



Parks & Recreation Advisory Commission Agenda
5:30pm – February 8, 2023
City Hall Council Chambers & Remotely

Join Zoom Meeting <https://us02web.zoom.us/j/83625040252>
Meeting ID: 836 2504 0252

- I. Call to Order
- II. Approval of Minutes
 - a. January 11, 2023
- III. Citizen Comment on Non-Agenda Items
- IV. New Business
- V. Old Business
 - a. Reed Park Preferred Master Plan Recommendation
 - b. Fieldhouse Update
 - i. Rotary Park Master Plan Update
 - ii. State Funding Request
- VI. Items for March 8, 2023 Meeting
 - a. Unity Park Plan Update – Walker Macy
- VII. Commission Member Reports / Other Business
- VIII. Staff Reports
- IX. Adjournment

Guidelines for Citizen Comments on Non-Agenda Items and Public Comments:

Purpose: Allow the public to address the Commission on subjects not on the regular Agenda at this particular meeting. Comments must concern the City's business or a matter over which the commission has control.

Procedure for Public Participation:

- When recognized, please state your name, and the subject to be discussed.
- 3 minute time limit for citizen comment on non-agenda items (without interruption). Commission will not act on issue.
- 5 minute time limit for the introduction of new business items, unless extended by a by a majority of Commission members present.
- Submit written comments to Staff representative.
- Speakers are cautioned not to make comments of a personal, impertinent or derogatory nature.
- The Commission does not take action at the meeting at which a subject is first introduced during the public comment period. You may wish to concisely state your concern and request placement of your matter on a future agenda.
- On agenda items each speaker's comments will be limited to 3 mintues.

**Parks & Recreation Advisory Commission
Meeting Minutes – January 11, 2023**

DATE OF MEETING: January 11, 2023
MEMBERS PRESENT: Ali Brown, KT Kelleher, Nick Zentner, Jackie Adams, Nikki Pollock
OTHERS PRESENT: Parks & Recreation Director Case, Nicole Klauss, City Public Information Officer, Jim Pendley & Kevin Packard, Kittitas County Railroad History Association, Nancy Goodloe & Tylene Carnell, Diversity, Equity and Inclusion Commission, One member of the public
LOCATION: Meeting was held in the City Council Conference Room and Remotely

CALL TO ORDER – Meeting called to order at 5:30pm

MEETING MINUTES - The meeting minutes from the December 14, 2022 Commission meeting were approved as submitted.

NEW BUSINESS –

Election of Commission Officers – Ali Brown and Nikki Pollock were nominated and seconded for the positions of Commission Chair and Vice Chair. **Voted all in favor.**

Kittitas County Railroad History Association – Kevin Packard and Jim Pendley, association members, presented an idea to locate a 7 ½ “gauge riding railroad at Rotary Park. The members spoke about the benefits of the line for the community and telling the importance of the history of the railroad in Kittitas County. The City will be updating the Rotary Park master plan in the upcoming months and the association was encouraged to advocate for the railroad at Rotary Park through that process.

Diversity, Equity and Inclusion Commission Overview – Council Member Nancy Goodloe and Commission member Tylene Carnell gave an overview of the DEI Commission and encouraged the Commission to utilize the DEI Commission if they ever needed help with anything. There is a desire to have the DEI assist with the Unity Park grand opening event.

ITEMS FOR FEBRUARY 8, 2023 MEETING

Reed Park Mater Plan Recommendation

COMMISSION MEMBER REPORTS

Commissioner Kelleher asked how the recently adopted trespass admonishment ordinance would be communicated out to the public. Staff stated that a meeting has been scheduled with City staff who will be most impacted by the new ordinance and that the education component would be discussed at that meeting but in all likelihood much of the education would be provided through the Ellensburg Police Department.

