



**Parks & Recreation Advisory Commission Agenda**  
**5:30 pm Wednesday, April 20, 2022**  
**City Hall Council Chambers & Hybrid**

Join Zoom Meeting

<https://us02web.zoom.us/j/89334695396>

Meeting ID: 893 3469 5396

- I. Call to Order
- II. Approval of March 9, 2022 Meeting Minutes
- III. Citizen Comment on Non-Agenda Items
- IV. New Business
  - a. Skate Park Mural – Josephine Camarillo, Arts Commission Staff Member
- V. Old Business
  - a. Project Updates
    - i. Unity Park Master Plan Commission Stakeholder Appointment
    - ii. Reed Park Master Plan Commission Stakeholder Appointment
    - iii. Whitfield Triangle & Pearl Street Promenade Update
- VI. Commission Member Reports / Other Business
- VII. Staff Reports
- VIII. Adjournment

Guidelines for Citizen Comments on Non-Agenda Items and Public Comments:

Purpose: Allow the public to address the Parks & Recreation Commission on subjects that are not on the regular Agenda at this particular meeting. Comments must concern the City's business or a matter over which the committee has control.

Procedure for Public Participation:

- When recognized, please state your name, and the subject to be discussed.
- Three-minute time limit for citizen comment on non-agenda items (without interruption). Commission will not act on issue. Five-minute time limit for the introduction of new business items, unless extended by a by a majority of Commission members present.
- Submit written comments to Staff representative.
- Speakers are cautioned not to make comments of a personal, impertinent or derogatory nature.
- The Parks & Recreation Commission does not take action at the meeting at which a subject is first introduced during the public comment period. You may wish to concisely state your concern and request placement of your matter on a future agenda.

**Parks & Recreation Advisory Commission  
Meeting Minutes – March 9, 2022**

**DATE OF MEETING:** March 9, 2022  
**MEMBERS PRESENT:** Laci Harrison, Dan Witkowski, Ali Burton, Kathleen Kelleher, Fiona Corner, Nikki Pollock  
**OTHERS PRESENT:** Parks & Recreation Director Case, Council Liaison Monica Miller and two members from the public  
**LOCATION:** Meeting was held at the Council Conference Room and Remotely

**CALL TO ORDER –** Commission Chair Harrison called the meeting to order at 5:30pm.

**MEETING MINUTES -** The meeting minutes from the February 9, 2022 meeting were approved. *All in favor.*

**CITIZEN COMMENT ON NON-AGENDA ITEMS –** Scott Kennedy provided an update on the work being done by a group of private citizens wanting to build a new skate park in Ellensburg.

**NEW BUSINESS – Commission Appointment Process –** Staff reviewed with the Commission a new process for appointing vacancies on City Boards and Commissions.

**PROJECT UPDATES**

*Unity Park* – City entered into an agreement with Walker Macy on February 22, 2022 to develop a park master plan for Unity Park. At this time the city is moving forward with the demolition of the old drive thru structure.

*Pearl Street Promenade* – There has been a lot of community conversation about the potential closure of Pearl Street between 4<sup>th</sup> & 5<sup>th</sup> Avenue. Plan is to look at the promenade as a part of the Unity Park planning process but only in terms of how the park and street interface. The Council wants the focus of the Unity Park planning to be on the park and not the promenade idea.

*Reed Park* – the city has hired a firm to complete the survey work at Reed Park. Upon completion of that work the City will begin park planning.

**APRIL MEETING**

Staff will be attending the Washington Recreation and Park Association annual conference on April 13<sup>th</sup>, so the Commission elected to push the meeting date back to April 20<sup>th</sup>.

**COMMISSION MEMBER REPORTS**

Staff was asked when the parks would open for the season; park restrooms will open March 21<sup>st</sup> and the front gate at Irene Rinehart Riverfront Park will open April 4<sup>th</sup>.

