzVKQ2tLdz09>

Meeting ID: 833 1216 4506

Passcode: 531070

- I. Call to Order
- II. Approval of January 13, 2020 Meeting Minutes
- III. Citizen Comment on Non-Agenda Items
- IV. New Business
 - a. Proposal from Ellensburg Youth Rugby
- V. Old Business
 - a. Scoring Form for Naming of Downtown Park
 - b. Reed Park Update
- VI. Items for March 10, 2021 Commission Meeting
- VII. Commission Member Reports / Other Business
- VIII. Staff Reports
- IX. Adjournment

Guidelines for Citizen Comments on Non-Agenda Items and Public Comments:

Purpose: Allow the public to address the Parks & Recreation Commission on subjects that are not on the regular Agenda at this particular meeting. Comments must concern the City's business or a matter over which the committee has control.

Procedure for Public Participation:

- When recognized, please state your name, and the subject to be discussed.
- Three-minute time limit for citizen comment on non-agenda items (without interruption). Commission will not act on issue. Five-minute time limit for the introduction of new business items, unless extended by a majority of Commission members present.
- Submit written comments to Staff representative.
- Speakers are cautioned not to make comments of a personal, impertinent or derogatory nature.
- The Parks & Recreation Commission does not take action at the meeting at which a subject is first introduced during the public comment period. You may wish to concisely state your concern and request placement of your matter on a future agenda.

Questions regarding the Parks & Recreation Advisory Commission may be directed to the City of Ellensburg Parks & Recreation Department at (509) 925-8639.

**Parks & Recreation Advisory Commission
Meeting Minutes – January 13, 2021**

DATE OF MEETING: January 13, 2021
MEMBERS PRESENT: Laci Harrison, Dan Witkowski, Jack Frost, Shari Smith, PJ MacPhaiden, Joelle Dickerson
OTHERS PRESENT: Council Liaison Stacey Engel, Parks & Parks & Recreation Director Case

CALL TO ORDER – Commission Chair Harrison called the meeting to order at 5:30pm.

MEETING MINUTES - The meeting minutes from the December 9, 2020 meeting were approved as written. *All in favor.*

NEW BUSINESS

Commission Elections – Nominations were made for the positions of chair and vice chair. Laci Harrison was nominated as the chair, Dan Witkowski as vice chair. Vote was unanimous.

Homelessness in City Parks – Staff provided the Commission with information regarding an increase in homelessness at City park facilities, specifically the Rotary Pavilion property in downtown Ellensburg.

OLD BUSINESS

Scoring Criteria for the Naming of Downtown Park – The Commission finalized the process for the naming of the downtown park. After the nominations close on February 26th, all commission members will receive the nominations, which will include the names submitted in the current nomination process, as well as all of the names submitted in January & February of 2020. From that list, commission members will bring their top five names to the March 10th meeting and rank each name based on the following:

1. Name has a connection to Ellensburg/Kittitas County
2. Citizen Appeal - How well the name will be received in our community
3. Mindful of the current political climate
4. Legacy – how well will the name age, is it timeless
5. Reflects the diversity, inclusivity, and equity of our community

Each category will be assigned a maximum of five points.

BUSINESS ITEMS FOR FEBRUARY 10, 2021 MEETING

Update on Reed Park Master Planning Process

COMMISSION MEMBER REPORTS / OTHER BUSINESS

Commissioner Dickerson asked about the removal of the bench swing from Lions Mt. View Park. Staff stated that the bench had broke and could no longer be repaired and reinstalled due to the age of the bench. Staff will look for a similar replacement.

Commissioner Frost requested that Commission members use the correct name of the park when referring to a park.

STAFF REPORT – 1. The state’s latest guidelines under ‘Healthy Washington Roadmap to Recovery’ allows the City to reopen the Ellensburg Racquet & Recreation Center for some activities and does not impact current operations at the Kittitas Valley Memorial Pool & Fitness Center and Stan Bassett Youth and Community Center. Under the new guidance there is some relaxation on the restrictions on youth and adult sports based on the risk category of the sport. 2. The City received funding to extend the Palouse to Cascades reconnection route from the intersection of Alder Street and Nicholson Boulevard to the existing trailhead at the Kittitas Valley Event Center. The new section of trail is approximately .40 miles in length. Trail design is scheduled to take place in 2021 with construction occurring in 2022. 3. The city will be moving forward with hiring the public information officer, a position which has provided our department with a lot of support.

ADJOURNMENT - The meeting was adjourned at 6:30pm.

