

209 North Ruby Street, Ellensburg WA 98926

LIBRARY BOARD MEETING

4:30pm, Tuesday, June 14, 2022

**In person option: City Council Conference Room
ZOOM**

<https://us02web.zoom.us/j/89864693587?pwd=eDMvSUlSWDNTT1ROQzcb2s4eGpUQT09>

Meeting ID: 898 6469 3587 Passcode: 562602

AGENDA

- I. Call to order; welcome guests**
- II. Approval of the Agenda**
- III. Approval of May 2022 minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
 - A. Director Report
 - B. Budget Report
 - C. Friends' Report
- VI. Unfinished Business**
 - A. Collection Development Policy (review and finalize)
- VII. New Business**

Summer Reading Program!!!
- VIII. Upcoming Programs/Events**
 - June 13 Library Book Club meeting, 3:00pm
 - June 20 Library Closed for Juneteenth
 - June 21 Friends of the Library meeting, 4pm HH
 - June 22 SRP Kick-Off at Touch a Truck event, Rotary Park 11am-2:30pm
 - June 28 Children's Storytime begins
 - June 29 Hillia Hula, Mt. View Park 10:30am
- IX. Unscheduled Business**

Next regular meeting will be July 12, 2022

Location: City Council Conference Room or ZOOM

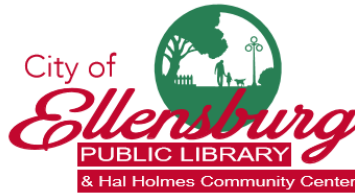


CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

May 10, 2022

4:30pm

Council Chamber/ZOOM

Marty Blackson, Chair, term expires December 31, 2022

Julie Cloninger, Co-Chair, term expires December 31, 2024

Loretta Gray, Secretary, term expires December 31, 2022

Mary James, term expires December 31, 2022

Andreina Delgado, term expires December 31, 2023

Mary Holmgren, term expires December 31, 2026

Andrea Sledge, term expires December 31, 2026

1. CALL TO ORDER

Former Chair Holmgren called the meeting to order at 4:34 pm

2. ATTENDANCE

PRESENT: Andreina Delgado, Loretta Gray, Mary Holmgren, Mary James, Andrea Sledge

COUNCIL LIASON: None

ABSENT: Marty Blackson, Julie Cloninger

VISITOR: None

STAFF: Josephine Camarillo

3. APPROVAL OF AGENDA

Motion made by Mary James to approve the agenda, seconded by Andreina Delgado, **motion approved.**

4. APPROVAL OF MINUTES

Motion made by Loretta Gray to approve the April minutes, seconded by Andreina Delgado, **motion approved.**

5. CORRESPONDENCE AND CITIZEN COMMENTS

None

6. REPORTS

A. Director's Report: (1) The director attended the Council Retreat. (2) Collections and archives continue to be thinned according to use. (3) Youth Services has been busy with activities. (4) Adjustments to the collection and circulation statistics were discussed. (5) Hal Homes has been busy with events, including hosting a week of state testing for the WA state Virtual Academy for home schoolers.

- B. Budget Report: The Library budget is doing as expected or better.
- C. Friends of the Library Report: The spring book sale generated more funds than anticipated.

7. UNFINISHED BUSINESS

- A. None

8. NEW BUSINESS

- A. The Collection Development Policy was reviewed.

9. UPCOMING PROGRAMS

For May, the following are scheduled: (1) FOL spring book sale, (2) OBOC Virtual poetry workshop for kids, (3) Children's Day Downtown, (4) FOL meeting

10. UNSCHEDULED BUSINESS

None

11. NEXT MEETING

July 12, 2022

12. ADJOURNMENT

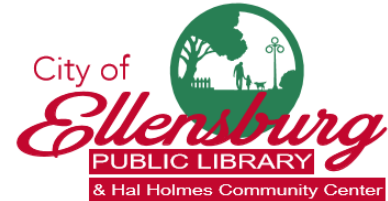
With no further discussion, meeting adjourned by Mary Holmgren at 5:31 pm.

Respectfully submitted,

Loretta Gray, Secretary

LIBRARY DIRECTOR REPORT

TO: Library Board, City Manager
FROM: Josephine Camarillo, Library Director
DATE: June 2022



Meetings: Staff, Supervisors, City Attorney, Morning Rotary and Board, Arts Commission

Director:

Aimee Nezhukumatahil (*World of Wonders*) gave a free kids poetry virtual workshop on May 11, 3:30-4:30pm as part of our One Book One County program. Event went well and was well attended. I attended a Diversity, Equity and Inclusion symposium on May 5 hosted by WSL. It was very informative. As part of the professional development grant to attend, I needed to create a visual report. (see below)

Adult Services:

Carol and Christina shifted and relabeled the music CDs. This left almost 3 bays available for shifting DVDs. Regina changed out shelving and shifted 6 or 7 bays. Circulation staff (Louise) are shifting the rest of the DVD collection.

Youth Services:

May has been a FULL month of SRP prep, storytimes and work with CWU intern, Lydia.

The Library is being transformed into "Oceans of Possibilities" with cool programs for youth, teens, families and adults. Kairos Quartet and LA Pro dance crew wowed families at storytime and at a brown bag lunch event.

Technical Services:

474 items added to the collection, items 264 deleted from the collection during the last 30 days.

54 Collections inventoried, 0.198 percentage of loss

Hal Holmes: Total scheduled events: 55; 4 Private event, 1 Non-Profit events, 50 sponsored

Hal Holmes hosted the Friends of the Library semi-annual book sale with record sales this round! This season's final "the Good Life" community discussion meeting was held in collaboration with CWU and will restart in the fall, the number of attendees has been increasing each month and patrons are asking when the next event will be held. The Kiwanis club of Ellensburg held their Spring Prom for our developmentally disabled patrons, and it was a hit!

Circulation:

Circulation Stats	22-May	22-Apr	% chg	21-May	% chg	2022 YTD	2021 YTD	% chg
Physical Items	9382	10239	-9%	15483	-40%	48651	84218	-43%
Electronic Items	3810	3780	1%	3552	7%	18958	18394	3%
TOTAL	9382	14,019	-49%	10492	-12%	67609	102612	-52%

Library Visits- 5101

New cardholders- 102

Total Card holders- 16,183



BE INTENTIONAL

Mean what you say and say what you mean.

- Know your organization's DEI Statement
- Understand the statement
- Believe the statement



Be Transparent

- Be clear with all avenues of communication
- Build trust first before forming expectations
- Work on relationships
- Be known in the community



Listen

- Host listening sessions
- Give opportunities for others to share their perspectives and suggestions
- Write down what you hear
- Follow-up with those that shared
- Continue to the conversation



Engage Staff

- Close the gap between management and support staff
- Ask questions
- Involve staff with planning and decision making



Define Issue

- Confront our own biases
- Look at current practices
- Recognize those that are being effected
- Be aware of negative patterns
- Decisions impact others



Performative is not Sustainable

DEI is an ongoing process in every aspect of the workplace. Taking webinars or workshops will not solve the issue. Leadership needs to be part of the ongoing, deep equity work.