**STAFF REPORT**

1. The running club program has 81 kids signed up. Clinics meet at the EHS and North Alder Street Park. 2. Approximately 130 kids have signed up for the youth co-ed volleyball program. 3. KEEN, in partnership with the City, received \$276,000 in grant funding through the SEEK (Summer Experiences & Enrichment for Kids Fund) to offer summer day camp programs. 4. Staff

placed temporary signage in parks about the public picking up after their pets. Staff also reached out to a couple of apartment managers requesting that they send out reminders to their tenants about picking up after picking up pet waste. Both managers stated that they already do this on a regular basis. 5. The Downtown Spring Clean Up is scheduled for Saturday April 23<sup>rd</sup>. 6. Bike ride celebrating Bike Month is scheduled for May 21<sup>st</sup>, starting in Ellensburg and ending just past the newly refurbished Renslow Trestle. 7. Touch a Truck is scheduled for Wednesday, June 22<sup>nd</sup>. 8. The City will be following the most updated masking mandates which will not require masking in City facilities. 9. The Whitfield Triangle property surplus will be back in front of Council on April 4<sup>th</sup>.

**Meeting adjourned** at 6:35pm.



# Mural Permit Application

**PA-14**  
APPLICATION

## Community Development Department

501 N. Anderson, Ellensburg, WA 98926 (509) 962-7239 (Building) (509) 962-7231 (Planning) [permits@ci.ellensburg.wa.us](mailto:permits@ci.ellensburg.wa.us)

### 15.720.010 Purpose.

A. In the city of Ellensburg, murals foster a sense of community and connection and enrich the experience of both tourists and residents. Acknowledging that murals provide economic benefits and enhance livability, the city's mural policy seeks both to preserve historic murals already in existence and provide guidance for creation of new works of mural art.

B. On landmark properties and in historic districts, the policy seeks to allow the placement and scale of new murals in such a way that the character-defining features of historic properties are not obscured, covered, or otherwise adversely affected. The policy encourages artistic expression through murals in appropriate locations with little intrusion into artistic expression and content. [Ord. 4725 § 4, 2016.]

### OFFICIAL USE ONLY:

Staff Person:

Date Submitted:

Fee Total:

Associated  
Permit File #:

### PROJECT SITE:

Project Address:

THE ELLENSBURG SKATEPARK - 2ND AND PEARL

Parcel Number:

Zoning:

### PROPERTY OWNER:

(Note: If the Applicant is not the Owner, attach written authorization from the legal owner(s).)

Legal Owner Name(s):

Day Phone:

Mailing Address:

E-mail:

Cell Phone:

### \*APPLICANT:

☐ Owner

☐ Contractor

☐ Tenant

☐ Other

Name:

JASON B. CLIFTON

Day Phone:

(509) 859-3072

Mailing Address:

300 S. PINE

E-mail:

JAYSINCERE1@GMAIL.COM

Cell Phone:

(509) 859-3072

### CONTACT PERSON:

☐ Owner

☐ Contractor

☐ Tenant

☐ Other

Name:

Day Phone:

Mailing Address:

E-mail:

Cell Phone:

(OVER)

**PROJECT INFORMATION:****15.40 Submittal requirements and approval process.**

A. All artists and building owners proposing murals on their properties shall first submit their proposals for review by the arts commission in a public meeting for a recommendation which shall be forwarded to the department for consideration when issuing a permit. Murals proposed to be installed on any landmark register properties or in districts listed on the Ellensburg landmark register or on the National Register of Historic Places must further be reviewed by the landmarks and design commission and obtain a COA from that body.

