

209 North Ruby Street, Ellensburg WA 98926

LIBRARY BOARD MEETING
4:30pm, Tuesday, November 9, 2021
In person Option: City Council Conference Room
ZOOM

<https://us02web.zoom.us/j/85445610102?pwd=UCtFMWs2Y2M4NGF6SVEvazlxZnZtdz09>

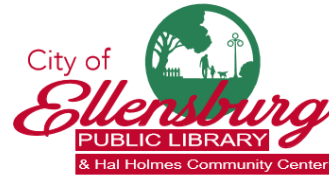
Meeting ID: 854 4561 0102

Passcode: 080319

AGENDA

- I. Call to order; welcome guests**
- II. Approval of the Agenda**
- III. Approval of October 2021 minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
 - A. Director Report
 - B. Budget Report
 - C. Friends' Report
- VI. Old Business**
 - A. None
- VII. New Business**
 - A. Board Elections for 2022
 - B. Kittitas County Regional Library Board presentation to County Commissioners Recap
- VIII. Upcoming Programs/Events**
 - Nov. 11 Grab and Go Science Kits for youth and teens
 - Nov. 16 Friends of the Library meeting, 4pm HH
 - Nov. 25/26 Library/HH Closed
- IX. Unscheduled Business**

Next regular meeting will be December 14, 2021
Location: City Council Conference Room or ZOOM



LIBRARY BOARD MEETING

Tuesday, October 12, 2021

PRESENT: Marty Blackson, Julie Cloninger, Andreina Delgado, Mary Holmgren, Mary James, Andrea Sledge

COUNCIL LIASON: Tristen Lamb

ABSENT: Loretta Gray

STAFF: Josephine Camarillo

CALL TO ORDER: Holmgren called the meeting to order at 4:31 p.m.

Approval of the Agenda: M/S/P

Approval of the Minutes: M/S/P

Citizen Comment/Suggestions: Phone call from patron thanking staff for their "above and beyond great service"

Reports

A. Director's Report: (1) Josephine attend Council Retreat on Sept. 24. to help with City strategic vision and priorities. (2) Self-checkout machines are finally working properly. (3) Library still limited with in person programs. Mike McCloskey Local History class unable to visit and do research in the archives this semester. (4) Outdoor storytime going well and has been well attended. It will continue throughout the month, weather pending. (5) Hal Holmes in the process of hiring a new HH Assistant. (6) Circulation stats discussed. Physical items have seen a steady decline. Normal for the Sept. There was also a slight decline in electronic checkouts. (7)

B. Budget Report: Budget on track, no issues

C. Friends' Report: Friends of the Library will be having their annual Fall book sale on Saturday, October 16, 9am-3pm.

VI. Old Business

None

VII. New Business

Josephine presented draft of future topics for upcoming Board meetings.

January-previous year stats report; February- Board Retreat; July- ½ year stats report; September- SRP presentation. Board will send other suggestions to Josephine.

Library Board terms expiring Dec. 31, 2021- Andrea Sledge and Mary Holmgren. Board members may request for a renewal but will be group with new applicants (if any).

VIII. Upcoming Programs: Events for October noted.

IX. Unscheduled Business: Congratulations to Ava LaValley, Teen Rodeo Queen, daughter of Julie Cloninger (Queen Mother)!

Next regular meeting will be November 9, 2021. Zoom

Respectfully submitted,

Josephine Camarillo

LIBRARY DIRECTOR REPORT

TO: Library Board, City Manager
FROM: Josephine Camarillo, Library Director
DATE: November 2021



Meetings: Staff, Supervisors, City Manager, Morning Rotary and Board, CSLP Board/Committees

Director:

Interviewed and hired new HH Assistant Brendan Gaylord. Brendan is originally from the east coast, Massachusetts, and has made Ellensburg his home in the past year. When he is not throwing tables, setting chairs and wrangling with the AV system at Hal Holmes, he is a free-lance graphic designer specializing in super large type books for the creation of ADA accessible literature for legally blind individuals. He is a dog dad to "Chief", a husky that found Brendan while hiking the Appalachian Trail from New York to New Orleans. UW Library school interviewed me for their management course. I will send out the link video link when it becomes available.

Adult Services:

Regina gave a tour of the Local History Collections and Archives as part of the Annual Archives and Museum Crawl sponsored by CWU Archives. She also assisted Ms. Aronica's Heritage Spanish class (MMS) twice in October, first to show the students how to access eBooks in Spanish from Washington Anytime Library and second to show the students other databases available on the Library's website with special focus on Rocket Languages and Learning Express. Circ employees Venessa and Louise currently cross training in Reference dept. This will make them eligible to substitute in that dept. RJ has been taking the weekly Supervisors' Training provided through a Washington's City Governments program.

Youth Services:

Outdoor storytime continues successfully at N. Alder Park with a special Halloween party 10/27. Online storytime will be taking a break due to low usage. The library was visited Fun Halloween traffic with the downtown trick or treaters.

Technical Services: 461 items added to the collection, 899 items deleted from the collection during the last 30 days.

Hal Holmes: Total scheduled events: 42; 10 Private, 3 Non-Profit, 29 sponsored

Hal Holmes has a new facility assistant: Brendan Gaylord! Training the new facility assistant has taken priority along with winterizing the facility along with the continued exterior clean-up of fallen leaves as we head into the winter months.

Circulation:

Circulation Statistics	21-Oct	21-Sep	%chg	20-Oct	% chg	2021 YTD	2020 YTD	% chg
Physical Items	8815	8943	-2%	19041	-54%	135017	109128	23%
Electronic Items	3474	3261	6%	3754	-8%	36255	36808	-2%
TOTAL	12289	12,204	1%	22795	-85%	171272	145936	15%

Library Visits- 2355

New cardholders- 102

Total Card holders- 15,603



Caps! Caps for Sale! Family Stories and Conversation has Caps for Sale!



YOUTUBE.COM

Family Stories & Conversation: Caps for Sale
Reading Caps for Sale by Esphyr Slobodkina