

LIBRARY BOARD MEETING
4:30pm, Tuesday, January 10, 2023
City Council Conference Room and ZOOM

<https://us02web.zoom.us/j/82925608597?pwd=SHRYTkZCeVRMOFdsYnFUcGQxRGRZZz09>

Meeting ID: 829 2560 8597

Passcode: 373404

AGENDA

- I. Call to order, welcome guests**
- II. Approval of the Agenda**
- III. Approval of December 2022 minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
 - A. Director Report
 - B. Budget Report
 - C. Friends of the Library Report
- VI. Unfinished Business**
 - A. Board Retreat February 14, 2023 Agenda
 - B. Board opening and interviews
- VII. New Business**
 - A. Exclusion and Trespass City Ordinance (review only)
- VIII. Upcoming Programs/Events**

Jan. 9	Library Book Club, HH 3pm
Jan. 11	Children's Storytime begins
Jan. 16	Library Closed
Jan. 17	FOL meeting, HH 4pm
- IX. Unscheduled Business**



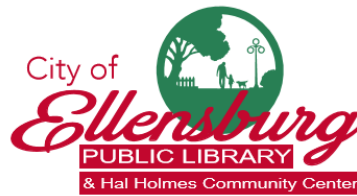
Next regular meeting will be February 14, 2023
Location: City Council Conference Room or ZOOM

CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

December 13, 2022

4:30pm

Council Conference Room/ZOOM

Marty Blackson, Chair, term expires December 31, 2022

Julie Cloninger, Co-Chair, term expires December 31, 2024

Loretta Gray, Secretary, term expires December 31, 2022

Mary James, term expires December 31, 2022

Andreina Delgado, term expires December 31, 2023

Mary Holmgren, term expires December 31, 2026

Andrea Sledge, term expires December 31, 2026

I. CALL TO ORDER

Blackson called the meeting to order at 4:35 pm.

II. ATTENDANCE

PRESENT: Marty Blackson, Loretta Gray, Mary Holmgren, Andrea Sledge

COUNCIL LIASON: None

ABSENT: Andreina Delgado, Julie Cloninger, Mary James

VISITOR: None

STAFF: Josephine Camarillo

III. APPROVAL OF AGENDA

Motion made by Holmgren to approve the agenda, **motion passed.**

IV. APPROVAL OF MINUTES

Motion made by Gray to approve the November 2022 minutes, **motion passed.**

V. CORRESPONDENCE AND CITIZEN COMMENTS/SUGGESTIONS

The use of Venmo was suggested.

VI. REPORTS

A. Director's Report: (1) Fabiola Sierra, from Peru, was the featured speaker at Cultural Conversations. (2) "Belonging in the Burg" held by the City DEI Commission. (3) There is another staff opening due to a resignation, so there are now two openings. (4) Youth Services has held several events; storytime will start again in January. (5) Staff in new positions are being trained. (6) Collection and circulation statistics were discussed. (7) Hal Holmes has been completely booked with a variety of events and programs.

B. Budget Report: The budget is on track, roughly 92% complete.

C. Friends of the Library Report: The Friends plan to purchase a new sound system for Hal Holmes.

VII. UNFINISHED BUSINESS

A. None.

VIII. NEW BUSINESS

A. Motion made by Gray to replace a Board member due to excessive unexcused absences and a lack of communication with the director; **motion passed**.

B. Online interviews will be held for members whose terms are expiring and for a new member. There are five candidates for four seats.

B. There will be a Board Retreat on February 14, 2023. Topics to be discussed include a fundraiser and ways to encourage the borrowing of physical items.

IX. UPCOMING PROGRAMS/EVENTS

For December, the following are scheduled: (1) Library Book Club meeting, (2) Friends of the Library meeting, (3) Children's Christmas Storytime, (4) Read to a Dog.

X. UNSCHEDULED BUSINESS

A. None

XI. NEXT MEETING

January 10, 2023

XII. ADJOURNMENT

With no further discussion, meeting adjourned by Blackson at 5:05.

Respectfully submitted,

Loretta Gray, Secretary

LIBRARY DIRECTOR REPORT

TO: Library Board, City Manager, City Attorney
FROM: Josephine Camarillo, Library Director
DATE: December 2022



Meetings: Staff, Supervisors, City Attorney, Morning Rotary, Arts Commission

Director:

Rez's last day of work was Dec. 29th. A small party was given in her honor. The Library/HH also hosted its first annual puzzle tournament. It was well received, and future tournaments are being planned. Library/HH now has Narcan on site and the staff received training.



Adult Services:

Pyper and RJ are settling into their new roles. There have been many over-the-phone as well as in person tutorial sessions with patrons moving from the Overdrive to Libby App. Rez's last day was December 29th. She will be missed! Dallas and Kate are each one shift away from being fully trained in Reference. There were nearly 100 Wireless Hotspot checkouts and over 1700 wireless prints in December. Checkouts for eBooks were up nearly 1000 over 2021. Checkouts for eAudio were up 2000 over 2021.



Youth Services:

Storytime concluded, but the Christmas Storytime Party was a big final event for 2022! Thanks to Dr. Dave for music, FOLs Maryann & Jacquie, and a visit from Santa & Mrs. Claus. There have been several class visits from preschools, Lincoln 5th graders & Discovery Lab who is writing a book about the shrub steppe for the library! Read to a Dog, as always was a big hit. Hopefully to resume in 2023. And 2 staff members are training to sub in the YS dept: Christina & Sasha

Technical Services: 315 physical items added to the collection, 129 physical items deleted from the collection during the last month.

Hal Holmes: Total scheduled events:55; 5-Private event, 5-Non-Profit events, 45 sponsored
Hal Holmes was the site for several non-profit and sponsored group holiday gathers including the return of Hospice and Friend's Evening of Remembrance. The facility played host as a Warming Shelter just before Christmas as the temperatures dipped below zero. Hal Holmes facilitated a jig saw competition, initially it was a test run, and with the positive feedback has placed 5 more competitions on the books for 2023, ending with a grand finale in Dec 2023.

Circulation:

Circulation Statistics	22-Dec	22-Nov	% chg	21-Dec	% chg	2022 YTD	2021 YTD	% chg
Physical Items	8998	9699	-8%	8547	5%	119020	152996	-23%
Electronic Items	4005	4047	-1%	3958	1%	46800	43835	6%
TOTAL	13003	13,746	-6%	12505	4%	165820	196831	-19%

Library Visits: 2359

New Cardholders: 63

Total Cardholders: 15,762