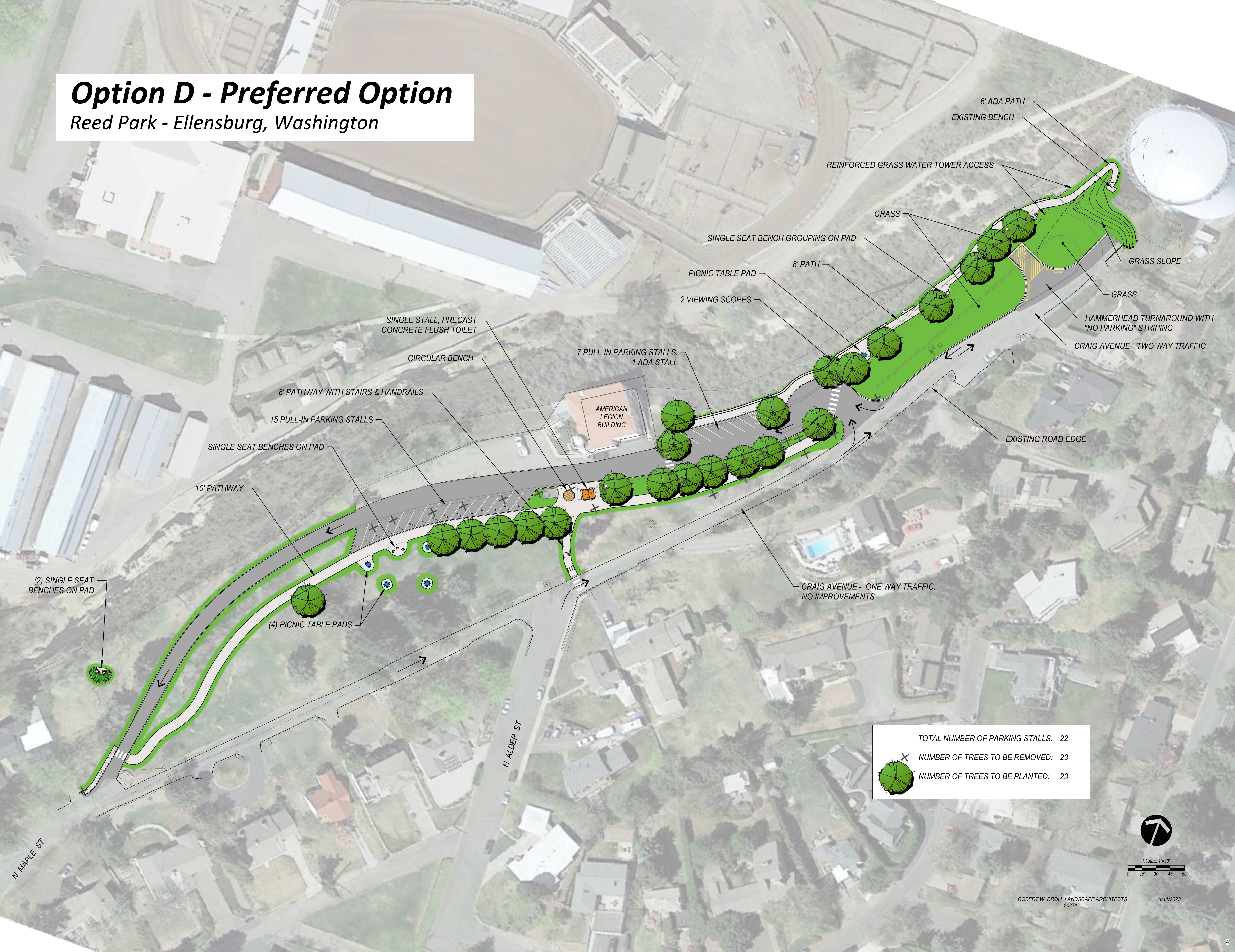
STAFF REPORTS: 1. Staff provided an update on the Ellensburg Racquet & Recreation Center fire and the City's plan to replace the building. The surplus of the ERRC property is going before Council at their January 17, 2023 meeting, the city will not rebuild at the ERRC site. Staff is working with Bruce Dees & Associates, the firm that completed the Rotary Park master plan, to develop a scope of work and fee to

update the Rotary Master plan reflecting the addition of a athletic fieldhouse building. 2. Reed Park – staff will be bringing park plan option D. to the next February 8, 2023 commission meeting for a recommendation to move this plan onto Council for final approval. Bob Droll, from RWD Landscape Architects, is making the final changes based on feedback the City received at the December 14, 2022 community park planning open house. 3. Through the City and Ellensburg School District interlocal facility use agreement, the city has been offering open gyms for basketball and pickleball at Morgan Middle School. On average 25 community members are playing basketball and 24 people playing pickleball. 4. The city has hired a realtor to assist with the sale of the Whitfield Triangle property. Proceeds from the sale of the property will be used to help pay for future improvements at Reed Park. 5. The Rotary Park cross country skiing trails are being groomed as the weather dictates. 6. Staff has begun the planning process for commemorating the city's 40th year being designated as a 'Tree City USA', the oldest Tree City USA community in the state of Washington. The event will take place on Saturday, April 22nd.

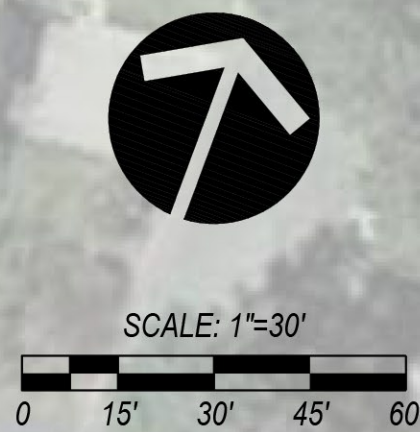
Meeting adjourned at 6:40pm.

Option D - Preferred Option

Reed Park - Ellensburg, Washington



TOTAL NUMBER OF PARKING STALLS:	22
NUMBER OF TREES TO BE REMOVED:	23
NUMBER OF TREES TO BE PLANTED:	23



Agenda Report

Date: February 3, 2023
To: Parks & Recreation Commission
From: Brad Case, Parks & Recreation Director 
Subject: Reed Park Preferred Plan

Background: Based on a request from park neighbors to improve safety at Reed Park, the City hired RWD Landscape Architects in 2022 to develop an updated park master plan. For years there have been concerns voiced by the community regarding the behaviors at Reed Park and the driving behaviors of those driving to and from the park. The City, along with the Ellensburg School District, have looked for ways to improve these issues through an increased law enforcement presence at the park, meetings with Ellensburg High School students and staff to talk about park behaviors, and implementing park hours. Unfortunately, these attempts have done little to improve the situation at the park which has necessitated changes to the built environment through the master planning effort.

