

209 North Ruby Street, Ellensburg WA 98926

LIBRARY BOARD MEETING

4:30pm, Tuesday, September 13, 2022

In person option: City Council Conference Room

ZOOM

<https://us02web.zoom.us/j/89864693587?pwd=eDMvSUIlSWdNTT1ROQzcb2s4eGpUQT09>

Meeting ID: 898 6469 3587 Passcode: 562602

AGENDA

- I. Call to order, welcome guests**
- II. Approval of the Agenda**
- III. Approval of July 2022 minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
 - A. Director Report July/August
 - B. Budget Report
 - C. Friends of the Library Report
- VI. Unfinished Business**
 - A. None
- VII. New Business**
 - A. 2023-2024 Library/HH Budget
- VIII. Upcoming Programs/Events**
 - Sept 13 Children's Storytime begins
 - Sept 20 Friends of the Library meeting, 4pm HH
 - Sept 27 Merit Panel Discussion: National Recovery Month
- IX. Unscheduled Business**

Next regular meeting will be October 11, 2022

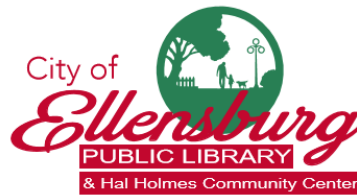
Location: City Council Conference Room or ZOOM

CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

July 12, 2022

4:30pm

Council Conference Room/ZOOM

Marty Blackson, Chair, term expires December 31, 2022

Julie Cloninger, Co-Chair, term expires December 31, 2024

Loretta Gray, Secretary, term expires December 31, 2022

Mary James, term expires December 31, 2022

Andreina Delgado, term expires December 31, 2023

Mary Holmgren, term expires December 31, 2026

Andrea Sledge, term expires December 31, 2026

1. CALL TO ORDER

Chair Blackson called the meeting to order at 4:37 pm

2. ATTENDANCE

PRESENT: Marty Blackson, Andreina Delgado, Mary Holmgren, Mary James, Andrea Sledge

COUNCIL LIASON: Monica Miller

ABSENT: Julie Cloninger, Loretta Gray, Josephine Camarillo

VISITOR: None

STAFF: Sue Hart

3. APPROVAL OF AGENDA

Motion made by Mary James to approve the agenda, seconded, **motion approved.**

4. APPROVAL OF MINUTES

Motion made by Mary Holmgren to approve the June minutes with correction, seconded, **motion approved.**

5. CORRESPONDENCE AND CITIZEN COMMENTS

None

6. REPORTS

A. Director's Report: (1) Library/HH just hired new janitorial service, Intermountain Cleaning Services (2) Carol Pederson submitted retirement letter. Her last day will be October 31, 2022. (3) Summer Reading Program going very well. (4) Circulation stats are improving, and physical item checkouts are up 6%.

B. Budget Report: No report.

C. Friends of the Library Report: No meeting in July. FOL will purchase new bookshelf for FOL book sale in Library.

7. UNFINISHED BUSINESS

A. Updated Collection Development Policy reviewed and approved by Board.

8. NEW BUSINESS

A. None

9. UPCOMING PROGRAMS

For June, the following are scheduled: (1) Outdoor Storytime, (2) Penny's Puppets

10. UNSCHEDULED BUSINESS

None

11. NEXT MEETING

September 13, 2022

12. ADJOURNMENT

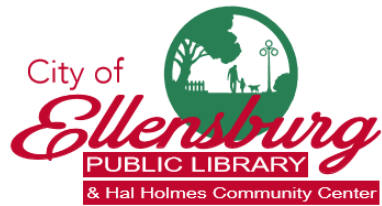
With no further discussion, meeting adjourned at 5:15pm.

Respectfully submitted,

Sue Hart, Youth Services Librarian

LIBRARY DIRECTOR REPORT

TO: Library Board, City Manager
FROM: Josephine Camarillo, Library Director
DATE: July 2022



Meetings: Staff, Supervisors, City Attorney, Morning Rotary

Director:

Multiple trainings: Jurassic Parliament, hosting hybrid meetings, budget development and cash handling. HH opened for cooling center July 25-29.

Adult Services:

Adult Programming: "Sand dollar painting", a passive adult area program, resulted in about 70 sand dollars being painted by adults and families. Many painters left behind their painted creations for other library patrons to enjoy.

Youth Services:

Summer reading program was in full swing with many great programs for all ages!

Programs included Penny's Puppets, Orca info and activity stations, free books & treasure hunt, salmon run at the park, sushi making with teens and adults, candy art, deep sea virtual reality, fand an escape room! CWU profs, Caulkins and Stavney presented program called Summer Birds for 1st – 5th grades. 26 new Wonderbooks have been ordered!



Technical Services:

333 items added to the collection, items 239 deleted from the collection during the last 30 days.

Hal Holmes: Total scheduled events: 55; 6 Private event, 0 Non-Profit events, 49 sponsored

Hal Holmes became the main venue for library programming in July including the Summer Reading Program's teen and children's events, Escape room and weekly story time. The Parks & Rec Dept. held their practices and performance of the Missoula Children's Theatre Johnny Appleseed. The auditorium was used as an emergency cooling center during the last week of July where we hosted two movies a day, puzzles, wifi and a cool place to spend the days until 7 pm. The facility (EPL, not HH) had a hard time keeping up with the heat and the cooling system is experiencing outages and needs extensive repair or replacement.