Memorandum

Date: February 9, 2021
To: Parks & Recreation Advisory Commission
From: Brad Case, Parks & Recreation Director
Subject: Ellensburg Youth Rugby Request

Bob Ford, from Ellensburg Youth Rugby, will be in attendance with a presentation about their club's desire to repurpose the baseball field at West Ellensburg Park into a multi-purpose grass field.

Some background information on the field. Fairpoint Field, prior to Rotary Park being developed, was the home field for the Ellensburg High School baseball program, as well as the local junior summer baseball program. However, in the last year 10 years the field has been used minimally, teams have practiced on the field but virtually no games have been played here. The local baseball programs have been contacted about this proposal and they are in support of it.

From a staff prospective, we invest time every year to get the baseball field into a playable condition, only to see it sit empty. Maintenance would be easier and cheaper if we were to convert the field into a turf only playing surface. From a park use perspective we would see more groups/individuals using the areas if it were turf. While we have an abundance of turf at Rotary Park, the area is heavily used by youth soccer and youth baseball, adding another organized activity to that space would create challenges not only with respect to field space allocation but also further impact the parking situation. Those who participated in the 2016 Park Plan reiterated the importance of the City looking for opportunities to improve our existing facilities, I believe this proposal is another step in that direction.

West Ellensburg Park – Fair Point Field





Field Development

West Ellensburg - Fair Point Field

900 W. 3rd



Goal:

- Identify a home field capable of hosting home matches and weekly training.

Community 1st Focus:

- Utilize field space that is not in conflict with existing sports in the community.
- Revitalize existing under-utilized space.
- Develop field space that can be used by other sports (i.e.. Ultimate frisbee, Soccer, Lacrosse).

Develop Character:

- Involve student athletes in maintaining and caring for the facilities they have the privilege to use.

Why West Ellensburg:

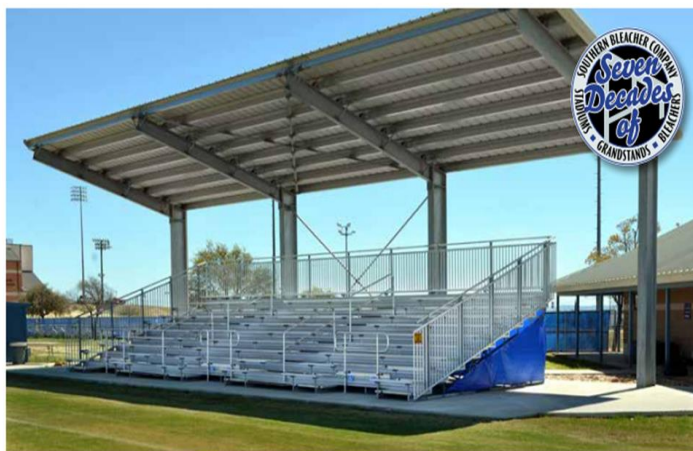
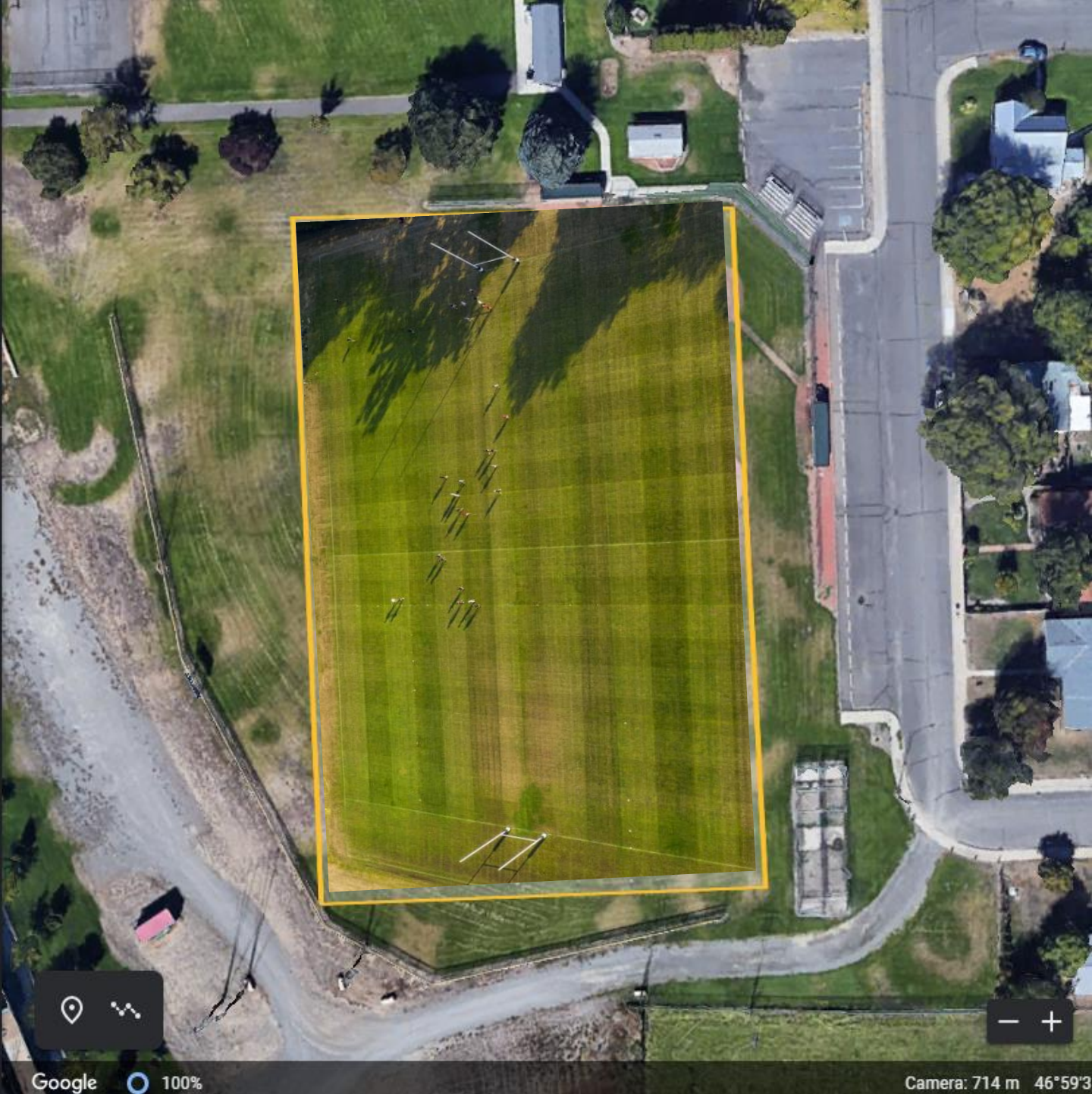
- 6.0 Acres (Baseball field is in disrepair and we would like an opportunity to improve the space for priority use).
- Leverage Existing Amenities: Barbeque, Snack Bar, Bathrooms (Seasonal), Electricity, Score Board, Existing Sprinklers & Irrigation, Picnic Shelter, Play Structure and Parking.

