

209 North Ruby Street, Ellensburg WA 98926

LIBRARY BOARD MEETING

4:30pm, Tuesday, April 12, 2022

In person option: City Council Conference Room

ZOOM

<https://us02web.zoom.us/j/85445610102?pwd=UCtFMWs2Y2M4NGF6SVEvazlxZnZtdz09>

Meeting ID: 854 4561 0102

Passcode: 080319

AGENDA

- I. Call to order; welcome guests**
- II. Approval of the Agenda**
- III. Approval of March 2022 minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
 - A. Director Report
 - B. Budget Report
 - C. Friends' Report
- VI. Unfinished Business**
 - A. Patron Exclusion Policy finalized.
- VII. New Business**
 - A. Afterschool Middle School Students
- VIII. Upcoming Programs/Events**
 - April 6 In person Storytime begins 10:15am, 11:15am
 - April 11 Friends of the Library Book Club Tea, 7pm, HH
 - April 15 Council Retreat
 - April 19 Friends of the Library meeting, 4pm HH
 - April 20 Youth Grab Bag – Poetry theme
- IX. Unscheduled Business**

Next regular meeting will be May 10, 2022

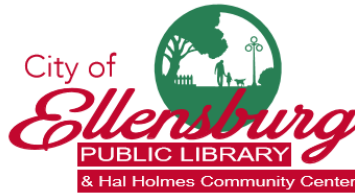
Location: City Council Conference Room or ZOOM

CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

March 8, 2022

4:30pm

Council Chamber/ZOOM

Marty Blackson, Chair, term expires December 31, 2022

Julie Cloninger, Co-Chair, term expires December 31, 2024

Loretta Gray, Secretary, term expires December 31, 2022

Mary James, term expires December 31, 2022

Andreina Delgado, term expires December 31, 2023

Mary Holmgren, term expires December 31, 2026

Andrea Sledge, term expires December 31, 2026

1. CALL TO ORDER

Chair Blackson called the meeting to order at 4:32 pm

2. ATTENDANCE

PRESENT: Marty Blackson, Andreina Delgado, Loretta Gray, Mary Holmgren, Mary James, Andrea Sledge

COUNCIL LIASON: Monica Miller

ABSENT: Julie Cloninger

VISITOR: None

STAFF: Josephine Camarillo

3. APPROVAL OF AGENDA

Motion made by Mary James to approve the agenda, seconded by Mary Holmgren, **motion approved.**

4. APPROVAL OF MINUTES

Motion made by Mary Holmgren to approve February minutes, seconded by Mary James, **motion approved.**

5. CORRESPONDENCE AND CITIZEN COMMENTS

None

6. REPORTS

A. Director's Report: (1) Staff retreat was successful. (2) Laptops and hotspots are available for a one-week checkout. (3) A grab-and-go activity was held. (4) Summer Reading Program is being planned. (5) Adjustments to the collection and circulation statistics were discussed. (6) The Seed Library opens soon. (7) Hal Homes events were discussed, including the availability of a warming shelter during the cold snap in February.

B. Budget Report: None.

C. Friends of the Library Report: The Book Tea is scheduled on April 11. Patricia Cutright will be speaking.

7. UNFINISHED BUSINESS

A. Patron Exclusion Policy. Motion made by Loretta Gray to approve the policy (with a few minor edits), seconded by Mary Holmgren, **motion approved**.

8. NEW BUSINESS

A. In-person programming for youth and adults is restarting. Zoom will still be an option. Safety will continue to be a priority.

B. A recap of the staff retreat was discussed.

9. UPCOMING PROGRAMS

For March, the following are scheduled: Library Book Club meeting and Friends of the Library meeting.

10. UNSCHEDULED BUSINESS

The Board discussed the news that librarian positions at the high school and the middle school were discontinued.

11. NEXT MEETING

April 12, 2022

12. ADJOURNMENT

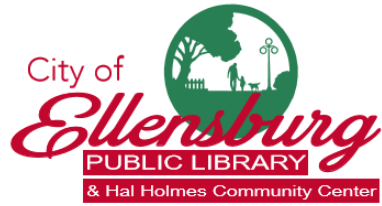
With no further discussion, meeting adjourned by Marty Blackson at 5:10 pm

Respectfully submitted,

Loretta Gray, Secretary

LIBRARY DIRECTOR REPORT

TO: Library Board, City Manager
FROM: Josephine Camarillo, Library Director
DATE: April 2022



Meetings: Staff, Supervisors, City Manager, Morning Rotary and Board, Arts Commission

Director:

Spring has sprung and the Seed Library is up and running! [Bookworms to Earthworms Seed Share | Ellensburg, WA.](#) Middle School students have been causing disruption in the building afterschool. Our two substitutes turned in their registration. We'll be in the process of hiring one sub. Library was bequeathed funds from Clemet Staloch estate.

Adult Services:

Hot Spot continues to be checked out regularly, laptops have not been checked out due to lack of MS Office. Adult computer lab now at 90min of available use time. RJ will be leading the newly formed Technology Acquisitions Group to look at future additions to library technology.

Youth Services:

March grab and go bags with bird theme was well received. Zoom storytime concluded. In person storytime scheduled to start April 6 in the HH for preschool age at 10:15am and toddler age at 11:15am. CWU student Lydia Crabb will begin internship March 28-June 9.



Technical Services:

390 items added to the collection, items 608 deleted from the collection during the last 30 days. 19 Collections inventoried, 0.3334 % of loss so far.

Hal Holmes: Total scheduled events: 55; 4 Private event, 7 Non-Profit events, 44 sponsored Hal Holmes played host to the Good Life Series with the CWU Ethic Lab featuring monthly community discussions about art, music, society focusing on happiness and ethics. Field and Stream met for the first time in a year and hosted a wildlife expert on hawks with two raptors in attendance. We have returned to booking private events and have a full event calendar moving forward through June. The facility got a new drinking fountain with a filter and bottle filler. The finishing woodwork around the installation matches the existing woodwork and has become a well-used fixture.

Circulation: In the process of starting homebound services.

Circulation Statistics	Mar-22	Feb-22	% chg	Mar-21	% chg	2022 YTD	2021 YTD	% chg
Physical Items	10574	8682	21%	19904	-47%	29030	52017	-45%
Electronic Items	3853	3543	8%	3814	1%	11368	11407	0%
TOTAL	14427	12,225	15%	23718	-64%	40398	63424	-57%

Library Visits- 4687

New cardholders- 74

Total Card holders- 15,989

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Alki



Work in Progress

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