

209 North Ruby Street, Ellensburg WA 98926

LIBRARY BOARD MEETING
4:30pm, Tuesday, December 14, 2021
In person Option: City Council Conference Room
ZOOM

<https://us02web.zoom.us/j/85445610102?pwd=UCtFMWs2Y2M4NGF6SVEvazlxZnZtdz09>

Meeting ID: 854 4561 0102

Passcode: 080319

AGENDA

- I. Call to order; welcome guests**
- II. Approval of the Agenda**
- III. Approval of November 2021 minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
 - A. Director Report
 - B. Budget Report
 - C. Friends' Report
- VI. Old Business**
 - A. Board Elections for 2022- Agenda plan
 - B. Board term renewals
- VII. New Business**
 - A. Board Retreat Feb. 8, 2022 Agenda
 - B. Homelessness in Community
- VIII. Upcoming Programs/Events**
 - Dec. 15 City Employee Appreciation- Library/HH 9:30am-10am lobby
 - Dec. 15 Winter Holiday Hubbub –Hal Holmes & HH parking lot 12/15/21 from 1-3pm,
*with a special guest at 2:30!! HoHoHo!
 - Dec. 21 Friends of the Library meeting, 4pm HH
 - Dec. 22 Grab Bag Activity: snowflake making!
 - Dec. 24-25 Library/HH Closed
 - Dec. 31-Jan. 1 Library/HH Closed
- IX. Unscheduled Business**

Next regular meeting will be January 11, 2021



LIBRARY BOARD MEETING

Tuesday, October 12, 2021

PRESENT: Marty Blackson, Julie Cloninger, Andreina Delgado, Mary Holmgren, Mary James, Andrea Sledge

COUNCIL LIASON: Tristen Lamb

ABSENT: Loretta Gray

STAFF: Josephine Camarillo

CALL TO ORDER: Holmgren called the meeting to order at 4:31 p.m.

Approval of the Agenda: M/S/P

Approval of the Minutes: M/S/P

Citizen Comment/Suggestions: Phone call from patron thanking staff for their "above and beyond great service"
Reports

A. Director's Report: (1) Josephine attend Council Retreat on Sept. 24. to help with City strategic vision and priorities. (2) Self-checkout machines are finally working properly. (3) Library still limited with in person programs. Mike McCloskey Local History class unable to visit and do research in the archives this semester. (4) Outdoor storytime going well and has been well attended. It will continue throughout the month, weather pending. (5) Hal Holmes in the process of hiring a new HH Assistant. (6) Circulation stats discussed. Physical items have seen a steady decline. Normal for the Sept. There was also a slight decline in electronic checkouts. (7)

B. Budget Report: Budget on track, no issues

C. Friends' Report: Friends of the Library will be having their annual Fall book sale on Saturday, October 16, 9am-3pm.

VI. Old Business

None

VII. New Business

Josephine presented draft of future topics for upcoming Board meetings.

January-previous year stats report; February- Board Retreat; July- ½ year stats report; September- SRP presentation. Board will send other suggestions to Josephine.

Library Board terms expiring Dec. 31, 2021- Andrea Sledge and Mary Holmgren. Board members may request for a renewal but will be group with new applicants (if any).

VIII. Upcoming Programs: Events for October noted.

IX. Unscheduled Business: Congratulations to Ava LaValley, Teen Rodeo Queen, daughter of Julie Cloninger (Queen Mother)!

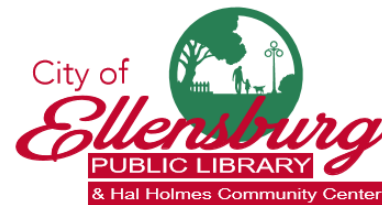
Next regular meeting will be November 9, 2021.

Respectfully submitted,

Josephine Camarillo

LIBRARY DIRECTOR REPORT

TO: Library Board, City Manager
FROM: Josephine Camarillo, Library Director
DATE: December 2021



Meetings: Staff, Supervisors, City Manager, Morning Rotary and Board, CSLP Board/Committees

Director:

I made a presentation to the DEI Commission highlighting how the library has and continues to promote diversity/inclusivity and how best for the library to partner with DEI Commission with events and projects. Library/HH will be celebrating the holiday spirit with special treats every Wednesday for the month of Dec.

Adult Services:

New archival boxes and storage materials were purchased by the Friends. Library finally received Daily Record microfilm from 2014-2016. Paper copies will be recycled. Two Circ staff currently being trained in Reference dept. to be eligible to substitute. New laptops and hotspots to be checked out to public will soon be available. Mobile printing now available (see link below)

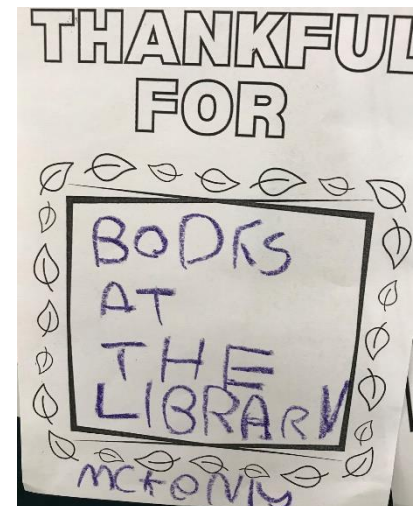
https://www.printeron.net/system/printspot/interface/select_file.jsp?url=epl/mobileprint&protocolSwitched=true

Youth Services:

Outdoor storytime continues to grow despite colder weather conditions. Department is seeing increased library use after school. Wonderbooks now available for checkout. FOL generously donated 27 titles to start new collection for children

Technical Services: 367 items added to the collection, 766 items deleted from the collection during the last 30 days. New Collection codes were added to the catalog to allow for some new formats. Book Club Sets were updated with 2 new sets replacing 3 old ones. New titles include How Much of these Hills is Gold by C. Pam Zhang and Thursday Murder Club by Richard Osman

Hal Holmes: Total scheduled events: 43; 3 Private, 5 Non-Profit, 35 sponsored



Circulation:

Circulation Stats	21-Nov	21-Oct	% chg	20-Nov	% chg	2021 YTD	2020 YTD	% chg
Physical Items	9432	8815	6%	19495	-52%	144449	128623	12%
Electronic Items	3622	3474	4%	3579	1%	39817	36808	8%
TOTAL	13054	12,289	6%	23074	-77%	184266	165431	10%

Library Visits- 2601

New cardholders- 104

Total Card holders- 15,702



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