Field Improvements:

- Remove field hazards: bases, existing mound, fix or replace sprinkler box covers (add padding / artificial turf or sod to top of covers).
- Top dress, re-seed or sod dirt infield and base paths.
- Remove infield/outfield berm (edge).
- Install removeable goal posts.
- Clean and make useable existing snack bar.
- Install removeable shelving in existing storage area.

Structural Improvements:

- Update Score Board to a multi-sport display
- Extend existing fence to create full playing enclosure
- Install 10 Row bleachers with roof and back wall for wind break



2021 Ellensburg Youth Rugby

(Kittitas County – Upper and Lower County)



Age Grade Programs

U12 - SEVENS

REQUIREMENTS

Dates of Birth - Sept 1, 2008 to
Aug 31, 2010

U14 – 10's

REQUIREMENTS

Dates of Birth - Sept 1, 2006 to
Aug 31, 2008

HIGH SCHOOL –BOYS 10's & GIRLS SEVENS

REQUIREMENTS

Must be enrolled in High School
Dates of Birth: - Sept 1, 2002 to
Aug 31, 2006

Practice Location:

**All teams will train at the
same location:**

101 Lincoln Ave
Ellensburg, WA 98926

COACHING STAFF

Bob Ford

Chesley Lindsey

Jeremy Johnson

Charles McCosh

Tarrol Peterson

Eric Seim

Scott Anderson

Scott Harper

Alex Lee

Jonathan Barr



Questions

Contact: Bob Ford 360.303.5899

Scoresheet for Naming of Downtown Park

Park Name:

Reviewer:

Date:

Item	Scoring Criteria	Points Available	Points Awarded	Comments
1	Community Connection The strength of the connection the name has to Ellensburg/Kittitas County.	5		
2	Citizen Appeal How well the name will be received in our community	5		
3	Political Climate The name reflects and is mindful of the current political climate.	5		
4	Legacy How well will the name age – is it timeless?	5		
5	Name reflects the community's commitment to inclusiveness, equity, and diversity.	5		
	Total Score			