**Description of Work:**(Attach additional sheets as needed)

THE OVERALL THEME OF THE MURAL IS THE HERITAGE OF SKATEBOARDING.  
THE CONTENT IS PORTRAITS OF SOME HISTORICAL FIGURES IN THE PRO SKATE BOARDING WHO HAVE PASSED. SO THEIR LEGACY CAN BE REMEMBERED BY THE NEW GENERATION OF YOUNG SKATEBOARDS.

|                                                                     |                                                                                                                                                                        |
|---------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Will the proposed work involve installing a new mural?                                                                                                                 |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Will the proposed work involve the alteration or maintenance of an existing mural?                                                                                     |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Will the proposed work involve removing a mural?                                                                                                                       |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Will the proposed mural meet the definition of a SIGN per Chapter 3.12 ECC                                                                                             |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Is the proposed work located on a Landmarks Register property, or a National Register of Historic Places, or in a District listed on the Ellensburg Landmark Register? |
| Total Number of Existing Murals:                                    | 0                                                                                                                                                                      |
| Total Number of New Murals:                                         | 1                                                                                                                                                                      |
| Total Number of Altered Existing Murals:                            | 0                                                                                                                                                                      |
| Total Number Of Removed Murals:                                     | 0                                                                                                                                                                      |

**SIGNATURE OF LEGAL OWNER or REPRESENTATIVE AS AUTHORIZED BY THE LEGAL OWNER:**

I, DASON B Clifton, (print name) affirm that the above responses are made truthfully and to the best of my knowledge. I hereby apply for this permit application and acknowledge that I have read this application and state that the information is correct and that I agree to comply with all city ordinances pertaining to this permit if granted.

I further affirm that I am the owner of record of the area proposed for the above-identified land use action or, if not the owner, attached herewithin is written permission from the owner(s) authorizing my actions on his/her/their behalf.

Signature of Legal Owner:  
(or Authorized Agent)



Date:

APRIL 15 2022

Fees Mural: \$35.00

**TO BE COMPLETED BY STAFF:**

|                                                        |                                                          |                                    |
|--------------------------------------------------------|----------------------------------------------------------|------------------------------------|
| Arts Commission Meeting Required (15.720.030(A2)):     | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |
| Arts Commission Meeting Date: _____                    | Staff Signature: _____                                   |                                    |
| Landmarks and Design Review Required (15.720.030(A1)): | <input type="checkbox"/> Yes <input type="checkbox"/> No | District or Individual Site: _____ |
| Landmark & Design Meeting Date: _____                  | Staff CAO Signature: _____                               |                                    |

## SKATE PARK MURAL TIMELINE (excerpts from EAC meeting minutes)

**9-19-2019**

**MOTION to approve funding in the amount of \$2,500 for the Skatepark Mural provided it goes through the proper approval process with Parks and Rec and City Council and that community engagement be included in the project, Town; second Miller.**

**Approved.**

12-5-2019

Eyre will contact Jason Clifton to discuss the potential public art project at the skate park.

1-9-2020

Skate Park mural project with Jason Clifton (no further explanation from minutes).

2-13-2020

Skate Park Mural – this needs to go through the Mural Application process. Staff will reach out to Community Development on process.

3-12-2020

Skate Park – Eyre and staff took a look at the tile artwork and the skate park and commission discussed official adding it to the city collection.

12-10-2020

**Update, skate park will not be moved, Jason will need to resubmit his project and would need to bring art proposal back to EAC then it will go to Council. Eyre will follow-up with him.**

3-28-2022

Jason Clifton painted mural at skate park. EPD ceased his activities until further notice.

### NEXT STEPS:

1. Jason Clifton to submit Mural application, including proposed concept.
  - a. **UPDATE 4/15/22 Application submitted**
2. Application must be presented to Arts Commission and Parks and Recreation Commission. Both commissions submit their recommendations (to approve, amend, or deny application) to the City Council. If approved by City Council, the Community Development Department will issue a mural permit.
  - a. **UPDATE 4/14/22 EAC approved mural at regular meeting**
  - b. **UPDATE 4/18/22 Application to be sent to Parks/Rec Commission.**
3. Agreement and permission to paint public property require City Council approval, including any supplemental budget adjustment.
4. If approved by Council, agreement can be executed and payment can be made after invoicing.



