

LIBRARY BOARD MEETING

4:30pm, Tuesday, July 12, 2022

In person option: City Council Conference Room

ZOOM

<https://us02web.zoom.us/j/89864693587?pwd=eDMvSUISWDNTT1ROQzczb2s4eGpUQT09>

Meeting ID: 898 6469 3587 Passcode: 562602

AGENDA

- I. Call to order, welcome guests**
- II. Approval of the Agenda**
- III. Approval of June 2022 minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
 - A. Director Report
 - B. Budget Report
 - C. Friends of the Library Report
- VI. Unfinished Business**
 - A. Collection Development Policy (review and finalize)
- VII. New Business**
 - A. None
- VIII. Upcoming Programs/Events**
 - July 5 Outdoor Storytime, 10:00am, Alder Park
 - July 6 SRP: Penny's Puppets 10/11am, HH
 - July 19 Friends of the Library meeting, 4pm HH
 - July 21 Staff Ice Cream Day
- IX. Unscheduled Business**

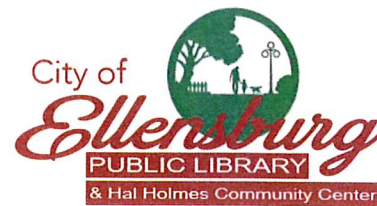


Next regular meeting will be September 13, 2022

Location: City Council Conference Room or ZOOM

LIBRARY DIRECTOR REPORT

TO: Library Board, City Manager
FROM: Josephine Camarillo, Library Director
DATE: July 2022



Meetings: Staff, Supervisors, City Attorney, Morning Rotary and Board, Arts Commission

Director:

Library hired new janitorial service Intermountain Cleaning Services. Carol Pederson submitted her retirement letter to the City. Her last day will be October 31, 2022. 2023-24 Budget Planning meeting starts on July 18th. On Thursday, July 21st, staff will be having an Ice Cream Sundae bar day! I would love for Library Board members to attend and meet staff.

Adult Services:

Regina has had several very in-depth Local History Research Questions during the month of June. The Orbic Hotspots have been a hot commodity with 8 check outs in June. Working with the new Family Search "Affiliate Library" access.

Youth Services:

June's preparations are now being fruitful as the SRP programs proceed mostly without a hitch! 😊 In the first 2 weeks we've offered the Kick Off, a Hula Hoop event at the park, storytimes, grab & go activity kits and signed up hundreds of kids in the reading program. It is remarkable the influx to library traffic with families and tweens.

Technical Services:

359 items added to the collection, items 456 deleted from the collection during the last 30 days.

Hal Holmes: Total scheduled events: 55; 3 Private event, 4 Non-Profit events, 48 sponsored

In June we saw the return of the Spanish Conversation Club on Monday evenings. Hosted 2 American Red Cross Blood Drives. There were multiple memorials, which is more than usual. Due to the nature of memorials and the emotional state of the host families they require a staff member present for the entire event and are more demanding in customer service needs., we have several more booked for July. Weekly summer reading program events will be held continuously at HH thru August on Wednesdays and Thursdays. A new janitorial contract with a new company was signed and will begin July 1, 2022.

Circulation:

Circulation Statistics	22-Jun	22-May	% chg	21-Jun	% chg	2022 YTD	2021 YTD	% chg
Physical Items	9997	9382	6%	11382	-13%	58648	95600	-39%
Electronic Items	3643	3810	-5%	3696	-1%	22601	22090	2%
TOTAL	13640	13,192	3%	15078	-11%	81249	117690	-45%

Library Visits- 6768

New cardholders- 110

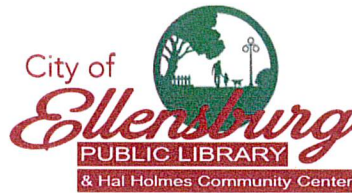
Total Card holders- 16,291

CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

June 14, 2022

4:30pm

Council Chamber/ZOOM

Marty Blackson, Chair, term expires December 31, 2022

Julie Cloninger, Co-Chair, term expires December 31, 2024

Loretta Gray, Secretary, term expires December 31, 2022

Mary James, term expires December 31, 2022

Andreina Delgado, term expires December 31, 2023

Mary Holmgren, term expires December 31, 2026

Andrea Sledge, term expires December 31, 2026

1. CALL TO ORDER

Former Chair Blackson called the meeting to order at 4:32 pm

2. ATTENDANCE

PRESENT: Marty Blackson, Andreina Delgado, Loretta Gray, Mary Holmgren, Mary James, Andrea Sledge

COUNCIL LIASON: None

ABSENT: Julie Cloninger

VISITOR: None

STAFF: Josephine Camarillo and Sue Hart

3. APPROVAL OF AGENDA

Motion made by Mary Holmgren to approve the agenda, seconded by Mary James, motion approved.

4. APPROVAL OF MINUTES

Motion made by Mary James to approve the May minutes, seconded by Mary Holmgren, motion approved.