Circulation:

Circulation Statistics	22-Jul	22-Jun	% chg	21-Jul	% chg	2022 YTD	2021 YTD	% chg
Physical Items	10742	9997	7%	11178	-4%	69390	106778	-36%
Electronic Items	3995	3643	9%	3799	5%	26596	25889	3%
TOTAL	14737	13,640	7%	14977	-2%	95986	132667	-38%

Library Visits- 8485

New cardholders- 134

Total Card holders- 16,419

LIBRARY DIRECTOR REPORT

TO: Library Board, City Manager
FROM: Josephine Camarillo, Library Director
DATE: August 2022



Meetings: Staff, Supervisors, City Attorney, Morning Rotary, Arts Commission

Director:

2023-24 department budget requests were submitted to the City. Library is currently asking for additional hours for Youth Services staff and Circulation staff. Two new substitutes hired.

Adult Services:

Adult Programming: "Sand dollar painting", a passive adult area program, resulted in about 70 sand dollars being painted by adults and families. Many painters left behind their painted creations for other library patrons to enjoy.

Youth Services:

August was the conclusion of the Summer Reading Programming with raffle prizes drawn on September 3rd. It was a successful summer with many families engaged in the various programs. New this year were passive activity stations in the library that were a popular destination for kids and teens! These included a QR code scavenger hunt, art works, puzzles, and imaginative play opportunities.

Technical Services:

486 items added to the collection, items 454 deleted from the collection during the last 30 days.

Hal Holmes: Total scheduled events: 55; 3 Private event, 4 Non-Profit events, 48 sponsored

Circulation:

Circulation Statistics	22-Aug	22-Jul	% chg	21-Aug	% chg	2022 YTD	2021 YTD	% chg
Physical Items	11191	10742	4%	10481	6%	80581	117259	-32%
Electronic Items	4294	3995	7%	3631	15%	30890	29520	4%
TOTAL	15485	14,737	5%	14112	9%	148149	146779	1%

Library Visits- 9302

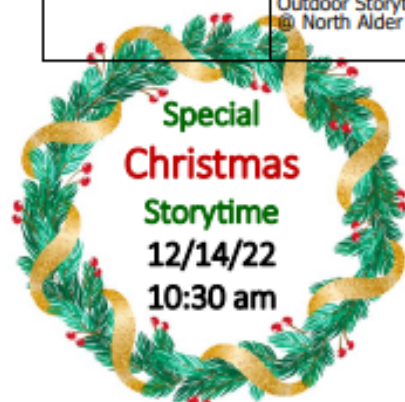
New cardholders- 141

Total Card holders- 16,557



Ellensburg Public Library **AUTUMN 2022** Youth Services Programs

		September			
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
12	13 Outdoor Storytime 11:15am @ North Alder Park *	14 Preschool Storytime 10:15am Toddler Storytime 11:15am	15	16	
19	20 Outdoor Storytime 11:15am @ North Alder Park *	21 Preschool Storytime 10:15am Toddler Storytime 11:15am	22	23	
26	27 Outdoor Storytime 11:15am @ North Alder Park *	28 Preschool Storytime 10:15am Toddler Storytime 11:15am	29 	30 	
		October			
3	4 Outdoor Storytime 11:15am @ North Alder Park *	5 Preschool Storytime 10:15am Toddler Storytime 11:15am	6	7 Baby Bounce 11:15am	
10	11 Outdoor Storytime 11:15am @ North Alder Park *	12 Preschool Storytime 10:15am Toddler Storytime 11:15am	13	14 Baby Bounce 11:15am	
17 	18 Outdoor Storytime 11:15am @ North Alder Park *	19 Preschool Storytime 10:15am Toddler Storytime 11:15am	20 	21 Baby Bounce 11:15am	
24	25 Outdoor Storytime 11:15am @ North Alder Park *	26 Preschool Storytime 10:15am Toddler Storytime 11:15am	27	28 Baby Bounce 11:15am	
31 Special Halloween Storytime 10:30 Come in Costume!	*Outdoor Storytime is Weather Permitting Questions? Call (509)962-7218				
		November			
	1 Outdoor Storytime 11:15am @ North Alder Park *	2 Preschool Storytime 10:15am Toddler Storytime 11:15am	3	4 Baby Bounce 11:15am	
7	8 Outdoor Storytime 11:15am @ North Alder Park *	9 Preschool Storytime 10:15am Toddler Storytime 11:15am	10 	11 Baby Bounce 11:15am	
14	15 Outdoor Storytime 11:15am @ North Alder Park *	16 Preschool Storytime 10:15am Toddler Storytime 11:15am	17	18 Baby Bounce 11:15am	
21	22 NO STORYTIME	23 NO STORYTIME	24 THANKSGIVING	25 NO BABY BOUNCE	
28 	29 Outdoor Storytime 11:15am @ North Alder Park *	30 Preschool Storytime 10:15am Toddler Storytime 11:15am	December 1	December 2 Baby Bounce 11:15am	



HAPPY NEW YEAR!!!

Storytime will resume
January 10, 2023