The goal for the park planning process was to develop a plan focused on improving park safety by expanding non-motorized access opportunities to and within the park, while still maintaining existing park elements that make Reed Park unique to our community. Serving as the only true vista point in our community, preserving access to the views as a pedestrian, or from a vehicle, was critical to a successful design. Another important element was improving pedestrian access to and throughout the park – much of the park's historical use has come in the form of pedestrian use.

Findings and Analysis: A successful planning process relies on getting quality input from the community. Public outreach efforts included working with a Reed Park stakeholders' group, which consisted of park neighbors, both immediate and in the greater Craig's Hill neighborhood, park users, the American Legion, staff from the Kittitas Valley Event Center, Kittitas County Field and Stream, and staff from Ellensburg High School. We conducted two in-person and two virtual community open houses to hear what the community had to say about. And lastly, we received 263 responses to an on-line survey where we asked the community questions like; What do you like most about Reed Park? Is there any reason you choose not to use Reed Park (safety, lack of amenities, lack of interest)? Why or how do you use Reed Park? By and large what we heard from the public was a strong desire to maintain access to the views, both for pedestrians and those who wish to sit in their cars, increased park safety, more areas to gather or sit and enjoy the view, and maintaining the quiet passive nature of the park. Of the four plans that the community had the opportunity to provide feedback on, the most popular plan amongst the community, and the one that most closely aligned with the goals of the planning process was Option D. This plan will result in a park that looks different from what currently exists, while at the same time still providing a unique park experience our community has enjoyed for the last 90 years.

Recommendation: One of the roles of the Parks & Recreation Commission is to make recommendations to the City Council on matters related to park development and design. The action before the Commission this evening is to make a recommendation to Council either to approve the preferred plan as presented, provide Council with any recommended changes to the plan that you would like them to consider, or request that the Council not adopt the preferred plan.

Ellensburg Fieldhouse

Replacing Ellensburg Racquet & Recreation Center Lost in Fire on 12/2/2022



The Ellensburg Racquet & Recreation Center was destroyed in an early morning fire on December 2, 2022.

\$ 9 Million

2023-2024 Local and Community Projects Capital Funding Request

[Top stories of 2022: No. 1: Fire destroys Ellensburg Racquet and Recreation Center | Ellensburg | dailyrecordnews.com](#)

The fire incident on December 2, 2022 which resulted in the loss of the Ellensburg Racquet & Recreation Center has created an emergent public health concern for the City of Ellensburg and Kittitas County. The 32,000 sq ft indoor recreation facility provided year-round critical health and wellness activities that supported individuals and groups across this economically distressed rural county. The City of Ellensburg will work with Kittitas County and our community partners to fund and replace the lost recreation facility with the construction of a Fieldhouse—a multi-use indoor recreation facility with court and turf surfaces—at Rotary Park, a city-owned 100-acre regional sports complex. We seek assistance from Washington State to fund a facility that will positively impact people in Central Washington.

Broad Public Value to Central Washington

- Replaces critical indoor recreation facility in distressed rural Kittitas County
- Positive public health impact on Central Washington community with limited indoor recreation options
- Regional asset at junction of I-90 and I-82
- Supports diverse recreation interests and populations
 - Multi-use indoor turf (soccer, baseball, football, softball, and rugby)
 - Hard surface courts (racquet sports, basketball, and volleyball, etc.)
 - As well as others including roller derby, golf, and fitness track

Fieldhouse Project Highlights

- Provide over 100,000 sq ft indoor turf and courts with amenities
- Local Match \$16 million
 - City of Ellensburg
 - Kittitas County
 - Private Partners/Other

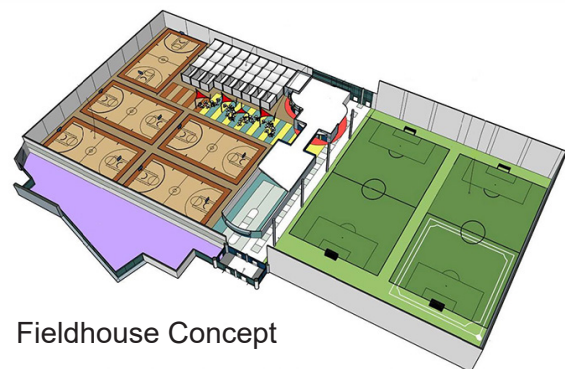


Total Project—\$25 Million
Completion—December 2024



Partnerships Ensure Success

- Central Washington University
- Kittitas County
- Ellensburg School District
- Rotary Clubs of Ellensburg
- Private Community Investment



Fieldhouse Concept

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City of
Ellensburg
WASHINGTON

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