5. CORRESPONDENCE AND CITIZEN COMMENTS

None

6. REPORTS

A. Director's Report: (1) The director attended the Washington State Libraries (WSL) Diversity, Equity, and Inclusion symposium. (2) Aimee Nezhukumatathi provided a kids poetry workshop. (3) The Summer Reading Program will be starting, with the theme "Oceans of Possibilities." (4) Adjustments to the collection and circulation statistics were discussed. (5) Hal Homes continues to be busy (55 events).

B. Budget Report: The Library budget is doing as expected.

C. Friends of the Library Report: The semi-annual book sale was successful, with record sales.

7. UNFINISHED BUSINESS

A. City Attorney reviewed Collection Development Policy and proposed combining Policy and Censorship and Reconsideration of Library Materials documents into one. Josephine will create a new draft incorporating both documents and send to Board for review.

8. NEW BUSINESS

A. Sue Hart presented the Summer Reading Program [SRP]. Theme this summer is Oceans of Possibilities.

9. UPCOMING PROGRAMS

For June, the following are scheduled: (1) Library Club meeting, (2) Friends of the Library meeting, (3) Summer Reading Program Kick-Off, (4) Children's Storytime, (5) Hillia Hula at Mt. View Park

10. UNSCHEDULED BUSINESS

None

11. NEXT MEETING

July 12, 2022

12. ADJOURNMENT

With no further discussion, meeting adjourned.

Respectfully submitted,

Loretta Gray, Secretary

CHAPTER 6

SECTION ***

COLLECTION DEVELOPMENT POLICY

POLICY STATEMENT

The Collection Development Policy for the Ellensburg Public Library is based on and reflects the library's stated mission, vision, and goals. Ellensburg Public Library's collection is designed to meet the needs of its community, Ellensburg and Kittitas County.

PURPOSE

The Ellensburg Public Library recognizes that within the service area there are groups and individuals with diverse and often disparate interests, backgrounds, cultural heritages, social values, and needs. The Library Board recognizes that the Library serves all the people within Kittitas County, regardless of age, race, sex, gender identity, creed, national origin, sexual orientation, or ideology, including those with physical or mental needs. Selection of Library materials shall be made on the basis of their value to people of the community.

APPLICATION

The Library selects materials in a variety of formats, including licensed electronic resources and online databases. These materials shall be selected and retained as long as they address the interests of people in the community.

The Library takes into consideration the limitations of space, staffing, and budget when developing and maintaining its collection, which consists of a core collection of popular materials in conjunction with materials of added breadth and depth in selected areas. Materials and formats that are obsolete or no longer relevant to the needs and interest of the community will not be maintained. This ensures a collection of current interest to our patrons. Textbooks and materials of a highly technical or specialized nature more appropriate for research or special libraries are generally excluded from the collection.

The Library believes that reading, listening to, and viewing Library materials are individual, private matters. While one is free to select or to reject materials for oneself, one cannot restrict the freedom of others to read, view, or inquire. Parents have the primary responsibility to guide and direct the reading of their own minor children. The Library does not stand "in loco parentis."

The Library Board recognizes the right of individuals to question materials in the Library's collection. The Board supports the guidelines set by the American Library Association in its Library Bill of Rights, Freedom to Read Statement, and Freedom to View Statement (appended) and considers all materials selected under this policy to be protected under the First Amendment of the United States Constitution. A library patron questioning material in the collection is encouraged to talk with the Director concerning such material. To formally state their opinion and receive a written response, a patron may fill out a Material Reconsideration Form.

The Library will be responsive to public suggestion of titles and subjects to be included in the Library collection. Gifts of materials may be accepted with the understanding that the same standards of selection are applied to gifts as to materials acquired by purchase, and that any gifts may be discarded at the Library's discretion.

To ensure a vital collection of continuing value to the community, except in the area of local history, materials that are not well used may be withdrawn.

The Ellensburg Public Library will adhere to and support the following policies found in the American Library Association (ALA) documents:

Freedom to Read

Access for Children and Young Adults to Non-print Materials

Access to Digital Information, Services, and Networks

Note:

I suggest deleting this document and imbedding the highlighted sentence into the Policy

~~Censorship and Reconsideration of Library Materials~~

~~The Ellensburg Public Library Board believes the only acceptable censorship is self-censorship. The Ellensburg Public Library Board supports the guidelines set by the American Library Association in its Library Bill of Rights, Freedom to Read Statement, and Freedom to View Statement (appended) and considers all materials selected under this policy to be protected under the First Amendment of the United States Constitution.~~

~~Nevertheless, Ellensburg Public Library recognizes the right of individuals to question materials in the library collection. Individuals may request reconsideration of a selection decision of library material, by completing the Materials Reconsideration Form.~~

~~The Ellensburg Public Library Board, upon request, hears appeals of the Director's (or Librarian designee's) written response. Appeals must be presented in writing to the Library Board at least 10 days in advance of the next regularly scheduled board meeting. Decisions on appeals are based on careful review of the objection, the material, and policy. The final decision on appeals rests with the Ellensburg Public Library Director.~~